

## Frequently Asked Questions

TOPIC	QUESTION	RESPONSE	DEPARTMENT	CONTACTS
Academic Achievement, Student and School Performance	How can I find out how my child and my child's school are doing academically?	<p>Accountability reports provide parents with specific demographic and academic information and may be accessed at <a href="http://ccsd.net/schools/accountability-reports/">http://ccsd.net/schools/accountability-reports/</a>. For parents without Internet access, the report is available at the school or can be printed by any CCSD employee and mailed to the caller's address.</p> <p>The Nevada School Performance Framework is the state accountability system, which classifies schools on a five-star scale. Reports may be accessed through the Nevada Department of Education website at <a href="http://nspf.doe.nv.gov/">http://nspf.doe.nv.gov/</a>. Choose "Clark" from the "Select a District" drop down menu. This will display results for all CCSD schools.</p> <p>The Nevada Growth Model describes how much growth a student has made, relative to his/her "academic peers", by providing a student growth percentile in reading and mathematics. To access schools' Growth Model Summary reports (Green &amp; Whites), go to <a href="http://www.ccsd.net/district/growth-model/summary">http://www.ccsd.net/district/growth-model/summary</a>.</p> <p>Parent-student-teacher academic planning time (PSTAPT, formerly known as parent-teacher conferences) will be held October 4 and 22, 2013. Check with your school for more information.</p>	<p>Schools</p> <p>Assessment, Accountability, Research and School Improvement Division (AARSI)</p>	<p>See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a></p> <p>799-1041</p>
Adult Education / GED	What options are available for adults who never earned a high school diploma?	<p>Individuals 18 years of age and older may register for adult education and earn a high school diploma. Classes and registration are free. Registration is required. Interested adults may register at the Adult Education Intake Center located at 2701 E. St. Louis, Door A (about a block and a half east of the intersection of Eastern and St. Louis). No appointment is necessary. Office hours are 8 a.m. to 8 p.m. Monday-Thursday and 8 a.m. to 4 p.m. on Friday. Individuals interested in testing for their GED must be 18 years of age (17 years with parent permission), possess a valid Nevada DMV license or Nevada state issued photo ID, be officially withdrawn from school, and pay the \$60 registration fee. Pre-testing is available and free of charge after meeting with an Adult Education Counselor. Pre-testing takes place at 2701 E. St. Louis St. from 8 a.m. to 12 noon, Monday through Friday. More information is available at <a href="http://schools.ccsd.net/aded/">http://schools.ccsd.net/aded/</a>.</p>	Education Services	799-8650

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<b>Assigned School/ Zoning</b>	What school should my child attend?	Parents can search for what schools their children are zoned to attend at <a href="http://ccsd.net/schools/zoning/search/">http://ccsd.net/schools/zoning/search/</a> . Staff may check this online if parents provide a student address. (See Zoning section below for the process related to attendance boundaries.)	Demographics, Zoning and GIS Department (D&Z)	799-6435
<b>Alternative Programs</b>	My child was expelled. What are the options for schooling?	Expulsion referrals from CCSD schools are forwarded to Pupil Personnel Services for due process and resolution as prescribed by state and/or federal laws and District regulations. Results may include, but are not limited to, return to a comprehensive school, referral to an outside agency, assignment to a behavior school, and/or placement in a continuation school. Parents are encouraged to contact the department. For more information visit <a href="http://ccsd.net/divisions/education-services-division">http://ccsd.net/divisions/education-services-division</a> .	Education Services, Dept. of Pupil Personnel Services	855-9775
<b>Area Service Centers</b>	(See Performance Zones)	Areas now serve just as offices for Performance Zones, which supervise the schools. See <a href="http://ccsd.net/district/directory/resources/pdf/school-telephone-directory.pdf">http://ccsd.net/district/directory/resources/pdf/school-telephone-directory.pdf</a> or contact the child's school.	Not applicable	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
<b>Athletic Eligibility</b>	How do I find out if my student is eligible to participate in sports?	The procedures and regulations for the establishment and maintenance of scholastic athletic eligibility for CCSD secondary students are specified in the Nevada Interscholastic Activities Association (NIAA) Handbook and CCSD regulation <a href="#">5135.1</a> . The handbook is available online at <a href="http://www.niaa.com/publications/index">http://www.niaa.com/publications/index</a> . Parents may contact their children's high school athletic offices for additional information.	Schools	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
<b>Attendance Enforcement</b>	How do I report a child who is not attending school?	Contact the Attendance Enforcement Office's dispatch line at 799-8640.	Attendance Enforcement Dispatch	799-8640
<b>Bell Times</b>	When does my school start/the bell ring? When does the school day end?	The initial schedule of schools' start times/bell times is posted at <a href="http://ccsd.net/resources/maintenance/jul8bell-times-201314.pdf">http://ccsd.net/resources/maintenance/jul8bell-times-201314.pdf</a> . School times do vary, so check with the school or the school's website (list of websites may be found at <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a> .)	School Office	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
<b>Board Contacts/ Board Meetings</b>	When and where are board meetings held? How do I speak at a meeting? How do I contact my trustee?	Regular meetings of the Board of School Trustees typically are held the second and fourth Thursdays of each month, beginning at 4 p.m. in the Edward A. Greer Education Center, 2832 East Flamingo Road. Special board meetings are held when necessary and are posted in advance in accordance with Nevada's open meeting law. Individuals who would like to address the board during public comment portions of a meeting should call 799-1072 between 7:30 a.m. to 5 p.m. at least 3 hours before	Office of the Board of Trustees	799-1072

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		the meeting. Alternately, speakers may sign up in person prior to the beginning of the meeting. Community members wishing to e-mail their trustee, or any trustee, may do so via the District website at <a href="http://ccsd.net/trustees/">http://ccsd.net/trustees/</a> , which is accessed from the home page and the "Trustees" tab. Trustees may also be contacted at the Office of the Board of Trustees at 799-1072.		
Budget (District)	Where can I see the CCSD budget?	Visit <a href="http://www.ccsd.net/departments/budget-finance-department/publications">http://www.ccsd.net/departments/budget-finance-department/publications</a> or contact the Budget office at 799-5452.	Budget	799-5452
Bullying	What resources exist to counter bullying?	<p>Immediately contact the child's school principal, assistant principal, dean, or counselor if a concern arises. If a satisfactory resolution at the school level cannot be reached, contact the Ombudsman Office.</p> <p>Equity &amp; Diversity has an informational brochure titled "It Stops Here" (GAC #2366.18) that will be posted online in September, 2013, and is available from the department. District Policy <a href="#">5137</a> outlines the definition of bullying and cyber-bullying, and the "Say No to Bullying" feature, online at <a href="http://www.ccsd.net/students/bully/">http://www.ccsd.net/students/bully/</a>, provides a way to submit incidents.</p> <p>Some additional resources for anti-bullying may be found at <a href="http://ccsd.net/departments/guidance-counseling/bullying-and-cyberbullying-resources">http://ccsd.net/departments/guidance-counseling/bullying-and-cyberbullying-resources</a>. The Nevada Department of Education provides online resources and tips at <a href="http://bullyfreezone.nv.gov/">http://bullyfreezone.nv.gov/</a>.</p>	Principal  Ombudsman Office  Equity & Diversity	<a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>  799-1016  799-8484
Bus Transportation	Is my child eligible for transportation to school?	<p>Go to <a href="http://transportation.ccsd.net">transportation.ccsd.net</a> and click "Check eligibility" (<a href="http://trans-webinfo.ccsd.net/InfoLocator/InfoLocator/Locator.aspx?OrgGuid=ORG-CCSD&amp;ProfileGuid=CCSD-PROFILE-2">http://trans-webinfo.ccsd.net/InfoLocator/InfoLocator/Locator.aspx?OrgGuid=ORG-CCSD&amp;ProfileGuid=CCSD-PROFILE-2</a>) Students <u>must</u> be registered for school prior to receiving transportation services. Parents must complete the CCF-705 and check the box requesting transportation. If all information remains the same from year to year, it is not necessary to re-register a student for transportation.</p> <p>CCSD <a href="#">Regulation 3531</a> provides more information on bus transportation for students living two or more miles from school, excluding students with zone variances.</p>	Transportation	799-8100 799-8110 799-8111

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	<p>Why is the distance two miles from school?</p> <p>How do I report a bus driver for a traffic violation?</p>	<p>The two-mile parameter is cost-driven due to budget concerns, based on transportation costs of more than \$70 million annually.</p> <p>CCSD has a process to investigate traffic violations reported by the public. Callers can assist investigators by noting the bus number, time of day and location of a possible infraction. Contact Transportation at 799-8111.</p>	Transportation	<p>799-8110 799-8100</p>
Campus and Student Safety	<p>Who do I call about school zone lights?</p> <p>How do I report a threat to my child at school?</p>	<p>The local municipalities address school zone lights, flashers and signs. Contact Public Works at Clark County, City of Las Vegas, etc.</p> <p>Any threat on a school campus or District facility is a serious matter and callers should immediately report suspicious behaviors, potential threats or rumors to the building administrator. <b>Immediate threats, dangers or emergencies should be directed to School Police 799-5411.</b> CCSD School Police provides an anonymous tip line to report weapons, gang activity or other crimes on campus. Call Operation Crime-Free Schools Hotline at 799-0228.</p> <p>Also, see Bullying topic for anti-bullying resources.</p>	<p>Boulder City Henderson Las Vegas North Las Vegas</p> <p>CCSD School Police</p>	<p>293-9200 267-3200 229-6276 633-1221</p> <p>799-5411 (Emergency) 799-0228 (Tip line) 799-7830 (Non-emergency)</p>
Career and Technical Academies/ CTE Programs	What is a Career and Technical Academy?	Career and Technical Academies (CTAs) are part of the Magnet and CTA Performance Zone. Information is available at <a href="http://ccsd.net/schools/magnet-cta/">http://ccsd.net/schools/magnet-cta/</a> . CTA programs offer students coursework unique to their program of study. Courses are rigorous and prepare students for a variety of options after graduation. Students have the opportunity to earn college credits through the 2+2 Tech Prep program and through Advanced Placement courses. Hands-on projects, job shadowing, and internships allow students to develop first-hand experience in their selected program area.	Magnet & CTAs	799-8492
Charter Schools	What are charter schools and which ones are CCSD schools?	Charter schools are public elementary, middle or secondary schools that operate under a charter, or contract, issued by a public entity such as a local school district or State Board of Education. Individual states, through legislation, determine the process to obtain a charter and the rules that charter schools must follow. In return for autonomy, charter schools are held accountable for student performance, and if the goals of the school established in the charter are not reached, the school's charter	Office for Charter Schools	799-1038

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		<p>may be revoked or not renewed. Each charter school has its own governing body, with the same statutory requirements as the school board, such as complying with the open meeting law, approving budgets and contracts, and establishing policy consistent with the NRS. Although law prohibits local districts from interfering with charter operations, the districts ensure that charter schools comply with state standards; follow NRS, properly account for tax dollars; and have no threats in the school environment to the welfare and safety of students and staff. More information on charter schools and the rules that govern them is available at the Nevada Department of Education website, <a href="http://www.doe.nv.gov/Resources_Charter_Schools/">http://www.doe.nv.gov/Resources_Charter_Schools/</a>.</p> <p>CCSD monitors the following charter schools, and parents should contact a school directly for enrollment information:</p> <ul style="list-style-type: none"> <li>• Andre Agassi College Preparatory Academy</li> <li>• Delta Academy</li> <li>• Explore Knowledge Academy</li> <li>• Innovations International Charter School of NV</li> <li>• Odyssey Charter Schools</li> <li>• The 100 Academy of Excellence</li> <li>• Rainbow Dreams Academy</li> </ul>		<p>948-6000 396-2252 870-5032 216-4337 257-0578 636-2551 638-0222</p>
Concerns/ Complaints	How do I address concerns I have with my child's school or a District department?	The Ombudsman Office, 799-1016, provides parents and the public with a way to communicate education-related concerns. Parents should contact the Ombudsman Office when a concern has not been resolved at the school level but a formal complaint is not desirable. Community members also may contact the office with questions or concerns. Those who would like to meet in person should contact the Ombudsman Office for an appointment.	Ombudsman Office	799-1016
	With whom can I file a formal complaint?	Parents and other community members are encouraged to speak to the principal, manager or department head responsible for the area of concern, which is the first step in resolution. For those seeking a formal complaint and resolution process, a Public Concern Form (CCF-660, available at <a href="http://ccsd.net/departments/community-government-relations/public-concerns">http://ccsd.net/departments/community-government-relations/public-concerns</a> ) may be completed and mailed, faxed or hand	CGR, Public Concerns	799-5005

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		delivered to the CCSD Community and Government Relations office, 5100 W. Sahara Ave., Las Vegas, NV 89146, 799-5005, fax 799-1082. The completed form also may be dropped off at any CCSD location and forwarded to the Community and Government Relations office, Mail Stop Code 133, for processing. The public concern process, as set forth in CCSD Policy <a href="#">1213</a> and regulation <a href="#">1213.1</a> , allows any member of the public to have a formal investigation into their complaint and receive a written response. Consultation with the supervising administrator is required as the first step in the resolution process.		
Crossing Guards	Who coordinates crossing guards and concerns?	The responsibility for assigning locations and monitoring crossing guard personnel fall under the jurisdiction of one of the local municipalities: Boulder City, Henderson, Las Vegas, Mesquite, or North Las Vegas. School crossing guards are assigned based on traffic studies.	Boulder City Henderson Las Vegas Mesquite North Las Vegas	293-9200 267-3200 229-6327 346-5295 633-1221
Custody Issues/Access to Students by Friends or Family	How can another member of my family have access to student information and/or pick up my child from school?	Various laws prohibit District personnel from releasing students to anyone other than a child's parent or guardian or designee. Therefore, caution is taken to ensure only authorized family members or guardians (or their designee) are allowed access to students. Questions about the release of a student are handled at the school or performance zone. Parents are encouraged to learn the guidelines for giving permission for a friend or non-custodial family member to pick-up a student during the school day.	Schools/ Performance Zones	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Disciplinary Issues	Who can I talk to about my child's suspension?	Typically, when a student is suspended from school a parent has either received paperwork, spoken to the administrator, or has scheduled an appointment to speak with an administrator at the school. In instances where the parent feels adequate communication has not occurred, they should contact the Ombudsman Office.	Schools  Ombudsman Office	<a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>  799-1016
Dress Code	What is CCSD's dress code?	All students are expected to wear proper attire to school in order to foster an environment that promotes learning. The school administration has the right to designate which types of clothing or appearance disrupt or detract from the educational program and may be a potential safety hazard. CCSD Regulation <a href="#">5131</a> and Policy <a href="#">5131</a> establish the guidelines for proper dress and for Standard Student Attire (see SSA topic).	School administration	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Employment	Is the District hiring right now?	The quickest way to learn about job opportunities and the procedures for applying for positions in the Clark County School District is to visit	Human Resources <i>Administrative:</i>	799-5484



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		<a href="http://ccsd.net/employees/recruitment/">http://ccsd.net/employees/recruitment/</a> or go to <a href="http://ccsd.net/">http://ccsd.net/</a> and scroll down the page to the "Jobs" link. Individuals without Internet access should contact the appropriate Human Resources department.	<i>Licensed:</i> <i>Support Staff:</i> <i>Substitute Services:</i>	799-5427 799-5328 799-5420
Employment Verification	Where do I call to verify employment?	Employment is verified through The Work Number, an automated system. Please call 1-800-367-5690. Clark County School District's company code to enter is 11519.	The Work Number	1-800-367-5690
English Language Learners (ELL Program)	What can be done for my child, who is learning English as a second language?	All CCSD campuses offer Content Based English Language Instruction. Students will be taught the English language while learning grade-level appropriate curriculum. Students new to the District will be initially assessed in their English language proficiency within the first 30 days of school, and ELL students are tested annually to measure English language growth. Depending on the campus, some schools have extended school days or before/after school programs to assist students in their learning of subject matter and English. See the section on Zoom Schools below for information on the ELL focus at those schools.	ELL	799-2137
	What about ELL high school students?	Students new to the District and enrolling in high school will need to turn in a copy of their school transcript to the high school's registrar. The registrar will send the transcripts to be translated and evaluated to ensure appropriate high school credit is being given.		
	What can I do to help my child learn English quickly?	Each campus has resources that can be used to help students practice their English at home. Channel 10 also has many resources that can be used. School and public libraries offer books that are language level and subject matter appropriate. Exposing students to as much oral and written language is the best way to assist them in learning English.		
	What about adult learners of English?	CCSD supports Adult ESL classes and interested parties should call 799-6479 for more specific information.	AELAS	799-6479
Enrollment/Registration	How old must a student be to enter school in Nevada?	Nevada law requires that students be 5 years old on or before September 30 of the current school year to enter kindergarten.  To enter first grade, a child must be 6 years old on or before September 30 and have attended public school kindergarten, state-exempted private school or approved home school. Students, who are not six years of age	School registrars	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>

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	What information do I need to provide to register my child?	<p>by September 30 of the current year but have completed kindergarten and were promoted to first grade in another state, qualify for first grade enrollment. Kindergarten is a required prerequisite for enrollment in first grade; students who have not met this requirement will be tested for proper grade level placement.</p> <p>To enter second grade, a child must be 7 years old on or before September 30 and have attended kindergarten in a public, state-exempted private school or approved home school. Kindergarten and first grade are prerequisites for enrollment in second grade. Students who have completed kindergarten, but not first grade, will be placed in first grade.</p> <p>When a student is enrolling in a Clark County School District (CCSD) school for the first time or reenrolling, parents need the following items to complete the registration:</p> <ol style="list-style-type: none"> <li>1. One form of proof of address, such as a recent utility bill, rental/lease agreement, sales contract or mortgage statement. A driver's license, telephone bill, and/or cable bill are unacceptable forms of address verification. If you are living with a friend or relative, a notarized letter, signed by the owner/renter stating that their address is your place of residence, is required. If you do not have this documentation because of a temporary or homeless situation, contact the Homeless Outreach Program Office at 855-6682.</li> <li>2. Personal identification (driver's license, picture identification, etc.) of the parent/guardian, bearing his or her name.</li> <li>3. One proof of child's identity (copies not accepted): original birth certificate, a passport, or a certified birth card issued by the Southern Nevada Health District or another health district. The Vital Records Office for children born in Clark County is located at the Southern Nevada Health District, 330 S. Valley View, Las Vegas, 759-1000.</li> <li>4. Student immunization record. Parent(s) must have records indicating that the child has had or has started specific immunizations [NRS392.435]. Students can enroll but cannot attend school if the immunization requirements are not met. (See Immunizations topic.)</li> </ol>		



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Expulsions	What are some offenses which would merit an expulsion recommendation?	Infractions include but are not limited to arson; assault or battery on District personnel; immoral conduct as it pertains to sexual behavior between individuals; selling, using or possessing alcohol or controlled substances/substances represented to be controlled substances; and possession, use, transmittal or concealment of any operable or inoperable weapon.	Pupil Personnel Services	855-9775
	How do I appeal my child's expulsion?	<p>The first level of appeal is to speak with the Dean of Students at the child's middle or high school, or the assistant principal or principal at an elementary school. If they do not agree with the findings/decision after this discussion, they would speak with the next person in the chain of command. If the expulsion process continues to the District level and the file is sent to Education Services, an ESD director will contact the parent or guardian for a hearing, where a decision will be made about the student's placement. If the parents do not agree with the director's decision, they can schedule a meeting before a hearing panel, a somewhat final step. See <a href="http://ccsd.net/resources/education-services-division/expulsiondueprocessbrochure.pdf">http://ccsd.net/resources/education-services-division/expulsiondueprocessbrochure.pdf</a></p> <p>Note: Until the student's expulsion file is received at Education Services, the sending school is responsible to provide the parent with the student's homework while they await District action.</p>		
Facility Use Issues	How can outside groups use CCSD buildings or facilities?	Entities applying to use District facilities must pay usage fees and provide their own insurance. CCSD regulation <a href="#">3613</a> provides guidelines for access to and reimbursements for District property through the school's administration.	School administration	School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a> 284-7966
		Form FS 177, Use of Food Service Kitchen Facility, may be obtained from the Food Service Department.	School Accounting	
Field Trips	How do I find out about field trips?	Contact the school for information about a field trip. Basic parameters include the following:	Food Service Dept.	799-8123
		Teachers planning field trips are required to provide a signed approval form for the field trip from the school principal, receive approval from the owner or managers of the place to be visited, and identify responsible	School administration/ Performance Zones	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>

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		<p>CCSD employees to supervise students on each bus.</p> <p>School principals are responsible for ensuring that the trip is justified for its educational objectives, that each student has a field trip permit signed by the parent or legal guardian prior to the student leaving the school grounds for the field trip, and that transportation is arranged. Check with the school's Academic Manager in the Performance Zone office for additional guidelines.</p>		
Foreign Exchange Students	<p>How do I enroll a foreign exchange student?</p> <p>How does a school-age relative (or family friend, etc.) who is moving to the U.S. enroll in school?</p>	<p>Foreign exchange students must meet specific entry requirements established by the U.S. State Department and CCSD. More information about the Foreign Exchange Program is available online at <a href="http://ccsd.net/departments/science-health-physical-education-foreign-language-driver-education/foreign-exchange-program">http://ccsd.net/departments/science-health-physical-education-foreign-language-driver-education/foreign-exchange-program</a>.</p> <p>Foreign students who come to the United States to live for a year with relatives other than their parents, a family friend or a temporary guardian are required by law to have an F-1 student visa. In order to secure the visa, the student must apply for an I-20 form from the District. The student is limited by law to attend school for a maximum of one year and must be in high school. Students who enroll as a part of the F-1 Visa Program are required by federal law to pay the full, unsubsidized cost of tuition to the District before the I-20 form can be issued by the District.</p>	K-12 Foreign Language Office	799-8404
Foster Children – Program of School Choice for Children in Foster Care	Can my foster student attend the previously attended school?	The guardian of a foster child may submit an application to attend any school in CCSD through a program administered by the Nevada Department of Education. The application is faxed to NDOE for approval, and once the application is processed, CCSD's Title I HOPE receives notification of the NDOE decision and communicates the approval or denial to the school. Specific questions can be directed to the Title I HOPE Office at 855-6682.	Title I HOPE	855-6682
Free and Reduced Meals/School Lunch	How do I apply for free or reduced breakfast or lunch for my child?	Some children may be eligible for free or reduced-price meals, depending on family size and income. Parents may apply for this federally-funded program by completing an application available at the school or online at <a href="http://www.applyforlunch.com">www.applyforlunch.com</a> (A link is also provided at <a href="http://ccsd.net/departments/food-service/">http://ccsd.net/departments/food-service/</a> .)	School kitchen manager	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>

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	What is the cost for school meals?	Regular price school meals, as of August 2013, are: Elementary school breakfast - \$1.25; lunch - \$2.00. Secondary school breakfast - \$1.50; lunch - \$3.25.	Food Services	799-8123
	How can I pay for my child's school breakfast or lunch?	Meals may be paid for at schools, or parents may deposit to their students' accounts at no charge at <a href="http://www.paymentsolutions.com">www.paymentsolutions.com</a> (A link is also provided at <a href="http://ccsd.net/departments/food-service">http://ccsd.net/departments/food-service</a> .)		
Full Day Kindergarten	How do I find out about full day kindergarten?	Several CCSD elementary schools offer a tuition-based extended day kindergarten program as an option for parents. For more information, see <a href="http://static.ccsd.net/ccsd/content/ccsd-press/pdf/tuition-based-kindergarten-2013-2014.pdf">http://static.ccsd.net/ccsd/content/ccsd-press/pdf/tuition-based-kindergarten-2013-2014.pdf</a> . For a list of schools offering full-day kindergarten, see <a href="http://ccsd.net/district/dispatch/2013/apr/15/enroll-your-child-in-full-day-kindergarten">http://ccsd.net/district/dispatch/2013/apr/15/enroll-your-child-in-full-day-kindergarten</a> .	Instruction Unit	799-5475
Graduation – Credit Deficiencies; Nevada HSPE	How can my student stay on track to graduate, make up credit deficiencies, take the Nevada High School Proficiency Exam, etc.?	Students should speak to the secondary school counselor for options to retrieve credits and to prepare for the four sections of the state-mandated High School Proficiency Exam. Some options available to students to pursue their diploma may be viewed at <a href="http://ccsd.net/resources/guidance-counseling/educational-options-students-2012-2013.pdf">http://ccsd.net/resources/guidance-counseling/educational-options-students-2012-2013.pdf</a> .  Also see the Reclaim Your Future topic.	Guidance and Counseling	799-8441
Graduation – Changes in Requirements	What is changing for graduation requirements?	For the class of 2014 and beyond, AB288 in the 2013 Legislature eliminated the Certificate of Attendance. Students must meet all graduation requirements and, for the class of 2014, pass all four subtests of the Nevada High School Proficiency Exam to receive a diploma and participate in graduation ceremonies. (Special education services students receiving an adjusted diploma will be permitted to participate in graduation ceremonies.) More changes from AB288 will be implemented over the next few years related the requirements.	Guidance and Counseling	799-8441
Graffiti	Who do I call about graffiti with gang signs near the school?	When graffiti is on school property or immediately adjoining the property, call the school or Performance Zone, or call Maintenance.  If the graffiti is off-campus, contact the Clark County Graffiti Hotline.	Schools Maintenance Office Clark County	<a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a> 855-6650 455-4509
Health Concerns	Who do I call about health concerns of	Parents/guardians should call the school for answers to specific questions. CCSD's Health Services Department works with parents and	Health Services, SSSD	799-7443

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	my child?	guardians about health issues of students, medication concerns, etc. Important information, such as updates on influenza and good health practices, will be posted to ccsd.net. In addition, the schools and Health Services will distribute information should a concern arise specific to a school community. Additional resources for immunizations may be found at <a href="http://www.snhd.info/">http://www.snhd.info/</a> .	Southern Nevada Health District	759-4636
High School Proficiency Exam	What is the HSPE and when are the exams?	The Nevada HSPE is a four-part exam required for graduation. See <a href="http://doe.nv.gov/">http://doe.nv.gov/</a> or <a href="http://ccsd.net/students/exam-information/">http://ccsd.net/students/exam-information/</a> for information.  The exam window schedule set by the Nevada Dept. of Education ( <a href="http://www.doe.nv.gov/Assessment_Resources/">http://www.doe.nv.gov/Assessment_Resources/</a> ) includes 11/4-8/2013; 3/3-7/2014; 4/28-30/2014; and 7/7-11/2014. CCSD's schedule may be accessed within Interact at Desktop>District Link>Student Assessment>2013-2014 Assessment Calendars>2013-2014_State_ES_12 mo_Final.PDF, or contact your school for details.	Schools	<a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Homeless Youth	What help is available for homeless students?  How do I get help for my family?	Students whose families are struggling and do not have a permanent residence, such as living with family or friends, residing in a shelter or weekly hotel, are still required to attend school per the McKinney-Vento Law. The Title I HOPE office is available to assist these students with enrollment in school and other educational services.  HELP of Southern Nevada emergency services can be reached at 211.	Title 1 Hope/ Homeless Outreach Program  Help of Southern NV	855-6682  Dial 211 or visit <a href="http://www.nevada211.org">www.nevada211.org</a>
Homeschooling	What do I do to home school my child?  Can home schooled students participate in activities at a school?	Nevada Home School Law is defined in NRS 392.070. The Home School Office of the Education Services Division functions as a go between for required paper work, but does not provide advice or evaluation of programs. Parents can obtain more information on home school options from the Education Services Division, 799-8630 or <a href="http://ccsd.net/divisions/education-services-division/home-schooling">http://ccsd.net/divisions/education-services-division/home-schooling</a> .  Homeschool students may request participation in up to three courses at their zoned CCSD school for no credit, provided there is space available and the student meets any requirements. Parents should present a "State of Nevada Notice of Intent of Homeschool Child to Participate in Programs and Activities" to the public school principal prior to the start of	Office of Home Schooling	799-8630

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		the semester. Please see the Parent Guide available in English and Spanish on the web page listed above.		
Immunizations	What shots will my student need to start school?	<p>NRS 392.435 mandates the following immunizations as a prerequisite to enrollment in school:</p> <ul style="list-style-type: none"> <li>• Two Hepatitis A doses</li> <li>• Three Hepatitis B doses</li> <li>• Four or Five DTP, DT, DTaP doses (diphtheria/pertussis/tetanus)</li> <li>• Three or Four polio doses</li> <li>• Two MMR doses (mumps/measles/rubella)</li> <li>• Two Varicella doses (chickenpox)</li> </ul> <p>For 7th grade entry, one (1) TDaP dose required at 11-12 years of age.</p> <p>Unless excused because of religious belief or medical condition, a child may not enroll/attend a public school without proper immunizations.</p>	<p>Southern Nevada Health District</p> <p>CCSD Health Services</p>	<p>759-0850</p> <p>799-7443</p>
	Where can I take my child to be immunized?	The Health District offers immunizations at reduced rates at its clinics. Contact Southern Nevada Health District at 759-0850 or <a href="http://www.snhd.info/">http://www.snhd.info/</a> for information on fees, times and locations.	Southern Nevada Health District	<p>759-0850</p> <p><a href="http://www.snhd.info/">http://www.snhd.info/</a></p>
IEP (Individualized Education Program)	Who should I contact about my child's IEP?	Discuss your child's Individualized Education Program (IEP) with your child's teacher, school administration, or personnel at the Performance Zone supervising the school. For information regarding compliance or clarification of responsibilities, please contact the District's Office of Compliance and Monitoring.	School Performance Zone or Compliance and Monitoring	<p>See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a></p> <p>799-1020</p>
Kindergarten	How old does my child have to be to start kindergarten?	Nevada law requires that students be five years old on or before Sept. 30 to enter kindergarten. To enter first grade, a child must be six years old on or before Sept. 30 and must have attended public school kindergarten, a state-exempt private school or approved home school, or must have passed a first-grade readiness test.	School administrators and registrars	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Magnet School Programs	How do I enroll my student in a magnet program? How do I get a magnet application?	Magnet schools are part of the Magnet and CTA Performance Zone. Information is available at <a href="http://ccsd.net/schools/magnet-cta/">http://ccsd.net/schools/magnet-cta/</a> . Magnet schools offer coursework associated with a variety of pathways leading to both careers and opportunities for higher education, such as aerospace and aviation, information technologies, performing and fine arts, communications, law preparatory, health services, travel and tourism, and engineering. Students from across the District may apply to a	Magnet and CTA Performance Zone	799-8492

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	How do I know if my child was selected?	<p>magnet school and may talk with their counselors or contact the specific school for the program(s) of interest. In addition to meeting entrance criteria, students must submit an application on or before the application deadline.</p> <p>Typically, students are notified through U.S. mail when selected to attend a magnet program. Families who have not received notification in the mail should call the individual school or the Magnet and CTA Performance Zone.</p>		
Middle School Promotion Requirements	What are the middle school promotion requirements?	Students must meet specific coursework to be promoted to middle school. The middle school promotion requirements are available online at <a href="http://ccsd.net/departments/guidance-counseling/middle-school-promotion-requirements">http://ccsd.net/departments/guidance-counseling/middle-school-promotion-requirements</a> .	Guidance and Counseling Services	799-8441
Ombudsman Office	What is the purpose of the Ombudsman Office and how do I contact that office?	The Ombudsman Office, at 799-1016, provides parents and the public with a way to communicate education-related concerns. Parents should contact the office when a concern has not been resolved at the school level but a formal complaint is not desirable. Community members also may contact the office with questions or concerns. Those wishing to meet in person should contact the office for an appointment.	Ombudsman Office	799-1016
Online Courses/ Distance Education	What programs does CCSD sponsor for students who want to enroll in online courses?	<p>Virtual High School is available through a combination of TV/cable/VHS/DVD, online and group classes. Virtual High School is free to high school students enrolled full-time. Course offerings include Advanced Placement (AP) course, honors-level courses, foreign languages, core curriculum classes, and a personal wellness course that meets the P.E. requirement for graduation. More information is available at <a href="http://ccsdde.net/">http://ccsdde.net/</a> or by calling the Virtual HS office at 855-8435.</p> <p>The Academy for Individualized Study High School (AIS HS) also offers online courses. AIS HS is free to high school students enrolled full time. Course offerings include core curriculum classes that meet graduation requirements, for original or replacement credit. Students complete coursework online and complete weekly assessments on campus at an AIS HS host school. More information is available through the AIS office, 799-8636, or online at <a href="http://schools.ccsd.net/ais/">http://schools.ccsd.net/ais/</a>.</p>	<p>Virtual High School</p> <p>AIS office</p>	<p>855-8435</p> <p>799-8636</p>
Open Enrollment /	What options exist	Also see Zone Variances, Career and Technical Academies, and	See contacts at topics	

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School Choice	for my child to attend other than the zoned school?	Magnet School Programs topics in this document.  CCSD's Open Enrollment, <a href="http://ccsd.net/schools/open-enrollment/">http://ccsd.net/schools/open-enrollment/</a> , offers parents another option for choice where their students will attend, at schools where seats are projected to be available for the next school year. Generally, the Open Enrollment application process occurs during the winter, for notification in the spring for the next year. Find out more at <a href="http://ccsd.net/schools/open-enrollment/resources/open-enrollment-faq.pdf">http://ccsd.net/schools/open-enrollment/resources/open-enrollment-faq.pdf</a> . (Information/link will change near an Open Enrollment period.)	Instruction Unit	799-5475
Payroll	I'm a CCSD employee and have a question about my paycheck.	Please contact the Payroll Department.	Payroll Department	799-5351
Performance Zones	How do I find out the correct Performance Zone for my child's school?	Please see the School Telephone Directory.	Instruction Unit	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Phones, No answer	No one answers at my child's school.	Please call the Performance Zone if you have trouble reaching a school. If you called the school during a school break, please call again when school resumes.	Performance Zones	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Pre-Kindergarten (Pre-K or PK)	What's available for my PK child, if I have concerns about his/her development?	A number of schools offer pre-kindergarten programs, including Zoom Schools (see Zoom Schools). Contact a school to inquire about availability or call the Early Childhood Department.  If your child is PK age and not attending a CCSD school, please contact Child Find to request an evaluation.	Schools  Early Childhood, SSSD  Child Find	<a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>  799-7479  799-7463
Preschool Day Care Services	Are there any preschool day care programs available?	Check with the local municipalities. You might also check with the office staff at your nearest elementary school for other resources.	Clark County City of Henderson City of Las Vegas City of North Las Vegas	455-8251 267-4100 229-2526 633-1608
Proficiency Testing Schedule	When is proficiency exam testing administered?	The exam schedule may be accessed by staff within Interact by going to Desktop>District Link>Student Assessment>2013-2014 Assessment Calendars and then selecting the file 2013-2014_State_ES_12 mo_Final.PDF.	AARSI	799-1041



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Reclaim Your Future	What is Reclaim Your Future?	Reclaim Your Future includes initiatives to encourage and support at-risk students to stay on track to graduate. The students may lack required course credits, need to pass one or more parts of the state's High School Proficiency Exam, or face attendance or other challenges. The RYF Mentoring Project and the Graduation Advocate Initiative both seek and benefit community support. Call the School-Community Partnership Program, 799-6560, or go to <a href="http://ccsd.net/community/partnership/programs/reclaim/reclaim-index">http://ccsd.net/community/partnership/programs/reclaim/reclaim-index</a> .	Instruction Unit  School-Community Partnership Program	799-5475  799-6560
Records	How do I get a copy of my transcript, diploma or my student records?	Please contact Student Data Services.	Student Data Services	799-2487
Registration	How do I register my child for school?	See the <b>Enrollment</b> section above or go to <a href="http://ccsd.net">ccsd.net</a> , select the Parents tab and click on Student Enrollment Process. More information is at <a href="http://ccsd.net/parents/enrollment.php">http://ccsd.net/parents/enrollment.php</a> .	School Registrar	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Reorganization	What was the recent CCSD reorganization?	Information about Superintendent Skorkowsky's reorganization may be found at <a href="http://ccsd.net/district/news/general/2013/aug/7/superintendent-skorkowsky-announces-reorganization-of-school-district">http://ccsd.net/district/news/general/2013/aug/7/superintendent-skorkowsky-announces-reorganization-of-school-district</a> . An updated organizational chart may be obtained in BoardDocs for Board of Trustee meetings, at <a href="http://www.boarddocs.com/nv/ccsdlv/Board.nsf/Public">http://www.boarddocs.com/nv/ccsdlv/Board.nsf/Public</a> , for the August 22, 2013, board meeting, Item 7.01.		
Report Cards	When will my student's report cards be distributed?	For 9-month elementary schools: 12/6/2013; 3/14/2014; and 6/4/2014. For middle and high schools: 2/4/2014 and 6/13/2014. Contact your child's school for 12-month elementary school tracks' report card distribution dates. Report cards are usually issued to students to take home to parents, except the last report card, which is mailed to the address on record one to two weeks after the school year ends.	Schools	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Safekey Before- and After-School Programs	Does the District provide child care?	No, but some municipalities offer a fee-based program called Safekey at many elementary schools. Contact your local entity for details.	Clark County Henderson Las Vegas North Las Vegas	455-8251 267-4100 229-2526 633-1608
School Contact Information	Can I get the number for a school?	Yes, any employee can provide that for a caller by accessing the school directory online at <a href="http://ccsd.net/district/directory/resources/pdf/school-telephone-directory.pdf">http://ccsd.net/district/directory/resources/pdf/school-telephone-directory.pdf</a> or consult the White Pages of a local telephone directory.	CCSD Schools Telephone Directory	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>

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Standard Student Attire	What is Standard Student Attire?	See <b>Uniforms</b> below or <a href="http://ccsd.net/district/info/student-attire">http://ccsd.net/district/info/student-attire</a> . Also see <b>Dress Code</b> above. CCSD Regulation <a href="#">5131</a> and Policy <a href="#">5131</a> establish the guidelines for proper dress, as well as for Standard Student Attire.	Schools	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Student Records	How do I obtain student records to enroll in another school district?	If you completed the last school year at CCSD, your new school may request your records from your previous school. Otherwise, call Student Data Services, which can also provide a transcript of grades for placement purposes.	Student Data Services	799-2487 <a href="http://ccsd.net/departments/student-data-services">http://ccsd.net/departments/student-data-services</a>
Student Schedules	When can I get my student's schedule?	Student schedules are not finalized until after the first week of school based on enrollment numbers and class availability.	School Counselor or Assistant Principal for Curriculum	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
	Can I request changes?	Contact your school's counselor or assistant principal over curriculum; changes are at the school's discretion based on class availability.		
Summer School	How do I get information about summer school?	Please talk with your school's counselor to learn about secondary summer school opportunities. Information is available in April.	Guidance and Counseling Services	799-8441
Supplies	What supplies should I send with my child for the school year?	Although basic supplies are provided by CCSD, items are always welcome. See a list of potential supplies at <a href="http://ccsd.net/community/partnership/resources/school-supply-list.pdf">http://ccsd.net/community/partnership/resources/school-supply-list.pdf</a> . Your child's teacher may have project-specific wish list, so please contact your child's school to find out about those items.  In addition, some schools provide a "wish list" of items that would be beneficial at <a href="http://ccsd.net/schools/support-a-school/">http://ccsd.net/schools/support-a-school/</a> .	Schools or School-Community Partnership Program	<a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>  799-6560
Track Assignment	How do I get a copy of my child's track schedule?	Pick up a copy at your school or go to <a href="http://ccsd.net/district/calendar/pdf/2013-2014-Year-Round-Calendar.pdf">http://ccsd.net/district/calendar/pdf/2013-2014-Year-Round-Calendar.pdf</a> . Contact your school to find out about the procedure for assigning tracks or to discuss your student's track assignment.	Schools	See the School Telephone Directory, <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Transcript	Where do I get a copy of my transcript?	Please contact Student Data Services.	Student Data Services	799-2487 <a href="http://ccsd.net/departments/student-data-services">http://ccsd.net/departments/student-data-services</a>
Transportation	I need to ask a question about my child's bus route, bus stop, pick-up	See Bus Transportation above.  Bus yard information may be found at <a href="http://ccsd.net/departments/transportation/bus-yards">http://ccsd.net/departments/transportation/bus-yards</a> .	Transportation: Arville Bus Yard Cheyenne Bus Yard Eastern Bus Yard	799-8100 or 8111 799-8110 799-8350 799-8560

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	time, bus driver, etc.		Northwest Bus Yard Russell Bus Yard Wallace Bus Yard	799-8111 799-8720 799-6890
Truancy	When is a student considered truant?	Truancy is an unexcused absence. Schools usually notify parents or guardians when a student has three, seven and 10 truantries. Students receive denial of credit, a failing grade, in any class with more than 10 absences.	Attendance Enforcement  Dean at the school	799-8640  <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Unaccompanied Youth and Foster Children	What is an unaccompanied youth?	An unaccompanied youth is defined as a child who is not in the physical custody of their parent. Contact the Title I HOPE office for guidance regarding enrollment.	Title I HOPE	855-6682
Uniforms	Why does our school have uniforms?	All schools have dress codes, but not all schools have Standard Student Attire, <a href="http://ccsd.net/district/info/student-attire">http://ccsd.net/district/info/student-attire</a> , which is adopted through a formal process with the school community. For information about Standard Student Attire, contact your school or visit the website. Talk to the school's counselor if you have concerns about the cost. CCSD Regulation <a href="#">5131</a> and Policy <a href="#">5131</a> establish the guidelines for proper dress, as well as for Standard Student Attire.	Schools	<a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>
Year-Round Schools	How do I find out if my school is year-round?	Call the school or check the Back to School Reporter sent to families and posted online.  The "Year Round School Student Attendance Calendar," or the track schedules for year-round schools, may be accessed online at <a href="http://ccsd.net/district/calendar/">http://ccsd.net/district/calendar/</a> .	Schools	<a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>  <a href="http://ccsd.net/district/calendar/">http://ccsd.net/district/calendar/</a>
Zone Variances	Am I required to send my child to the zoned school?	Students must attend their assigned schools unless, under special circumstances, a zone variance is obtained. District Regulation <a href="#">5112</a> outlines the zone variance process. Requests for zone variances for the following school year should be submitted between March 1 and May 1. Consideration for a variance is usually based on whether or not a school has space available and on the requesting student's grades, attendance and behavior. Parents of students granted zone variances are responsible for student transportation to and from school. Questions may be referred to school office staff. Variance request forms are available at schools and should be completed and returned to the requested school. To appeal a zone variance decision, call the Academic Manager for your school.	Schools	See the School Telephone Directory <a href="http://ccsd.net/schools/">http://ccsd.net/schools/</a>

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Zoning	How are school attendance boundaries (zoning) determined?	For questions regarding how school boundaries are determined, the CCSD Board of Trustees has formed the Attendance and Zoning Advisory Committee (AZAC). This fifteen member commission is made up of non-paid individuals who are appointed by individual trustees and the superintendent. Attendance zone boundaries for all schools in Clark County are reviewed annually. This process begins in September and ends in late March. All AZAC meetings are open to the public and operate under the open meeting laws for Nevada. More information is available at <a href="http://azac.ccsd.net/">http://azac.ccsd.net/</a> . See Assigned School above to determine a student's assigned school.	Demographics, Zoning and GIS Department	799-6435
Zoom Schools	What are Zoom Schools?	<p>Zoom Schools are designated elementary schools with a significant ELL population, which have been underperforming on the current state assessment. These schools have a focused curriculum on language and literacy with built-in Zoom reading centers. The reading centers offer staff development for teachers, intensive reading and language instruction for students, and outreach programs for parents and the community. Zoom Schools have an early intervention program with preschool offered within the attendance zone as well as class-size reduction in kindergarten. Zoom Schools offer students the opportunity to master the English language across all content areas.</p> <p>CCSD has 14 schools in the inaugural Zoom Schools pilot program for 2013-2014. See <a href="http://ccsd.net/district/news/trustees/2013/jul/18/zoom-schools-in-the-spotlight">http://ccsd.net/district/news/trustees/2013/jul/18/zoom-schools-in-the-spotlight</a></p>	<p>Instruction Unit</p> <p>ELL</p>	<p>799-5475</p> <p>799-2137</p>