

MINUTES
CLARK COUNTY SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF SCHOOL TRUSTEES
ADMINISTRATIVE CENTER, ROOM 466
5100 WEST SAHARA AVENUE, LAS VEGAS, NV 89146

Friday, August 24, 2012

2:02 p.m.

Roll Call:	<u>Members Present</u>	<u>Member Absent</u>
	Dr. Linda E. Young, President	Deanna L. Wright, Vice President
	Lorraine Alderman, Clerk	
	Dr. René Cantú, Jr., Member	
	Erin E. Cranor, Member	
	Carolyn Edwards, Member	
	Chris Garvey, Member	
	Dwight D. Jones, Superintendent of Schools	

Also present were: Mary Ann Peterson, Board Counsel, District Attorney's Office; Kirsten Searer, Chief of Staff, Office of the Chief of Staff; Cindy Krohn, Executive Assistant to the Board, Board Office; and Stephanie Gatlin, Transcriber/Recording Secretary, Board Office.

FLAG SALUTE

Trustee Garvey led the Pledge of Allegiance.

BOARD MEMBER ARRIVES

Trustee Cranor arrived at the Board meeting at 2:03 p.m.

ADOPT AGENDA

Adopt agenda.

Motion: Cantú Second: Edwards Vote: Unanimous

APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEE'S POLICY GOVERNANCE MANUAL

Approval regarding suggestions for future modifications, additions, language changes, and deletions to, GP-1: Global Governance Commitment, GP-2: Governing Style, GP-3: Board Responsibilities, GP-4.1: Board Members' Conduct and Ethics, GP-4.2: Board Members' Principles of Operation, GP-5: Board Officers, GP-6: President's Role, GP-7: Vice President's Role, GP-8: Clerk's Role, GP-9: Meeting Planning, GP-10: Construction of the Agenda, GP-11: Public Hearings, GP-12: Types of Meetings, GP-13: Closed Sessions of the Board, GP-14: Board Committee Principals, GP-15: Board Affiliated Committees, GP-16: Policy Development and Review, GP-17: Cost of Governance, GP-18: Travel and Other Board Expenses, GP-19: Vacancies on the Board, B/SL-1: Global Governance – Management Connection (continued)

APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEE'S POLICY GOVERNANCE MANUAL (continued)

B/SL-2: Unity of Control, B/SL-3: Accountability of the Superintendent, B/SL- 4: Delegation to the Superintendent, B/SL-5: Monitoring Superintendent Performance, EL-1: Global Executive Constraint, EL-3: Treatment of Students and their Families, EL-4: Treatment of Staff, EL-5: Financial Planning/Budgeting, EL-6: Financial Condition and Activities, EL-7: Emergency Superintendent Succession, EL-8: Asset Protection, EL-9: Compensation and Benefits, EL-10: Communication and Support to the Board, EL-12: Annual Report to the Public, E-1: Vision Statement, and E-2: Academic Achievement, Glossary, Appendix: A Guide to Rules of Order for Small Boards, Appendix: Debriefing Document, Appendix: Board Committees, Appendix: Trustee Salary, Appendix: Public Speaking Guidelines, Appendix: Superintendent Evaluation Manual, Appendix: Monitoring Report Schedule, as requested in Reference 2.01. By direction of the Board, any changes recommended at this meeting will not be implemented unless adopted by the public policy review process at a regular meeting of the Board of School Trustees.

Trustee Young was assigned GP-1: Global Governance Commitment, GP-8: Clerk's Role, GP-14: Board Committee Principals, B/SL-5: Monitoring Superintendent Performance, EL-5: Financial Planning/Budgeting, E-1: Vision Statement, and Appendix: A Guide to Rules of Order for Small Boards.

GP-1: Global Governance Commitment

"...at a cost comparable to similar school districts..."

GP-8: Clerk's Role – Opening paragraph

"...that accurate records of the Board are kept and that administrative functions of the Board..."

GP-8: Clerk's Role – Number 7

Change "...a Board..." to "...the Board..." to read, "...duties as the Board may decide."

GP-14: Board Committee Principals – Number 1

Delete "current" before "staff operations."

GP-14: Board Committee Principals – Number 7

"To the extent possible, will be comprised of membership..."

B/SL-5: Monitoring Superintendent Performance

No change.

EL-5: Financial Planning/Budgeting

No change.

APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEE'S POLICY GOVERNANCE MANUAL (continued)

E-1: Vision Statement

Trustee Young proposed language to the effect of, "All students will be academically successful at each grade level and will graduate from high school with a post-secondary plan having the knowledge..."

The Board agreed that the working group, consisting of Trustee Young, Trustee Alderman, and Trustee Cranor, would discuss the language and bring it back to the full Board; and that each Trustee would provide input.

Appendix: A Guide to Rules of Order for Small Boards

None.

Trustee Alderman was assigned GP-4.1: Board Members' Conduct and Ethics, GP-4.2: Board Members' Principles of Operation, GP-16: Policy Development and Review, B/SL- 4: Delegation to the Superintendent, EL-10: Communication and Support to the Board, Glossary, and 2-Year Monitoring Calendar.

GP-4.1: Board Members' Conduct and Ethics – Number 3.B.1.

Correct the NRS reference to read 281A.420(1).

Place NRS 281A.420(1) in the Appendix; provide the memorandum from Mary-Anne Miller, District Attorney's Office, dated November 25, 2008, on disclosure of gifts, on an annual basis to the Trustees.

GP-4.2: Board Members' Principles of Operation

No change.

GP-16: Policy Development and Review – Opening paragraph

"The Board serves as the policy-making body and employees the Superintendent..."

GP-16: Policy Development and Review – Second paragraph

"The Board shall review..."

B/SL- 4: Delegation to the Superintendent

None.

EL-10: Communication and Support to the Board – Number 1

Delete.

APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEE'S POLICY GOVERNANCE MANUAL (continued)

EL-10: Communication and Support to the Board – Number 2

"Fail to communicate District instructional and operational objectives or fail to provide accurate data which reflect success, as well as the need for improvement."

EL-10: Communication and Support to the Board – Number 5

"Allow the Board to be unaware of actions that will affect the health and safety of students and staff; changes to state and federal legislative mandates and how the District will comply with those changes; new and revised District policies and regulations; anticipated adverse media coverage; pending or threatened legal matters; personnel changes in school and operational leadership; operational matters concerning plans for District new or modernization projects; or material external and internal changes."

EL-10: Communication and Support to the Board – Number 6

"Allow insufficient fiscal and staff support to the Board in its work including, but not limited to, Board Officers, Board Committees and Community Linkage initiatives."

EL-10: Communication and Support to the Board – Number 7

"Fail to advise the Board, individually or as a whole, if, in the Superintendent's opinion, the Board is not in compliance with its own policies on Governance Process and Board/Superintendent linkage, particularly in the case of Board behavior, which is detrimental to the work relationship between the Board and the Superintendent."

EL-10: Communication and Support to the Board

Delete the current Numbers 8, 9, and 10.

EL-10: Communication and Support to the Board – Number 8

"Fail to present all agenda items to the Board in a manner that is concise and inclusive of all points of information necessary for proper public notice of any anticipated possible actions."

EL-10: Communication and Support to the Board – Number 9

"Fail to include, as backup to all agenda items, primary information used by staff to arrive at any recommendation to the Board."

EL-10: Communication and Support to the Board – Number 10

"Fail to present pertinent ramifications of possible alternatives to any recommendation to the Board."

Move the definition of consent agenda items to the Glossary.

Trustee Edwards questioned whether there should be brief language in here that references GP-10: Construction of the Agenda.

APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEE'S POLICY GOVERNANCE MANUAL (continued)

EL-10: Communication and Support to the Board – Number 11

No change.

EL-10: Communication and Support to the Board – Number 12

Delete.

EL-10: Communication and Support to the Board – Number 13

No change.

Glossary

Trustee Alderman said she would continue to work on the Glossary.

Trustee Cantú was assigned GP-3: Board Responsibilities, GP-10: Construction of the Agenda, GP-17: Cost of Governance, B/SL-2: Unity of Control, EL-7: Emergency Superintendent Succession, and Appendix: Debriefing Document.

GP-3: Board Responsibilities – Number 5

"Make final decisions related to capital programs."

GP-10: Construction of the Agenda

No change.

GP-17: Cost of Governance

No change.

B/SL-2: Unity of Control

No change.

EL-7: Emergency Superintendent Succession

No change.

Appendix: Debriefing Document

No change.

Trustee Garvey was assigned GP-5: Board Officers, GP-11: Public Hearings, GP-18: Travel and Other Board Expenses, EL-1: Global Executive Constraint, EL-8: Asset Protection, and Appendix: Board Committees.

APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEE'S POLICY GOVERNANCE MANUAL (continued)

GP-5: Board Officers

No change.

GP-11: Public Hearings

Add language that speaks to time allotted for speakers speaking on multiple consent agenda items.

GP-18: Travel and Other Board Expenses

No change.

EL-1: Global Executive Constraint

No change.

EL-8: Asset Protection

No change.

Appendix: Board Committees

No change.

Trustee Cranor was assigned GP-6: President's Role, GP-12: Types of Meetings, GP-19: Vacancies on the Board, EL-3: Treatment of Students and their Families, EL-9: Compensation and Benefits, and Appendix: Trustee Salary.

Trustee Cranor said she had no change on any of the policies.

Trustee Edwards was assigned GP-7: Vice President's Role, GP-13: Closed Sessions of the Board, B/SL-1: Global Governance-Management Connection, EL-4: Treatment of Staff, EL-12: Annual Report to the Public, Appendix: Public Speaking Guidelines.

GP-7: Vice President's Role

No change.

GP-13: Closed Sessions of the Board – Number 5

Trustee Edwards said this language should also appear in another place for Board meetings, perhaps in GP-10: Construction of the Agenda.

B/SL-1: Global Governance-Management Connection

No change.

EL-4: Treatment of Staff – Opening paragraph

Delete the comma after "conditions" and delete the word "and" after "undignified."

APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEE'S POLICY GOVERNANCE MANUAL (continued)**EL-12: Annual Report to the Public**

Replace "CEO" with "Superintendent."

Appendix: Public Speaking Guidelines – 6th Paragraph

"If a speaker requests additional time, any Board member may request that the President recognize the speaker for an additional two minutes. Recognition of the speaker for an additional time does not set a precedent and should be requested and granted with restraint."

Trustee Edwards said she would work on this language and bring it back to the Board.

Trustee Wright was assigned GP-2: Governing Style, GP-9: Meeting Planning, GP-15: Board Affiliated Committees, B/SL-3: Accountability of the Superintendent, EL-6: Financial Condition and Activities, E-2: Academic Achievement, and Appendix: Superintendent Evaluation Manual.

The Board agreed to discuss this at a Board meeting when Trustee Wright would be present.

AGENDA PLANNING: ITEMS FOR FUTURE AGENDAS

Trustee Alderman asked with the Board would be given an update on English Language Learner (ELL) programs.

Mrs. Searer responded that staff recently received an initial report from the ELL committee, and they are discussing revisions at this point and hope to have some information to share with the Board sometime in September.

DISCUSSION AND REQUEST FOR SPECIAL MEETINGS

None.

PUBLIC COMMENT PERIOD

None.

ADJOURN: 5:06 p.m.

Motion: Alderman Second: Cranor Vote: Unanimous