

APPROVAL OF MINUTES
CLARK COUNTY SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF SCHOOL TRUSTEES
BOND OVERSIGHT COMMITTEE RETREAT
FACILITIES SERVICES CENTER, EXECUTIVE CONFERENCE ROOM
1180 MILITARY TRIBUTE PLACE, HENDERSON, NEVADA 89074

THURSDAY, JULY 29, 2021

9:00 a.m.

Members Present

Blackman-Taylor, Jeana
Charlton, Patricia
Earl, Debbie-joined @11:27a.m.
Goynes, Byron

Gurdison, Robert
Lazaroff, Gene
Lopez, Alfonso
Williams, Yvette arrived @ 9:20a.m.

Members Absent

Jones, Walter-Unexcused
Konrad, Chad-Excused
Lehman-Donadio, Nicole-Excused

A recording of this meeting can be obtained by contacting the Facilities Services Unit at 702-799-0591.

1.01 ROLL CALL.

Mr. Byron Goynes, Chair, called the meeting to order at 9:08 a.m.

1.02 ADOPTION OF THE AGENDA.

Motion to approve the July 29, 2021 agenda.

Motion: Lazaroff

Second: Charlton

Vote: Unanimous

2.01 PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS.

There were two public comments on non-agenda items. Mr. Goynes read them into the record. They are as follows:

My name is Ashley Abbott, I have a daughter starting high school and a son starting middle school. My children will not be wearing a mask. And I will tell you why... Your "SCIENCE" doesn't make sense when Texas, Florida, Utah, Carson City NV all do not have mask mandates. They have low Covid rates and their kids are flourishing. You guys say you want to do the best for the kids and you aren't. You are far from it. You are doing what is best for your pocket! Stop this now!

Thank you,
Ashley Abbott

Hello Committee Members,

My daughter is an incoming Freshman at Northwest Career and Technical Academy. I have just been informed that regardless of her being vaccinated, that we must purchase a face shield, as well as wearing a mask for returning to school. CCSD, along with the majority of school districts around the country requires all parents to provide vaccination records to attend school. She has missed her friends. She wants to return to school. Her mental well-being depends on her returning to school. This new rule coming at the beginning of her returning to school is unacceptable. Why is

2.01 PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS. (cont.)

there are no rule enforcing proof of vaccination for COVID-19 to be incorporated with mandatory vaccination requirements for all students? If a student is vaccinated, then allow them to show up to their schools without restrictions. Why is COVID-19 an exemption from HIPPA? We as parents had to choose months ago if our students were going to attend in-person education, or virtual with the understanding that masks were no longer required. I want my daughter to see her friends. We both got vaccinated, yet we are now required to not only wear masks, but purchase a completely unnecessary face shield! This close to the start of the school year, and so many changes have taken place that I no longer want my daughter to attend school in-person due to the ridiculous mandates for vaccinated students.

Please address this.

Best regards,

Matt Gist

3.01 COMMITTEE REVIEW OF BYLAWS AND RULES.

Mr. Luke Puschnig, General Counsel Clark County School District presented an overview of the Bond Oversight Committee (BOC) Bylaws and Rules. He stated that the purpose of the BOC is to make recommendations to the Board of School Trustees (BOST) on the development and assessment of capital funding of any source to make capital improvements. The committee chair may appoint members to serve as representatives of the committee to the school district in the following areas: Design, Construction, Site Selection/Land Use, Finance/Investment, and Community Relations in regards to building and construction. These liaison representatives will keep the committee informed of activities in their assigned functional areas. Policy input is provided by the BOC and brought to the BOST. The BOST can then choose to make it an actual policy. Mr. Puschnig reviewed the objectives of the BOC. He also provided information on BOC membership and responsibilities. Item was opened up for discussion.

Mr. Lazaroff: Regarding the Membership Responsibilities, Section 3, who has the responsibility to ensure that 50% of the membership has children or grandchildren currently enrolled?

Ms. Ferguson: It's a team effort. When the members get on the Committee initially that information is obtained. If that status changes it the responsibility of that member to report that information to us.

Mr. Puschnig: If a member's status changes during their term, they will be able to continue their term.

Ms. Blackman-Taylor: There are four vacancies on this committee. What vacancies need to be filled?

Ms. Ferguson: There are 2 at-large vacancies and 2 that are direct appointments by the Trustees.

Mr. Goynes: I see that in Article III, Section 8, the new executive committee was to be elected in June. We did not do that.

Mr. Puschnig: You can do that at the next meeting.

3.02 COMMITTEE REVIEW OF THE NEVADA OPEN MEETING LAW.

Mr. Puschnig: The Nevada Open Meeting Law's (OML) purpose is to be able to provide open government. The OML has pre-meeting requirements, meeting requirements, and post-meeting requirements. If you violate the OML, there are consequences. When in doubt, make it public. The OML applies to meetings of the public bodies. Meetings are defined as the gathering of members of a public body at which a quorum is present, to deliberate toward or to take action on any matter. This committee must avoid serial meetings and should not respond to an email using "reply to all". When at a social function, even if you have a quorum, you cannot discuss anything that could potentially be discussed at the BOC meeting.

If there is a topic on the agenda that is very controversial you must make the description of that topic very specific. The committee can only discuss and act upon items that are on the agenda. The committee has to follow what's on the agenda. When you provide a document to the committee members, provide that document to the public and allow the public time to review and comment on that documentation. Set a proper amount of time for public comments and stick to it.

If you violate the OML you could be charged with a misdemeanor or the Attorney General can seek an administrative fine of up to \$2,500. If you see someone violating any of the OML requirements, walk out of the door. CCSD cannot protect you from the Attorney General enforcing state law.

Ms. Charlton: When there are emails going back and forth, for instance the agenda, we are responding back with everyone in that email.

Mr. Puschnig: That shouldn't happen.

Trustee Guzman: You should reply only to the person who is sending the email. If you 'reply all' that makes it a meeting and that is not the purpose of the email.

Ms. Charlton: If we are having a conversation about an item on the agenda and we start getting outside of that box of what the agenda item is, that's when the Chairman reigns us back in, correct?

Mr. Puschnig: It is Chairman Goynes' meeting. Chairman Goynes makes that decision. If I need to go over to him and let him know that the conversation is a little off, it is my responsibility to walk over and tell him. It is his meeting and his decision to do what he wants with that information.

3.03 COMMITTEE LIAISON STRUCTURE.

Mr. Goynes: We have roles and responsibilities as a liaison. Myself and the vice chair have selected members that we felt their expertise fits the role they were selected for. The purpose is to get more information to the group and most importantly get some results that can trickle up to the BOST to be made into policy. The liaison for the Government/Public Relations committee is Jeana Taylor-Blackman the staff member is Brad Keating. Our Site Selection and Land Use liaisons are Gene Lazaroff and Walter Jones, staff member is Linda Perri. Our Finance and Operations liaison is Patty Charlton, staff member is Rodney Foutz. Al Lopez and Debbie Earl are the liaisons for Construction, the staff member is Justin Lam. Our Design liaison is Robert Gurdision and the staff member is Justin Lam.

Mr. Lazaroff: How do we schedule appointments?

3.02 COMMITTEE REVIEW OF THE NEVADA OPEN MEETING LAW. (cont.)

Mr. Wagner: You will be scheduling your appointments directly with administrative staff. The most appropriate way to do that is through the administrative assistants. It does not need to come through my office. If there is anything that staff feels needs to be brought to my attention, they will keep me abreast. If follow up is needed after the initial meeting, you can schedule it at that time.

Mr. Lazaroff: If there is an extended absence for that staff member is there a delegated staff member that we can meet with on their staff?

Mr. Wagner: Typically if a staff member is out for an extended period of time they delegate someone with their authority so you would speak to whoever they have delegated and/or contact my office.

Ms. Blackman-Taylor: At what point should a liaison report become an agenda item?

Mr. Wagner: Anything that requires action by the committee needs to be placed on the agenda. If we're having a conversation that you feel the committee needs to take action on or make a recommendation to the BOST that would have to be an agenda item. If you feel that valuable information comes out of your meeting with staff and a formal presentation needs to occur then you would add it to Motions and Taskings.

Ms. Williams: I would like to have a report every month from each of the committee liaisons. That should allow us to be able to formulate questions or raise concerns or provide a recommendation or make requests of staff for additional information as a result of the information provided in that report.

Mr. Goynes: To me it's up to that liaison representative and that school district personnel to go through what the roles and responsibilities are. If that representative sits with their CCSD representative and they are satisfied with what that discussion was, that report may come back at some of the meetings that we don't have anything to report out on. I don't see a reason for them to report out at every meeting.

Ms. Williams: I would like more in-depth information from the liaisons.

Ms. Jeana Blackman-Taylor: If I would like more information from a specific liaison, I could go to them and request additional information. That would be something they could report out.

Mr. Goynes: Some of that could still be internal. It's a conversation so if you needed to know something from a specific liaison you can go to that liaison and the two of you could have that conversation. That doesn't necessarily need to be reported out in the meeting.

Ms. Williams: If I wanted to attend a meeting between the liaison and the staff member is that allowable?

Mr. Goynes: I don't see a problem with that. You're going to the expert and the expert invites you to the meeting with the staff person. It's like getting right from the horse's mouth. That would be a good way to get you acquainted with that particular environment.

3.02 COMMITTEE REVIEW OF THE NEVADA OPEN MEETING LAW. (cont.)

Ms Williams if you want to work with me on what the liaisons are reporting out on I'm willing to sit down with you and brainstorm some ideas to bring back to the BOC.

Ms. Charlton: It may be a good idea to have the liaisons alternate reporting so that we are not right on top of each other and it doesn't put so much strain on staff.

Mr. Foutz: Regarding the Financial and Operations liaison representative, if you go by the item list that is presented on these bylaws, this information is provided to the committee on a regular basis. I don't know what good it's going to do for the Financial liaison to regurgitate that information. There's a lot of information provided on the Onboarding documentation to give you an idea of what the committees do and what their goals and responsibilities are. So if you need to understand that information again I would invite you to go back to those documents to review them. If Patty would like to have a discussion with me she is free to do so anytime.

3.04 BREAKOUT SESSIONS.

Ms. Blackman-Taylor: I was asked to cover this area and I realized that we were not specific enough on this agenda item so instead of meeting in small groups it was proposed that we all have this conversation together. The point of this agenda item is to discuss concerns that we may have for the upcoming process of the Revision 5 of the 2015 CIP. We'll look at what kind of information you think we might need in order to make informed recommendations or what kind of concerns you have about the process.

Ms. Charlton: I think one of the things would be the status and process of the FCI as we look into the future.

Ms. Blackman-Taylor: One concern I have, having not been through the revision process before, is the timeline and what to expect.

Mr. Wagner: I can give a general overview of how the revision process works. We gather data and put together a series of options that are shared with the superintendent. The decisions are brought to the BOC for recommendation. That information is brought forward to the BOST who are presented with those options and they will make a decision at that meeting.

There is a tremendous amount of work that goes into this by staff who put it in manageable chunks. Obviously it has a lot of moving parts. The manageable chunks are brought to the BOC to make those recommendations. We would bring additional information as it is requested by the BOC until they are comfortable making those recommendations to the BOST.

Ms. Blackman-Taylor: There was at one point conversation about the committee having a joint meeting with the BOST is that typical for the revisions? Is there an advantage or disadvantage to that?

Mr. Wagner: In my experience there is typically an annual joint meeting. That meeting is not typically where a revision is presented. In the past the joint meeting there was to update the entire Board of the progress of the BOC. The revision is presented at the BOST meeting so that there is more of an opportunity for public input.

3.04 BREAKOUT SESSIONS. (cont.)

Trustee Guzman: I requested at the last Board meeting that there be quarterly updates from this body so that when we do have that joint meeting it will be more of a collaborative type meeting. When we go through those changes it would be your Chair and probably Jeff to explain where you are with the committee. I will advocate for you on that.

Mr. Lazaroff: Regarding recommendations for projects from the BOC to the BOST, if the BOC disagrees with the recommendation from the staff and the recommendation goes to the BOST and the staff goes to the Trustees to counter our recommendation are we as a committee given the opportunity to address our concerns and why we made that decision?

Mr. Wagner: Absolutely. We have a BOST liaison on the committee. It is not staffs' role to overrule BOC. It is quite the opposite. Our role is to provide objective information and it is for the BOC to agree or disagree with that information in advisement to the BOST.

Trustee Guzman: My understanding is that the reason I am here is to be your liaison and your champion with the BOST. If staff disagree I bring your voice to the table and then we have a really rich discussion to come up with where we would go from there. I would bring that proposal back to this committee that is both positive from the side of staff and what the board has requested.

Mr. Lazaroff: If you cannot attend a BOC meeting, do you have a stand in to attend for you?

Trustee Guzman: I do not. Just like if I were unable to attend a BOST meeting I don't have an alternate to stand in for me, but every meeting is recorded. Every meeting is shared and then I also get the minutes of the meeting just like you do.

Mr. Goynes: So even if there is a recommendation that the BOC puts out and the staff may not agree with it they may provide their insight. That information still goes back to the Trustee who will review that in addition to reviewing any of his or her prior minutes regarding this issue. At the end of the day, it's up to the BOST to make that bond decision.

Ms. Blackman-Taylor: Committee asked for the FCI reports and we are in the mist of getting them. In terms of site selection Gene you are in the process of planning a meeting with Linda Perri.

Mr. Lazaroff: Yes, and I've requested a Hot Spot map to stay ahead of the construction.

3.05 RECOMMENDATIONS TO THE BOARD OF SCHOOL TRUSTEES.

Mr. Goynes: I think in our conversations we've had today we have set the process of what we do to get recommendations to the BOST. We do this through our Motions and Tasking process as well as our discussions to vet the process that gets passed on to Trustee Guzman.

Trustee Guzman: I have taken the recommendations to the BOST and I will take the additional joint committee meeting recommendations to President Cavazos. Everything you tell me that you wish to see with this committee I've brought forward. I believe once your item is on the agenda you will receive notification.

3.06 COMMITTEE REVIEW OF CLARK COUNTY SCHOOL DISTRICT REGULATION 7112 AND POLICY 7122.

Ms. Charlton: We have discussed in previous meetings these policies and the length they have been in effect and if they need to be updated. The last update to Policy 7112 was in June of 2008 and Policy 7122 was last updated in January of 2003. Let's start with Policy 7112. Is the FCI done internally?

Mr. Wagner: We have a third party, VFA, to do the actual assessments. They are fed into software that provides the staff with the data they need.

Regarding Policy 7112, we follow this Policy very vigorously. There have been some internal conversations in this committee as well as staff regarding the criteria to prioritize schools. If the committee feels there are other criteria that should be considered I would recommend bringing it forward and/or forming a sub-committee that can work on the details.

Mr. Goynes: So it hasn't been revised since 2008 and if we want to revise it we should form a subcommittee to look at whatever you want to revise on this, then it goes through the public process and then eventually to the BOST.

Ms. Williams: I love the idea of a subcommittee to look at this with much greater depth including how the scoring is done. I think we must include some kind of funding equity analysis and our priorities for schools. I would certainly take the time to make myself available to serve on that subcommittee.

Mr. Goynes: I have made a note to form a subcommittee on this and I have penciled your name on it already.

Mr. Gurdison: Regarding the FCI is it a standardized questionnaire that most school districts use throughout the nation or is there a consultant that specifically looks at the needs of CCSD and makes a questionnaire based on the school needs or is it a hybrid with questions that are pertinent to all schools across the board?

Mr. Wagner: It is a hybrid meaning VFA, the firm we have engaged, does this work across the country. They have a standard procedure that they follow. They engage the local contractors and engineers to go out and physically assess each building. So it's not that straight forward. There are buildings that are extremely complex entities even from the same prototype throughout the district. They were built with different materials at different times. They have been repaired in various ways throughout the year. There is a standard methodology that they use and that methodology is then refined for each campus they do assessments on. They have been doing assessments for us for quite some time and they have built up huge aggregates of information that they rely on both nationally and locally.

Mr. Gurdison: The reason I ask that question is that as an architect I work with different companies and they are so totally different across the board. My company's policy is we look at several different companies and see what their pool of information is instead of just using the one company. By doing that we are able to get a really good cross-section. Would there be a process for seeing who else is out there?

3.06 COMMITTEE REVIEW OF CLARK COUNTY SCHOOL DISTRICT REGULATION 7112 AND POLICY 7122. (cont.)

Mr. Wagner: Absolutely. Staff can review that process in that particular company. Internally we have talked about internalizing that assessment and what we do find often times with assessors is they don't always bring the knowledge across our portfolio. We currently have contracts in place and at the end of those contracts we have no obligation on behalf of CCSD to renew. I can have staff report back on what the current contract is, what the current process is, and bring those details to the committee of how we're doing that. I can tell you that internally we've had conversations about what would be appropriate. We would absolutely have to bring that back to the committee. As we move forward I think the most appropriate thing would be to bring that back to the subcommittee so that you have a deep understanding of the complexities of how the assessments get done in a process that we have been using in the District for many, many years. There is quite a precedent there we have many individuals that have done that work for many years so that they are best suited. VFA is actually the same company we get our software from.

Ms. Charlton: I definitely support the subcommittee to review this process. I will volunteer to serve on it. How quickly is that assessment completed?

Mr. Wagner: We assess 20% of the District each year.

Mr. Goynes: Moving on to Policy 7122.

Ms. Charlton: I would like to open up discussion on Policy 7122 to see if there is any need for updates or revisions.

Ms. Williams: The need for CTEs is a huge problem. The College and Career Readiness (CCR) diploma is only a couple of years old and we are hoping that people in the industry in our community will recognize a (CCR) whether they are accepting a student into college or are hiring them as an employee that they come with certain skill sets. We only had 229 African-American students earn a CCR. There is a huge disparity and it goes to lack of being able to access these kinds of opportunities. This policy states "Educational facilities must be designed to accommodate current and future educational programs and be consistent with identifies needs of the district within fiscal limitations. Over time, as program requirements and other factors change, it will become appropriate to modify the design of educational facilities to support these changes." That has not happened. This is why 7112 and 7122 are urgently needed to address this issue. We have invested as a State a tremendous amount of money, our business community as well has been supportive, and the Department of Ed around creating this system for career and college readiness but many of our students do not have access based on where they go to school.

Mr. Goynes: We hear you loud and clear. We will get a subcommittee formed. We will also have to include some CCSD staff based on their availability to work with us because we will need staff to work with us. This is going to be a heavy lift and probably a long haul to get this to where we need to. I'm glad we have Board members that are eager and ready to jump in. This will be the priority along with installing our executive committee. These are two hot buttons on my list.

Ms. Blackman-Taylor: We are making two separate subcommittees one for each policy, correct?

Mr. Goynes: Yes. Is there anyone who would like to make a motion on item 3.06?

3.06 COMMITTEE REVIEW OF CLARK COUNTY SCHOOL DISTRICT REGULATION 7112 AND POLICY 7122. (cont.)

Ms. Williams: I would like to make a motion that the BOC form a work group to address and bring back to the BOC recommendations for R-7112 and P-7122.

Motion to form a work group to address and/or make recommendations for R-7112 and P-7122.

Motion: Williams

Second: Charlton

Vote: Unanimous

3.07 COMMITTEE REVIEW OF CLARK COUNTY SCHOOL DISTRICT REGULATIONS AND POLICY.

Ms. Charlton: This will be a quick information and discussion. We just wanted to make sure that we are aware of these policies and how they pertain to those recommendations we receive. Policy 7211 covers questions that were asked in our last meeting regarding architectural and engineering services.

Mr. Wagner: Policy 7211 outlines the minimal criteria that the architectural/engineering firms are evaluated by. Just as with any regulation in the District, if you feel that needs to be updated there's some things on there that are nonnegotiable. If there's additional criteria that the committee feels is necessary it can be incorporated in this policy.

Ms. Earl: Byron I would like to be a member of the group responsible for reviewing Regulation 7112. We need to seek advice as to what we call these groups to avoid open meeting law requirements.

Mr. Goynes: Okay, I've got you on the list.

Ms. Williams: Policy 7121 is very outdated and I suggest that we look at this more closely. Our high schools, at a minimum, should have computer technology or something to accommodate the technology industry of what our needs are in our high schools.

Mr. Wagner: I can't speak to the origin of this policy. It appears this policy deals specifically with site development. The more detailed requirements for schools and accommodations are included in our educational specifications. That is the proper place for that document to be. My recommendation would be to get rid of this policy.

Ms. Williams: Byron can we bring this forward at a future meeting to make that recommendation to the Board?

Mr. Goynes: Yes.

Mr. Wagner: Dr. Jara would like all of the policies cleaned up and made as relevant to the current operations entity.

Ms. Charlton: So we can still have a work group regarding these policies and bring them back to the next BOC meeting, is that correct?

Mr. Puschnig: You can make recommendations in regards to changing by what is set forth in the bylaws. I don't see a problem.

3.07 COMMITTEE REVIEW OF CLARK COUNTY SCHOOL DISTRICT REGULATIONS AND POLICY.
(cont.)

Mr. Lazaroff: I have a listing from June 1, 2021, of refund agreements that is very sizable. There are different refund policies for different jurisdictions. If we are not reimbursed within the sunset provision window, we eat the costs. On the last report I received the amount is about \$4.4 million that expired on refund agreements. There are a lot more that are close to expiring that will add to that amount. The total could be \$6 million or a little bit higher. One of the recommendations the committee made regarding refund agreements included writing a procedure. This was not done. There was a presentation previously done in 2016 titled 'Land Acquisitions and Off-Site Improvements.' It has a lot of background information where the school district has ate the cost of several things. We were being strong-armed, in my opinion, by the jurisdictions and some of the public utilities.

Mr. Goynes: I would like to move this over to Patty, the financial liaison, who could talk with Gene about that and probably end up meeting with Mr. Foutz regarding reimbursements.

3.08 COMMITTEE REVIEW OF STANDING REPORTS.

Mr. Wagner: There are currently five reports that I would consider standing reports. Reports can be added to this list. The vast majority of the information can be brought forth to the committee through the mode of asking that is unique in nature. I would caution the committee against having 20 or 30 standing reports. I think that would get in the way of our work but there are certain things that are important for you to know and be appraised of that on a regular basis.

The first two reports that Rodney puts together on the financials associated with these projects. I see no reason to adjust the frequency. We are reporting that on a monthly basis. I feel this is the appropriate frequency and I believe we have the appropriate information included.

Semi-annually we bring forward the report on deferred maintenance. This is an informational report. We bring this to you in the Spring and Fall. We will be bringing forward the next report in the Fall to update you on the progress we are providing in that area. I am happy to report there is significant progress in that area.

Recently we have been asked to bring forward an analysis on the minority contractors. That has been requested to be brought forward twice a year and we will continue to do so. We will be bringing back the progress that we have made in that area. Lastly we have been asked to bring forward information on new project diversity with comparison to historical data including gender breakdown. Those two reports are complimentary and rely on some of the same data. We will be bringing those forth on a semi-annually basis.

Other than that reports are brought forward on an as-needed basis. Revisions are brought forth annually depending on necessity. If there are additional reports you would like brought forward on a regular basis as opposed to Motions and Taskings, my suggestion is to work closely with the liaison to help develop those reports. It helps staff to get clarity on the specific data in what you're looking for. It makes it easier to get that report to you in a format that makes sense.

Ms. Williams: Would it be possible for you to have this list updated and sent out to us corrected with it reflecting semi-annual on the Minority Contractors report and semi-annually on the New Project Workforce Diversity? Also, please add race and gender breakdown to both.

3.08 COMMITTEE REVIEW OF STANDING REPORTS. (cont.)

Mr. Wagner: Staff will take care of that and send it right out to you.

3.09 COMMITTEE REVIEW WRAP UP AND FUTURE AGENDA PLANNING.

Ms. Williams: I would like to see a future agenda item around Project Labor Agreements (PLAs) regarding creating more workforce diversity. I would like to explore the opportunities that we may have.

Mr. Wagner: We could do a presentation on the basics of what PLAs are.

Ms. Williams: Thank you I look forward to that. Jeff we are supposed to meet with Dr. Barton around the CTEs so let's make that happen.

Mr. Wagner: I will get with his office and take care of that.

Mr. Goynes: Jeff you mentioned a presentation on the PLA, would that be presented by someone internally or would we as a board research the expert on PLA and bring them in to do a presentation?

Mr. Wagner: We can do either. I think you have someone on this board that is very knowledgeable, our legal counsel is very knowledgeable, so I'm sure we could put together some experts in that arena to give us the lay of the land. I'll be happy to begin pulling that together. Once I have a timeline I'll recommend it to Chairman Goynes as an agenda item.

Ms. Blackman-Taylor: Just to clarify, in order for us to pass on a BOC recommendation, this should come as a presentation that was an agenda item versus an assembly of information that was in Motions and Taskings that would just give us a report but we wouldn't be able to do anything about it. Am I understanding that correctly?

Mr. Wagner: The way I see it unfolding, the first step is information, then we would give an overview to the committee. Essentially that would be added on Motions and Taskings. In order for a presentation to occur, it has to be added to the agenda.

Ms. Charlton: So if it's a new item we are going to see it on Motions and Taskings to request information to come back. If it is time-sensitive we want to put that on as a future agenda item. Is that accurate?

Mr. Wager: Yes. I view the Motions and Taskings as a staff to do list. We have added a column on anticipated presentations because there are items that have been on there for years so we are trying to reduce that timeline. In my mind, items on Motions and Taskings sometimes lead to agenda items.

4.01 PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS.

None.

5.00 ADJOURN.

Motion to adjourn meeting at 1:06.

Motion: Lazaroff

Second: Williams

Vote: Unanimous