

# School Nurse, K-12

## Position Details

Division: Human Resources

Classification: Certified

Terms of Employment: This is a salaried position assigned to the Licensed Employee

Salary Schedule, 9 Months

FLSA STATUS: EXEMPT

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## Position Summary

The primary role of the professional school nurse is to promote the health and well-being of students, thereby facilitating student success and achievement. The school nurse oversees the health services programs at multiple school sites. School Nursing services are provided to both general and special education students as mandated under federal and state laws. This person will be expected to adhere to the Standards of School Nurse Practice, Nevada Revised Statutes (NRS), Nevada State Board of Nursing Advisory Opinion and Clark County School District Professional Domains and Standards for Licensed Employees; and will report directly to the appropriate Health Services administrator (NRS Chapter 632 and 391; Nevada State Board of Nursing).

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## Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Implements a comprehensive student health program.
2. Assesses and evaluates the health and developmental status of students for the purpose of identifying physical disorders and other factors affecting the learning process; communicating with the primary care provider; and contributing significant information in order to modify the student's individualized educational health plan.
3. Conducts health screenings, as required by law; i.e., hearing, vision, scoliosis, height, weight.

4. Interprets student health assessment information for students, parents/guardians, and school staff, as appropriate.
  5. Maintains student health records.
  6. Complies with public health authority mandates regarding communicable disease management and reporting.
  7. Complies with state and federal law regarding reporting of suspected child abuse.
  8. Performs and coordinates specialized medical procedures for medically fragile students, per appropriate licensed health care provider orders.
  9. Facilitates the provision of student medication at school, per appropriate licensed health care provider orders, in compliance with District regulation and procedures.
  10. Provides training and on-going monitoring of unlicensed District personnel involved in the delivery of student health services in accordance with District and state requirements.
  11. Provides individual and classroom instruction in accordance with departmental and state requirements.
  12. Provides nursing assistance in schools during community/districtwide disasters, as able.
  13. Consults with parents/guardians, school staff, and community resources regarding student health needs.
  14. Collaborates professionally with administrators, students, staff, parents/guardians, and community representatives.
  15. Participates in meetings, seminars, and conferences, and serves on committees, as appropriate.
  16. Participates in other job-related duties and activities related to position, as assigned.
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## **Position Expectations**

1. Comply with and implement related federal and state laws and District policies, regulations, and procedures as related to health services.
2. Maintain confidentiality.
3. Communicate effectively both written and orally.
4. Utilize a computer in health-related searches, e-mail communication, data collection and health record, medication, and specialized procedure documentation.
5. Demonstrate general knowledge in the fundamental principles, trends, and research in the field of school nursing.

6. Work cooperatively with students, parents/guardians, peers, administration, and community members.
  7. Maintain and improve professional competence.
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## **Position Requirements**

### **Education and Training**

Bachelor's Degree in Nursing from a Commission on Collegiate Nursing Education (CCNE) accredited college or university.

### **Licenses and Certifications**

1. Must possess, or be able to acquire by time of appointment to the position, a license from the Nevada State Board of Nursing and School Nurse endorsement from the Nevada Department of Education.
2. Current Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED) certificate from the American Heart Association, or American Red Cross. Certification must be maintained for the duration of the assignment.
3. A valid driver's license that allows the applicant/employee to legally operate an insured motor vehicle in Nevada.

### **Preferred Qualifications**

Minimum of six (6) months work experience as a registered nurse.

**When applying for a certificated licensed position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.**

### **AA/EOE Statement**

This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin.

### **Job Revision Information**

- Revised: 05/21/19
- Created: 08/19/09