Equipment Operator Crew Leader

Position Details
Class Code: 8315
Job Family: Service/Operations Workers
Classification: Support Professional
Terms of Employment: Pay Grade 52 on the Support Professional Salary Schedule
FLSA STATUS: NON-EXEMPT

Position Summary
Under general supervision, supervises, trains, and assigns staff in the operation of large equipment in the support of landscape and maintenance activities.

Essential Duties and Responsibilities
The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Assists in the coordination, supervision, and training of assigned personnel in the preparation of athletic fields for sports activities.
2. Supervises, coordinates, and schedules job activity for the equipment operator/truck drivers and sweeper operators.
3. May be involved in the operation of all grounds construction equipment, double axel trucks, large trailers, water trucks, etc.
4. Operates grounds equipment necessary to maintain athletic facilities.
5. Loads, secures, and unloads trailers on all types of grounds construction equipment for delivery to school facilities.
6. Operates a 10-wheel dump truck, water truck, and road sweeper to and from Clark County School District facilities.
7. Operates grounds construction equipment such as front-end loaders, backhoes, graders, forklifts, and tractors.
8. Excavates, moves, and loads trucks with earth aggregate and material; dumps and/or spreads loads where and how, as needed.
9. Monitors staff in servicing vehicles and reports necessary truck or equipment repairs.
10. Communicates with vendors regarding the purchase/rental of equipment and supplies.
11. Monitors grounds sites and equipment operation to comply with air quality control regulations.
12. Provides input for ordering materials and equipment.
13. Provides input for evaluations of assigned staff.
14. May be required to move, assemble or disassemble furniture, equipment or other items or to assist other crafts in an emergency or as the need arises.
15. Responsible for trash and debris cleanup at work sites.
16. Conforms to safety standards, as prescribed.
17. Performs other tasks related to the position, as assigned.

Distinguishing Characteristics
Involves supervising personnel in the operation of grounds construction equipment and maintenance of athletic fields at District facilities.

Knowledge, Skills, and Abilities (Position Expectations)
1. Knowledge of functions, operation, and care of appropriate construction equipment.
2. Knowledge of athletic field layout.
3. Knowledge of traffic laws, ordinances, and rules applicable to motor vehicle and equipment operation.
4. Knowledge of land development practices (i.e., excavating, rough grading, final grading).
5. Ability to train, supervise, and evaluate employees.
6. Ability to plan and organize.
7. Ability to follow written and oral instructions.
8. Ability to accomplish minor mechanical servicing.
9. Ability to learn mandatory rules and regulations related to air quality and equipment operation.
10. Ability to learn applicable Occupational Safety and Health Administration (OSHA) regulations.
11. Ability to keep abreast of applicable grounds vehicle and equipment operation laws and regulations.
12. Ability to meet predetermined deadlines.
13. Ability to safely move and relocate heavy objects.
15. Ability to work flexible hours and shifts.
16. Ability to work cooperatively with employees, students, vendors, and the public.
17. Ability to recognize and report hazards, and apply safe work methods.
18. Possess physical and mental stamina commensurate with the responsibilities of the position.

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**Position Requirements**

**Education, Training, and Experience**

1. High school graduation or other equivalent (i.e., General Educational Development (GED), foreign equivalency, etc.).
2. Three (3) years experience in the operation of heavy construction equipment, one (1) year of which involves driving any combination of vehicles with a gross combination weight rating (GCWR) of 26,001 pounds or more, provided the GCWR of the vehicle being towed is more than 10,000 pounds.

**Licenses and Certifications**

1. A valid Class A commercial driver’s license (Class A) that allows the applicant/employee to legally operate a motor vehicle in Nevada with the following endorsements: T-Double/Triple trailers and N-Tanker Vehicles, and successful completion of the knowledge and skills test for air brakes. License must be maintained for the duration of the assignment.
2. Copy of driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.
3. Forklift certification from the Clark County School District. If certificate is not in possession at time of application or QSP request, it must be obtained within five (5) months of hire into position. Certification must be maintained for the duration of the assignment.

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APPLICANTS/EMPLOYEES ARE SUBJECT TO ALL ASPECTS OF MANDATORY DRUG AND/OR ALCOHOL TESTING AS REQUIRED BY LAW AND/OR DISTRICT REGULATIONS AND PROCEDURES.
Preferred Qualifications
None Specified.

Document(s) Required at Time of Application
1. High school graduation or other equivalent (i.e., GED, foreign equivalency, etc.).
2. A valid Class A commercial driver’s license (Class A) with required endorsements that allows the applicant/employee to legally operate a motor vehicle in Nevada.
3. Copy of current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles.
4. District-issued forklift certification, if applicable.
5. Specific documented evidence of training and experience to satisfy qualifications.

Examples of Assigned Work Areas
Clark County School District facilities landscape and grounds areas (i.e., schools, athletic fields, gardens, etc.).

Work Environment

Strength
Medium/Heavy - Exert force 50-100 lbs., frequently; 25-50 lbs., occasionally; or 10-20 lbs. constantly.

Physical Demand
Frequent sitting, standing, walking, pushing, pulling, stooping, kneeling, climbing, crouching, reaching, handling, and repetitive fine motor activities. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near and far acuity, and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

Environmental Conditions
Varies from a climate-controlled office setting to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from
moderate to loud and occasional to frequent time periods and fumes and chemicals associated with herbicide and pesticide spraying, fertilizers, motor oils and gasoline.

**Hazards**

Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand operated equipment and machinery (as related to specific assignment).

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**Examples of Equipment/Supplies Used to Perform Tasks**

District-issued/personal vehicles, dump trucks, front end loaders, tractors, backhoes, road graders, water trucks, trenchers, mowers, sod cutters, sweepers, various hand tools, aerators, renovators, earth saws, hoe-ram, gasoline and diesel fuels, fertilizers, forklifts, etc.

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**AA/EOE Statement**

This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin.

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**Job Revision Information**

- Revised: 01/03/20
- Created: 05/04/93