

# Crisis Response Specialist, Mental Health Transition Office - Crisis Response Team

## Position Details

Division: Human Resources

Classification: Certified

Terms of Employment: [This is a salaried position assigned to the Licensed Personnel Salary Schedule, 9 Months](#); add-on days at the contracted daily rate of pay and/or flexible schedule to cover emergency events after hours may be available

FLSA STATUS:

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## Position Summary

The person selected for this licensed position will help coordinate and provide consultative and direct support to schools for students who are transitioning from hospitals/treatment centers back into Clark County School District schools. This specialist will advocate for the needs of the students, identify areas of strengths and weaknesses of students, and work collaboratively with department psychologists, social workers, and appropriate school personnel in devising action plans. Services will include providing crisis prevention, intervention including reentry planning, and postventions as well as working collaboratively with community agencies. The individual selected for this position will be expected to adhere to the District's *Professional Domains and Standards for Licensed Employees* and will report to the coordinator or director of the Crisis Response Team, Student Services Division (SSD).

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## Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Communicate and collaborate with parents/guardians, hospital/treatment center representatives, and school staff, including the site-based administrator, as well as members of the Crisis Response Team, as needed in identifying and addressing the needs of transitioning students.
2. Serve as liaison between the school, home, and community to coordinate case services, interpret school procedures, and explain policies of agencies to school personnel.
3. Assist parents/guardians with access to community-based mental health providers and other services, as needed.
4. Assist school teams in developing an understanding of students' mental health needs, including behavioral manifestations of the diagnosed condition(s), as applicable.
5. Consult with a school team regarding the potential for a special education evaluation or need for a Section 504 Accommodation Plan.
6. Consult and work with a school team and parents/guardians to help identify, mobilize, and coordinate resources within and outside the school to enable the student to adapt to and learn as effectively as possible in the educational setting.
7. Ensure that parents/guardians understand District services and supports for their children.
8. Develop personal logs and help maintain a program database that tracks student referrals, transition services, and educational outcomes.
9. Provide direction, modeling, and coaching to school-based intervention team members with respect to the collaborative problem-solving model and the development of a re-entry plan identifying needed transition services and supports for students.
10. Contribute knowledge, skills, and techniques in the areas of mental health, human behavior, child development, and the Systems of Care Model for service delivery to school team members.
11. Support District, division, and department initiatives associated with Multi-Tiered System of Supports (MTSS).
12. Participate in ongoing professional learning and other job-related duties and activities, as assigned.
13. Assist the Crisis Response Team with providing postvention counseling services in a targeted school, when requested.
14. Uphold National Association of Social Workers (NASW) ethical and professional standards.
15. Exhibit flexibility to adapt to the ever-changing needs of the District in addressing student threats, crisis intervention, and mental wellness.

16. Possess a working understanding of the Nevada Medicaid Plan and utilize Medicaid reimbursement practices as outlined by the District.
  17. Perform other duties related to the position, as assigned.
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## **Position Expectations**

1. Knowledge of direct crisis response.
  2. Knowledge and understanding of the developmental process as well as theories and knowledge of strategies that foster positive child development.
  3. Knowledge of substance abuse trends and prevention techniques.
  4. Knowledge of effective instructional materials on counseling, parenting, and healthy development.
  5. Knowledge of a variety of community resources related to student mental health.
  6. Knowledge of instructional and alternative programs available throughout the District.
  7. Knowledge of and ability to conduct professional learning for staff and parents/guardians.
  8. Ability to adjust to change, create new programs, and work with District and community personnel.
  9. Willingness to establish a flexible employment schedule to conform to programmatic needs.
  10. Ability to interact positively with students, parents/guardians, counselors, and other staff.
  11. Commitment to excellent communication and organizational skills.
  12. Commitment to collaborative work relationships and ongoing professional learning as evidenced by attendance at conferences, trainings, and in-services.
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## **Position Requirements**

### **Education and Training**

1. An earned master's degree from an accredited college or university.
2. Experience in conducting professional learning for staff and parents/guardians.
3. Experience in crisis response through a School-Based Intervention Team.
4. At least three (3) years' experience as a school counselor, school nurse, school psychologist, or school social worker.

## **Licenses and Certifications**

1. Must possess or be able to acquire by time of appointment to the position, National Board Certified Counselor (NBCC), school nurse, school psychologist, or school social worker certification.
2. Must possess or be able to acquire by the time of appointment to the position, a K–12, valid license from the Nevada Department of Education (NDE) as a school counselor, school nurse, school psychologist, or school social worker.
3. A valid driver’s license or state-issued identification card.

**When applying for a certificated licensed position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.**

## **AA/EOE Statement**

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or military status or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

## **Job Revision Information**

- Revised: 03/14/23
- Created: 07/26/22