

B/SE- 7: BOARD RESPONSE TO BOARD REPORTS

Adopted: 06/23/22

Board of School Trustees

CLARK COUNTY SCHOOL DISTRICT

Board Actions Regarding Reports to the Board

For all reports submitted to the Board, whether in the consent agenda in writing only, or presented in writing and discussed during a Board meeting, the Board must vote on whether to accept the report as fulfilling the given monitoring and reporting requirement established for that goal. Note that acceptance of the report does not indicate approval of any requests or recommendations to the Board presented within the report, nor does it indicate the Board's approval of the progress on the work itself. Specifically, the Board should consider the following options:

- A. The Board accepts the report as presented.
- B. The Board accepts the report as presented and requests some additional information be provided at a future time or in a later planned report.
- C. The Board requires additional information be presented and delays accepting the report until additional information is provided and accepted by the Board.

If a report is presented only in the consent agenda, and is not presented separately for further discussion, Board passing of the consent agenda will imply that the Board accepts any reports contained within it. Any reports explicitly removed from the consent agenda or also included on the Board agenda for additional presentation/discussion will not be considered accepted by the Board as part of the consent agenda approval.

In addition, once a report is submitted to the Board, the following actions may ensue:

- i. **Request Compliance with Reporting and Monitoring Requirements.** Prior to the Board meeting, if a Trustee finds that any of the reporting requirements are not met in a given report, that Trustee should inform the Board President of their concerns. The Board President should communicate any such concerns to the Superintendent. The Board President and Superintendent should attempt to come to consensus on any revisions needed for the item to be included at the upcoming Board meeting. If the Board President or Superintendent believe that adequate revisions have not been completed in a timely fashion, the Report should be removed from the meeting agenda. If, at the start of a Board meeting, a Trustee is concerned that a report does not meet the reporting requirements, during the approval of the agenda at the relevant Board meeting, a Trustee may propose that a report be removed from the agenda for that meeting and only brought back when all reporting requirements are met. The Board may then choose to remove that report from the agenda proceed with the report on the agenda as planned (which may or may not result in Board acceptance of the report).

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- ii. **Remove from Consent Agenda.** If a Trustee would like further discussion and/or a separate vote to consider acceptance of a report in the consent agenda, the Trustee should request to have that item removed from the consent agenda for separate consideration. Such a request may be made prior to a Board meeting, or at the agenda approval or consent agenda portions of the Board meeting. When possible, as described in section one above, Trustees should raise their concerns about reports to the Board President prior to the relevant Board meeting.
- iii. **Ask Clarifying Questions.** The Board may ask questions of clarification of the Superintendent and/or his designated staff members to better understand the content of the report, and most importantly, the impact of the work on students, staff, families, District culture, and desired outcomes. When possible, Trustees should submit clarifying questions to the Superintendent prior to the Board meeting. Additional time during the Board meeting may or may not be available for clarifying questions during that item's time on the agenda.
- iv. **Provide Feedback to the Superintendent.** The Board may express, to the Superintendent, their individual satisfactions, concerns, and/or feedback about the work in the report. All feedback provided by individual Trustees may be considered by the Superintendent and the staff based on its merits. However, such feedback is not considered direction from the Board unless otherwise explicitly indicated, formally or informally, during the discussion. Such feedback may be provided to the Superintendent prior to or following the Board meeting and sometimes, time allowing, during the discussion of that agenda item during the Board meeting.
- v. **Request Additional Information.** The Board may request additional data or information from the Superintendent to be in compliance with reporting requirements, to provide greater clarity and/or transparency, to help inform related Board decisions, and/or to support the role of the Board. Such requests should be made in consultation with the Superintendent and should not unreasonably detract from the execution of the work to support students. The Superintendent should make clear to the Board the implications of their request is such requests will require significant time, effort, or expense to the District so that the Board can prioritize its requests accordingly. When possible, such requests should be made of the Superintendent by Trustees prior to Board meeting. Additional time during the Board meeting may or may not be available for clarifying questions during that item's time on the agenda.

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- vi. **Discuss Open Issues with Trustees and Superintendent.** Time allowing, if Trustees have concerns related to accepting a report or related to next steps from a report, Board members may discuss further with each other and with the Superintendent, in compliance with the Nevada Open Meeting Law (OML). Primarily, such discussions will take place during Board meetings in open public session as appropriate.

- vii. **Establish a Follow-up Timeline.** If the Board does not accept a particular report, or if the progress rating for any goal in a report (except the final summary reports for the annual or strategic goals) was RED, the Board or the Board President on behalf of the Board, should consult with Superintendent to determine a timeline for an updated report. They should also agree on whether the follow up report will be written only (and included in consent agenda) or will be written and will be discussed during a future Board meeting. The Board should also establish a follow up timeline with the Superintendent for receiving any additional follow up data or information. Generally, such timelines will be discussed and determined during Board meetings. However, when the Board President and Superintendent are aware of follow up needs prior to the Board meeting, they should consult with each other to agree on a timeline to propose at the Board meeting.

Additional Reporting Requirements

In addition to the reporting above, the District will:

- Ensure that formal progress monitoring reports shared with the Board are made available on the District website in a way that community members may reasonably locate and access.

- Report annually in a news release to the local media the district's progress toward meeting strategic and annual goals.