

GP-13: CLOSED SESSIONS OF THE BOARD

Adopted: 5/25/89

Revised: 1/24/02; 3/13/03; 11/13/03; 7/27/06; 05/08/08
05/25/17

Board of School Trustees

CLARK COUNTY SCHOOL DISTRICT

Closed sessions of a Board meeting or Board committee may be conducted only to deliberate (a) A natural person's character, alleged misconduct, professional competence, or physical or mental health; (b) Matters permitted by the provisions of [NRS 288.220](#) relating to negotiations; (c) Matters permitted by the provisions of [NRS 392.467](#) relating to student discipline; or (d) Matters permitted by [NRS 241.020](#) and other express statutory exceptions permitting closed sessions. Accordingly, all closed sessions of the Board shall comport with the following:

1. All meetings of the Board of School Trustees and committees of the Board shall be conducted in compliance with the requirements of [NRS Chapter 241, et seq.](#), the Nevada Open Meeting Law. All school Board trustees and members of Board committees shall familiarize themselves with the provisions of [NRS Chapter 241, et seq.](#), and the current Nevada Open Meeting Law Manual prepared by the Attorney General. Any question regarding open meeting compliance shall be immediately brought to the attention of Board counsel.
2. Prior to conducting a meeting in closed session, a person requesting a closed session shall:
 - A. Inform the President of the Board regarding the reason for and the scope of the requested closed session, and ascertain from Board Counsel whether the proposed reason and scope comply with the Open Meeting Law;
 - B. If in accordance with the Open Meeting Law, submit an agenda item for open meeting discussion or action in a timely manner; and
 - C. Make or propose a motion, in accordance with [NRS 241.030](#), to close the meeting. A motion to close the meeting must state the business to be considered and the statutory authority under which the meeting will be closed (e.g., "I move that the Board recess to closed session pursuant to [NRS 241.030\(1\)](#) to consider a matter involving professional competency of a school district employee").

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(continued)

3. All Board meetings conducted in closed sessions shall be recorded. The Board's Executive Assistant shall retain the recording for a period of one year from the date of the closed session. Minutes may be released only as provided by statute or court order, or with the prior approval of the Board President and Board counsel, when the Board determines that the matters discussed no longer require confidentiality, and the person whose character, conduct, competence, or health was discussed has consented to such release. The person discussed is entitled to a copy of that portion of the minutes relating to him/her upon request, whether or not the minutes become public records.
4. No voting or objective and collective expression of a decision is permitted while in closed session unless such vote or expression is within one of the following enumerated statutory exceptions:
 - A. Negotiations ([NRS 288.220](#))
 - B. Student discipline ([NRS 392.467](#))
 - C. Other express statutory exception ([NRS 241.020](#)) and complies with Board voting procedures.
5. Board counsel is authorized to interrupt and to stop Board deliberations at any time to ensure compliance with the Open Meeting Law.
6. When a dispute arises regarding the scope of closed session, the Board shall consult Board counsel who shall determine and advise the Board whether deliberations are within an enumerated exception.

If a dispute is determined not to fall within an enumerated exception by Board counsel, the closed session of the Board shall terminate and the Board shall reconvene and resolve the dispute in open session.