


**CCSD**   
**CLARK COUNTY**  
**SCHOOL DISTRICT**

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**BOARD OF SCHOOL TRUSTEES**

Ruth Johnson, President  
Terri Janison, Vice President  
Mary Beth Scow, Clerk  
Larry Mason, Member  
Shirley Barber, Member  
Sheila Moulton, Member  
Carolyn Edwards, Member

Dr. Walt Rulffes, Superintendent

5100 WEST SAHARA

LAS VEGAS, NEVADA 89146

TELEPHONE (702) 799-1072

January 8, 2008

To Whom It May Concern:

The Officers' Meeting of the Board of School Trustees did not reconvene again after the minutes of this meeting were completed and the committee has disbanded. Therefore, the minutes of the November 16, 2007, meeting remains in draft format and will not be approved.

If you have any questions, please contact me at (702) 799-1072.

Sincerely,



Cindy Krohn  
Executive Assistant  
School Board Office

DRAFT

MINUTES  
CLARK COUNTY SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF SCHOOL TRUSTEES  
ADMINISTRATIVE CENTER, ROOM 446  
5100 W. SAHARA AVENUE, LAS VEGAS, NV 89146

OFFICERS' MEETING

Friday, November 16, 2007

9:08 a.m.

Roll Call: Members Present  
Ruth L. Johnson, President  
Terri Janison, Vice President  
Mary Beth Scow, Clerk

Also present were: Cynthia Sell, Director, Communications Office; Michael Rodriguez, Public Information Specialist, Communications Office; Cindy Krohn, Executive Assistant, Board Office; and Francesca Haak, Transcriber/Recording Secretary, Board Office.

**ADOPT AGENDA**

*Adopt agenda.*

*Motion: Scow Second: Janison Vote: Unanimous*

**PUBLIC HEARINGS/RESPONSE TO PUBLIC COMMENT**

None.

**OFFICERS' MEETING**

Discussion and possible action regarding recommendations to the full Board on Community Linkage meetings, including the School Matters television show, calendar planning, Board assignments, Board newsletters, and future Board work sessions.

Mrs. Johnson gave a review of the upcoming calendar of events.

Mr. Rodriguez gave an overview of the upcoming Educational Service Announcements (ESA).

Holiday plans were discussed, and Mrs. Janison stated that Trustee Edwards would host the holiday party at her home. For community service, The Habitat House was discussed as a possible option on December 8 or December 15 during the day for the trustees, the Board Office staff, and their families.

Mrs. Johnson stated the Superintendent's evaluation was due by the end of January, which could be done in conjunction with the January 14 work session. She questioned whether the Board wanted to consider the semi-annual policy review and the evaluation in a single work session. She suggested that concerns and ideas for changes in policy be submitted before the meeting, and at the December 17 work session, it would be asked whether there was consensus for policy review, and schedule those out for 2008 work sessions in order to expedite the process. Regarding financial disclosure, she suggested that staff send out an email notice every week for two to three weeks before the deadline.

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**OFFICERS' MEETING** (continued)

She also stated that at the December 17 work session, staff would present the District's strategic plan, the actual Board assessment, Mrs. Janison's request would be discussed regarding EL-10: Communication and Support to the Board, and it would be announced how the policy review would be conducted; the Superintendent's evaluation and the policy review to schedule 2008 work sessions would be on January 14; and the school naming policy review would be held in February.

Mrs. Johnson suggested that the preliminary discussion on the evaluation be put at the end of the discussion regarding EL-10: Communication and Support to the Board.

Mrs. Scow stated that for the Board assessment review of policies she would look up questions that were previously raised during the last Board assessment.

Mrs. Janison suggested a Community Linkage meeting inviting teachers to attend for a roundtable.

Mrs. Johnson stated that she would like it to be a structured Community Linkage meeting asking for input on the policies. She also suggested it be at a region's meeting or principals' meeting, instead of a Community Linkage. She went over the January calendar, which included the following: School Matters on high school proficiency; Community Linkage meeting with teachers and principals; and small group discussion with Native American leaders. Mrs. Johnson asked Ms. Sell to work on getting additional 2008 School Matters dates and to make recommendations on topics for the rest of the year.

It was suggested to have Mrs. Barber develop a package of current issues in her schools for School Matters topics.

Mrs. Johnson stated that new leadership would take place in January and expressed her appreciation to Mrs. Scow and Mrs. Janison for standing beside her and helping her during all the meetings.

Mrs. Scow stated the Board needed to reword the instructional statement before public hearing to make it shorter, and it was suggested to inform people how to sign up for public hearings, including hanging a note on the door with instructions and pulling out the sign-up sheet only when it was in the middle of hearing the people who have called in to speak. She also stated that if someone did not have time to sign up for agenda items, the sign-up sheet could be put back outside for sign-up at the non-agenda public hearing time and explained that this may reduce the disruption of the flow of the meeting.

Mrs. Janison suggested that public speakers be allowed to speak during discussion of an item they wish to speak on, even if they had not signed up, and suggested that this be brought up for further discussion during policy review. She also stated she liked the idea of putting a note on the door with instructions regarding sign-up.

Mrs. Johnson requested staff to note that during the December work session there is enough time scheduled in for transition to webcasting.

**ADJOURN:** 9:49 a.m.

*Motion: Janison    Second: Johnson    Vote: Unanimous*