



Warehouse Delivery and Pick Up FY 2012 Availability and Limitations

The warehouse will be limited in its ability to provide a full range of service during certain periods throughout the school year. Resource reductions as well as large, scheduled projects will tie up most of our drivers during these time frames. As a result, most routine “upon request” functions such as pickups (BER, shredding, etc.), office moves, transfers, and other such services will be suspended during the periods listed below:

August 15, 2011 – September 16, 2011
November 14, 2011 – December 9, 2011
December 19, 2011 – December 30, 2011
February 20, 2012 – March 9, 2012
April 2, 2012 – April 6, 2012
May 28, 2012 – June 15, 2012

Requests for service received during these dates will be pushed to the first available windows of opportunity once resources are available. Thank you for your patience.