

## **GP-14: BOARD COMMITTEE PRINCIPLES**

**Adopted:** 07/26/00

**Revised:** 03/13/03; 11/13/03; 08/10/06; 11/17/09; 10/13/16  
05/27/17

*Board of School Trustees*

**CLARK COUNTY SCHOOL DISTRICT**

Working Board committees, comprised of Clark County School District Board of Trustee members only, when used, shall be assigned to make recommendations to the full Board.

This policy applies to any group, which is formed by Board action, whether or not it is called a committee and regardless whether the group includes Board members. It does not apply to committees formed under the authority of the Superintendent. Groups or committees formed by the Board shall not include in their membership, members of current District staff, except as allowed in state law.

Accordingly, Board committees:

1. Are to support the Board in doing its job, not to help or advise the staff. Committees ordinarily shall assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees shall normally not have direct dealings with current staff operations.
2. May not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority shall be carefully stated in order not to conflict with authority delegated to the Superintendent. Decisions made by a committee do not carry the authority of the full Board unless it is approved by the Board at a public meeting.
3. Cannot exercise authority over staff. As the Superintendent works for the full Board, he or she shall not be required to obtain approval of a Board committee before taking executive action.
4. Shall avoid over-identification with organizational parts rather than the whole. Therefore, a Board committee that has helped the Board create policy on some topic will not be used to monitor organizational performance on that same subject.
5. Shall be used sparingly and ordinarily in an ad hoc capacity. The Board shall approve the committee's objectives, determine a timeline, and allocate an appropriate budget. All committee meetings shall comply with Open Meeting Law requirements.

## GP-14: BOARD COMMITTEE PRINCIPLES

(continued)

*Board of School Trustees*

**CLARK COUNTY SCHOOL DISTRICT**

6. Shall be presided over by the committee chair, who has the responsibility to determine meeting schedules, approve agenda items, facilitate the meeting, direct discussion, delegate assignments to committee members, direct the budget to meet the objectives of the committee, assign a facilitator in the absence of the chair, work with the President to keep the full Board informed of the committee's progress, and assume the commonly accepted responsibility of the position.
7. Groups or committees formed that include family/community members should be comprised of membership that reflects the diversity of the Clark County School District (CCSD) community.