5135.2

#### **MEETINGS**

### I. Scheduling

All events planned by any sponsor must be placed on the school calendar in the office. This should be done by the sponsor and not by a student. An application form is available for any event utilizing school facilities.

### II. Class Meetings

Sponsors should be present at all class meetings and at any social function. Sponsors should insist that class meetings be held according to the basic principles of parliamentary procedure.

# III. Night Meetings

Night meetings shall also be held only on school property, under the direction and control of the sponsor of the organization concerned, and after proper arrangements have been made with the school administrative authorities. School-sponsored activities should take place on school property and the school principal must approve any exceptions.

# IV. Sunday Meetings

Sunday should be considered as a day reserved to people for purposes of their own determination. It should be considered as a day free from the demands of educational pursuits for school personnel and for students.

V. Sensitivity must be demonstrated toward community members who reserve a day other than Sunday for purposes of their own determination.

Review Responsibility: Instruction Unit [5135.4:7/12/63] Revised: [8/13/81; 1/10/95)

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