

2009
Perpetual Calendar
Clark County School District
Board of Trustees

FIRST QUARTER

*	JANUARY	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Superintendent Evaluation			X			Due by January 30	BSL 5.5
Y	Community Linkage Planning		X				Due during the first quarter	GP3/GP9Intro/GP17.1.C
Y	Board Organization	X						GP5.1
Y	Monitoring Report: EL-1	X						B/SL 5
Y	Update Board Photo		X					
Y	Present Perpetual Calendar	X					Required by January 31	GP6.2.C
Y	Adoption of Annual Calendar		X				Required by January 31 Plan for futurists(by first quarter)	GP6.2.C GP9.3.A
Y	Notify County Clerk with the names of Board Members and Officer's	X						GP 8.3
Y	Submit Financial Disclosure						Per NRS with official forms	GP4.2.A
Q	School Matters Program				X		Vegas PBS	GP3/GP9Intro/GP17.1.C
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Audit Committee Meeting			X				
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	Public Ed Foundation Scholarship Approval	X						
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences: CUBE/FRN, NABE, CUBE Issues Forum
- Additional Public Meetings: AZAC Regional Input Meetings
- Holidays: New Year's Day, Martin Luther King Day
- Total board meetings planned for this month: 4

FIRST QUARTER

*	FEBRUARY	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	AZAC Meeting for Elementary			X				GP 2.7
Y	Semi-Annual Policy Review			X				GP-2.7
Y	New School Dedications					X		
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Ends Planning Retreat			X			Must be conducted at least once per quarter	GP2 GP9.3.A GP 17.1.A, D
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences: Project Lead, CABA
- Additional Public Meetings: AZAC Regional Input Meetings
- Holidays: President's Day
- Total board meetings planned for this month: 5

FIRST QUARTER

*	MARCH	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	AZAC Meeting for Secondary			X				GP 2.7
Y	Semi-Annual Board Assessment			X				GP 2.7
Y	Bond Program Review		X					GP3.5
Y	New School Dedications					X		
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences: Council of Great City Schools Legislative Conference
- Additional Public Meetings: AZAC Luncheon, Nevada Reading Week
- Holidays:
- Total board meetings planned for this month: 4

SECOND QUARTER

*	APRIL	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Budget Work Session			X				GP 2.7
Y	Bond Program Review			X				GP3.5
Y	New School Dedications					X		
Y	Update on FCC Rules & Regulations			X				
Y	Review Evaluation Instrument and Ground Rules	X					By the end of the month	BSL5.2 BSL5.4
Q	School Matters Program				X			GP3/GP9Intro/GP17.1.C
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Audit Committee Meeting			X				
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences: National School Board Association
- Additional Public Meetings:
- Holidays: Spring Break
- Total board meetings planned for this month: 4

SECOND QUARTER

*	MAY	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Adoption of Final Budget			X			Approve cost of governance and trustee travel for fiscal year	GP17.3 GP18.3
Y	Innovator Award?		X				Needs to be scheduled but not defined by policy. Can be done in conjunction with Nat'l Teacher appreciation day?	
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Second Quarter Board Strategic Ends Planning			X			Must be conducted at least once per quarter	GP2 GP9.3.A GP 17.1.A, D
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences:
- Additional Public Meetings:
- Holidays: National Teacher Appreciation, Memorial Day
- Total board meetings planned for this month: 4

SECOND QUARTER

* JUNE	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Superintendent Evaluation Dialog	X					BSL 5.1
Y	Monitoring Reports: EL5, EL6, EL8		X				BSL 5.5
Q	Community Linkage Activity			X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
M	Regular Board Meeting	X					
M	Work Session		X				
M	Regular Board Meeting		X				
M	Board Debriefing		X				GP2.8
M	Approve Trustee Newsletter	X					GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X				GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X				GP3/GP4.7.B/GP4.7.E
M	ESA Tapings						GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings				X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings				X	Dates and details listed on monthly calendar	
N	Employee Labor Relations						
N	Expulsion Review Board					Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences: National School Board Association
- Additional Public Meetings: Graduations
- Holidays:
- Total board meetings planned for this month: 5

THIRD QUARTER

*	JULY	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Monitoring Reports: EL-3, EL-4	X						B/SL 5
Y	Legislative Review			X			Bi-annually following legislative session to identify governance and district policies to update	GP 13.3
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	School Matters Program				X			GP3/GP9Intro/GP17.1.C
Q	Third Quarter Board Strategic Ends Planning			X			Hold one strategic leadership training per quarter	
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
M	American Education Week Planning Meeting	X		X			First meeting with staff to identify Am Ed week activities	
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences:
- Additional Public Meetings:
- Holidays: Independence Day
- Total board meetings planned for this month: 4

THIRD QUARTER

*	AUGUST	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Third Quarter Policy Review Executive Limitations and Ends			X			Review policies in order to process Notice of Intent and finalize before next superintendent evaluation period	GP 3.6/GP 9.1
Q	Audit Committee Meeting			X				
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
M	American Education Week Committee Meets	X		X (committee)			Meeting with staff to identify Am Ed week activities	
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences:
- Additional Public Meetings:
- Holidays: (School begins last Monday in August)
- Total board meetings planned for this month: 3

THIRD QUARTER

*	SEPTEMBER	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Monitoring Reports: EL 7 EL 9, EL 10		X					BSL 5.5
Y	Semi-Annual Policy Review			X				GP-2.7
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Notice of Intent for Policy Changes made in August on Executive Limitations and Ends	X	X				Policies reviewed in August should begin Notice of Intent in order to finalize before next superintendent evaluation period	
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
M	American Education Week	X		X (committee)			Meeting with staff to identify Am Ed week activities	
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences: CUBE/FRN, NABE, CUBE Issues Forum
- Additional Public Meetings: Open Houses, AZAC Planning Sessions
- Holidays: Labor Day
- Total board meetings planned for this month: 3

FOURTH QUARTER

*	OCTOBER	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Semi-Annual Board Assessment			X				GP 2.7
Q	School Matters Program				X			GP3/GP9Intro/GP17.1.C
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Fourth Quarter Board Leadership Retreat				X		Hold one strategic leadership training per quarter	
Q	Final Amendment for Policies changes in August on Executive Limitations and Ends	X	X				Policies reviewed in order to process Notice of Intent and finalize before next superintendent evaluation period. Must be completed by end of December.	
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	Plan for Holiday Gathering					X		
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences:
- Additional Public Meetings: AZAC Planning Sessions
- Holidays: Nevada Day
- Total board meetings planned for this month: 4

FOURTH QUARTER

*	NOVEMBER	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Fourth Quarter Policy Review			X				GP 2.7
Y	Monitoring Reports: EL 5 EL 6, EL 8, EL 9 (external)		X					B/SL 5.5
Y	American Education Week		X					
Y	Final Amendment to Budget			X			Per NRS	
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Audit Committee Meeting			X				
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	New Board Member Training					X	See Board Training Guide in appendix of Governance Manual	
N	Review Perpetual Calendar					X		
N	Prepare Draft Annual Calendar for next year					X		
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences: Nevada Association of School Boards
- Additional Public Meetings: AZAC Planning Sessions
- Holidays: Veteran's Day, Thanksgiving, Family Day
- Total board meetings planned for this month: 3

FOURTH QUARTER

*	DECEMBER	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER MEETING	NOTES	POLICY REFERENCE
Y	Preparation for Superintendent Evaluation			X			Due by January 30	BSL 5.5
Y	Community Linkage Planning for next year			X			Due during the first quarter	GP3/GP9Intro/GP17.1.C
Y	Monitoring Reports: Ends	X						B/SL 5.5
Y	Staff and Officers Review Perpetual Agenda and Annual Calendar					X	For presentation in January	
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Approve Trustee Newsletter	X						GP3/GP4.7.B/GP4.7.E
M	Distribute Newsletter		X					GP3/GP4.7.B/GP4.7.E
M	Submit News Article to Schools		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings							GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB Meetings					X	Dates and details listed on monthly calendar	
M	Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	Board/Staff Holiday Gathering					X		
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Conferences: Pacific Region NSBA
- Additional Public Meetings: AZAC Planning Sessions
- Holidays: Winter Break
- Total board meetings planned for this month: 3