Making a Difference!

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SEVEN TRUSTED LEADERS

VISION STATEMENT
"All students progress in school and graduate prepared to succeed and contribute in a diverse global society."

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Superintendent's Message

Dear Parents and Students,

Welcome to the 2015-16 school year!

Never in the 60-year history of the Clark County School District have we had more opportunities for students. CCSD is the home of nationally acclaimed and award-winning Magnet schools, which offer dozens of programs from career tech to fine arts and high-performing graduates who go on to attend prestigious colleges and universities. This year, we have expanded the number of Magnet schools, opening up seats for an additional 4,800 students to attend their school of choice, as well as adding new International Baccalaureate programs throughout the valley. It’s an exciting time to be a student in the Clark County School District!

With the expansive work of the 2015 Nevada State Legislature, CCSD will now be able to increase the number of full-day kindergarten programs and double the number of Zoom Schools that focus on helping English Language Learners learn to read at grade level. The Nevada Legislature also allocated funding for Victory Schools, which will provide services for students who live in poverty and “Read by Three” grants for schools to improve reading in early grades. New funding for gifted and talented education (GATE) means more accelerated students will be able to participate in programs that help them reach their full potential.

Additionally, in several neighborhoods around the valley, look for construction sites to pop up as we embark upon a 10-year, $4 billion school construction program. By fall 2017, we will open six new elementary schools to relieve overcrowding in some of our fastest-growing neighborhoods and we will replace two of our oldest schools.

Just over two years ago, when I began my tenure as superintendent, I introduced the Pledge of Achievement program, inviting the community to join CCSD’s dedicated teachers in our quest to provide the very best education possible for our projected 323,000 students. I am pleased to report that we have since joined forces with business leaders, parents, and community leaders to look at ways to increase efficiencies, improve instruction and leverage support for public education. You, too, can join in this exciting work by visiting pledgeofachievement.com and taking the pledge.

Please join with me in supporting your students so this school year is their best yet.

Superintendent Pat Skorkowsky

Connect with Us

The Trustees Want to Hear from You!

Trustees are elected to four-year terms by the public and each trustee represents a specific geographic area within the Clark County School District.

Parents and members of the community who would like to obtain information about trustee newsletters and Parent Advisory Committee meetings are encouraged to contact the Board of Trustees Office at (702) 799-1072.

For more information about the Board of Trustees, or to find your trustee, visit ccsd.net/trustees or follow them on Twitter @CCSD_Trustees.

School Calendar for 2015-16

9-Month Schools

2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 24</td>
<td>First day of school</td>
</tr>
<tr>
<td>Sept. 4</td>
<td>Staff Development Day (no school)</td>
</tr>
<tr>
<td>Sept. 7</td>
<td>Labor Day (no school)</td>
</tr>
<tr>
<td>Oct. 30</td>
<td>Nevada Day observed (no school)</td>
</tr>
<tr>
<td>Nov. 2-3</td>
<td>Staff Development Days (no school)</td>
</tr>
<tr>
<td>Nov. 11</td>
<td>Veterans Day observed (no school)</td>
</tr>
<tr>
<td>Nov. 26-27</td>
<td>Thanksgiving Day and Family Day observed (no school)</td>
</tr>
<tr>
<td>Dec. 18</td>
<td>End of day, Winter Break begins (no school Dec. 21-Jan. 1)</td>
</tr>
</tbody>
</table>

2016

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 4</td>
<td>Classes resume</td>
</tr>
<tr>
<td>Jan. 18</td>
<td>Martin Luther King, Jr. Day observed (no school)</td>
</tr>
<tr>
<td>Feb. 15</td>
<td>Presidents’ Day observed (no school)</td>
</tr>
<tr>
<td>March 18</td>
<td>End of day, spring break begins (no school March 21-25)</td>
</tr>
<tr>
<td>March 28</td>
<td>Classes resume</td>
</tr>
<tr>
<td>May 27</td>
<td>Staff Development Day (no school)</td>
</tr>
<tr>
<td>May 30</td>
<td>Memorial Day observed (no school)</td>
</tr>
<tr>
<td>June 1</td>
<td>Last day of school</td>
</tr>
</tbody>
</table>

Note: School dates are subject to change.

Year-round Schools:

CCSD will have 22 schools on year-round calendars for the 2015-16 school year. For track schedule information, contact the office at those locations or visit ccsd.net/calendar.
Parents must register all new and returning students to the Clark County School District.

Registration is available through the CCSD online registration system. Parents of currently enrolled students may complete online registration using their Campus Portal account. New families to CCSD may register online at register.ccsd.net or visit their zoned school. After completing the online registration, parents must bring the required documents to their child’s zoned school to complete the registration process. Parents should contact their zoned school for questions regarding registration. Call the Demographics & Zoning Office at (702) 799-6430 or visit ccsd.net/schools/zoning for information about school zones.

AGE & ENTRANCE REQUIREMENTS

Children must meet the following minimum age and entrance requirements on or before September 30, 2015, to be admitted to kindergarten, first, or second grade. (Nevada Revised Statutes - NRS 392.040)

✔ Kindergarten students must have attained the age of 5 years old by Sept. 30 to attend kindergarten.

✔ First-grade students must have attained the age of 6 years old and demonstrate proof of completing kindergarten at a public, state-licensed private, state-exempt private or approved home school program.

OR

✔ Demonstrate proof of completing kindergarten and promotion to first grade while being a resident of another state in compliance with the age and entrance requirements of that state. Proof must be verified through a report card issued by the last out-of-state public or private kindergarten.

✔ Second-grade students must have attained the age of 7 years old and demonstrate proof of completing kindergarten and first grade at a public, state licensed private, state exempt private or approved home school program.

Children who have attained the age of 6 who do not meet the entrance requirements will be placed in kindergarten.

Children who have attained the age of 7 who do not meet the entrance requirements will be assessed to determine if the student is developmentally ready for first or second grade.

REGISTRATION REQUIREMENTS

1. Proof of Address

One form of proof of address is required. A recent utility bill (telephone and cable bills are not acceptable), current mortgage statement, rental receipt, residential lease agreement, or sales contract are acceptable forms of proof of address.

2. Parent/Guardian Personal Identification

A driver’s license, picture identification and/or passport are acceptable forms of personal identification.

Permanent and temporary guardians should be prepared to provide proof of guardianship at the time of registration.

3. Proof of Child’s Identity

An original birth certificate, passport, or a certified birth card issued by a health district are acceptable documents for proof of child’s identity.

4. Immunization Record

Unless excused because of religious belief or medical condition, a child may not be enrolled in a public school within Nevada unless the child has been immunized and has received the proper boosters for that immunization or is complying with the schedules established pursuant to NRS 439.550 for the diseases shown in the box below.

For detailed information concerning immunization requirements for children attending CCSD schools, visit ccsd.net/ccsd/content/media-files/immunization-requirements.pdf. For assistance with obtaining immunizations, parents may contact the Southern Nevada Health District at (702) 759-0852.

### Immunization Requirements

<table>
<thead>
<tr>
<th>Immunization</th>
<th>Dosage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ALL STUDENTS</strong></td>
<td></td>
</tr>
<tr>
<td>DPT (diphtheria/pertussis/tetanus)</td>
<td>5 doses</td>
</tr>
<tr>
<td>Polio</td>
<td>4 doses</td>
</tr>
<tr>
<td>MMR (mumps/measles/rubella)</td>
<td>2 doses</td>
</tr>
<tr>
<td>TDaP (Bordatella pertussis)</td>
<td>1 dose</td>
</tr>
<tr>
<td><strong>FIRST-TIME ENROLLMENTS AND TRANSFERRING STUDENTS</strong></td>
<td></td>
</tr>
<tr>
<td>Hepatitis A*</td>
<td>2 shots</td>
</tr>
<tr>
<td>Hepatitis B*</td>
<td>3 shots</td>
</tr>
<tr>
<td>Chickenpox (Varicella)**</td>
<td>At least 2 doses</td>
</tr>
</tbody>
</table>

* July 1, 2002 (per NRS 439.550)
** July 1, 2011 (per NRS 439.550)

### Allergic Reactions

Per state law, all CCSD schools will maintain at least two doses of injectable epinephrine on school premises during the regular school day for use if a student exhibits signs/symptoms of anaphylaxis. For more information, contact the school nurse.
CONSTITUENT SERVICES (PARENT CONCERNS)

The level of collaboration between families and educators is an important predictor of student academic achievement. Parents and family members who establish strong, positive relationships with school staff have more opportunities to learn about the education system and become better education advocates.

Successful school-family partnerships are built on mutual respect, trust, equality and a joint vision for student achievement.

Who do I contact if I have a concern about my child’s school?

If there is a concern, contact the principal of the school to request an opportunity to address your concerns and have a dialogue about the issue. Concerns that are not resolved at the school level may be addressed by an Ombudsman in the Constituent Services Office at (702) 799-1016. An ombudsman serves as a mediator for parents and the public to communicate education-related concerns.

Community members should contact the office for all questions or concerns. Parents or community members can call the office at (702) 799-1016. For those who would like to meet in person, contact the office for an appointment.

BULLYING

The Clark County School District (CCSD) is committed to providing a safe, secure and respectful learning environment for all students and employees in all district facilities and school-sponsored events. CCSD responds promptly and takes a strong stance against bullying and cyberbullying.

Under NRS 388.122, “bullying” means written, verbal or electronic expressions or physical acts or gestures, or any combination thereof, that are directed at a person or group of persons, or a single severe and willful act or expression that is directed at a person or group of persons.

Under NRS 388.123, “cyberbullying” means bullying through the use of electronic communication. The term includes the use of electronic communication to transmit or distribute a sexual image of a minor.

To discuss bullying at your child’s school, please contact your school principal or administrator. To report a case of bullying, or to learn more about bullying, visit ccsd.net/bullying.

TITLE I HOPE

The Title I HOPE office provides assistance to families in transitional or temporary living situations such as living in a car, RV park, hotel/motel, shelter or multi-family residence due to economic hardship. Families eligible for Title I HOPE services have seven days to obtain the required immunizations. Title I HOPE may assist in obtaining an original birth certificate if a copy is not available for enrollment purposes. Families living in a doubled-up situation have a 30-day grace period to submit a notarized residential affidavit for proof of address. Eligible families may contact Title I HOPE (702) 855-6682 for assistance.
There will be no change in Clark County School District (CCSD) meal prices for the 2015-16 school year.

**Breakfast prices**
- $1.25 for elementary school
- $1.50 for middle school and high school

**Lunch prices**
- $2 for elementary school
- $3.25 for middle school and high school

The Food Service website, ccsd.net/departments/food-service, provides pricing information, menus, nutrition details and other important information. It also includes a link to myschoolbucks.com, where it is possible to make online payments to a student’s meal account and, also, to view what items your child has purchased.

**FREE AND REDUCED MEAL PROGRAM**

Many students are eligible for free meals through the National School Lunch Program available in all CCSD schools. The program provides nutritious meals (breakfast and lunch) every school day and does not identify students who receive a free meal from those who pay for their meals. The income guideline eligibility chart is available at the CCSD website or at applyforlunch.com.

For prompt processing of applications, please apply online at applyforlunch.com. A new application must be submitted each new school year. Online applications will be available beginning July 1, 2015, through applyforlunch.com. Paper applications will be available at Back to School Fairs at local malls and in all schools. Please submit applications as soon as possible to allow time for processing. Parents are advised that benefits will not begin until the application is processed and approved by the Food Service Department.

Applications for meal benefits may be submitted at any time throughout the school year.

Students who qualified for free or reduced meals at the end of the last school year may eat according to last year’s eligibility status while applications for the current year are processed. However, last year’s eligibility will expire on October 7, 2015. Students without an approved 2015-16 application after that date will be required to pay for meals.

Anyone who needs assistance or has questions regarding the application can call 1-800-819-7556.

For prompt processing of applications, please apply online at applyforlunch.com.
NEW END OF COURSE EXAMINATION

Starting with the Class of 2017, four End of Course Examinations (EOC) are taking the place of the Nevada High School Proficiency Examinations (HSPE). Students will take the End of Course Exams at the conclusion of the course, regardless of when that course is taken during a student’s high school career. Usually, students take these courses during their freshman and sophomore years.

End of Course Exams in the 2015-16 school year will be administered in the following subjects:

- Math I with a focus on Algebra I
- Math II with a focus on Geometry
- English Language Arts I with a focus on reading comprehension
- English Language Arts II with a focus on writing

Students in the Class of 2017 or Class of 2018 (current 11th and 10th graders) will need to participate in each of the End of Course Exams. Students in the Class of 2019 and later will be required to receive a passing score on each of the End of Course Exams. Passing scores will be determined by the Nevada State Board of Education.

To be eligible for graduation, all juniors must also take Nevada’s college and career readiness assessment, ACT with writing. The only requirement is participation and the test will be free of charge. A student’s ACT scores will not be used to determine graduation eligibility, but the scores can be submitted with college applications.

GRADUATION REQUIREMENTS

To graduate, all students are required to meet the testing requirements outlined for their freshman year cohort, regardless of what year they actually graduate.

CLASS OF 2016 (SENIORS)

Pass the High School Proficiency Exams and take the new College and Career Readiness Assessment – ACT with Writing.

Students in the Class of 2016 who did not pass a section of the High School Proficiency Exam in grade 10 must retake these tests until each section is passed, and must also take and pass their High School Proficiency Exam Writing test. The ACT Writing test does not replace the High School Proficiency Writing Exam requirement.

CLASS OF 2017 AND 2018 (JUNIORS AND SOPHOMORES)

Take four End of Course Exams and the College and Career Readiness Assessment – no High School Proficiency Exams.

CLASS OF 2019 AND LATER (FRESHMEN AND YOUNGER)

Pass four End of Course Exams and take the College and Career Readiness Assessment – no High School Proficiency Exams.

In a single administration year, students in grades lower than ninth grade may be eligible for the Math I or Math II exam depending on the student course enrollment.

Students who do not complete all requirements for a diploma will not be allowed to participate in graduation ceremonies. Students earning an adjusted diploma will be eligible to participate in graduation ceremonies.
SCHOOL CHOICE

CCSD CHOICE SCHOOLS
The Clark County School District knows students enjoy school and achieve more when they attend the school of their choice. Itsyourchoice.ccsd.net highlights our award-winning Magnet programs, Select Schools, the Nevada Learning Academy, and opportunities to attend an Open Enrollment School.

MAGNET SCHOOLS AND CAREER AND TECHNICAL ACADEMIES
CCSD Magnet/CTAs offer learning opportunities related to 114 various themes for interested students. Students from across the district may apply to a Magnet/CTA, regardless of the region in which they reside. Magnet/CTAs create an awareness of career opportunities relative to the fields of study in which students may be interested. The application season runs from October to early February. For information, visit magnet.ccsd.net.

SELECT SCHOOLS
Select Schools are a new option for CCSD families. Students can choose from one of five high schools that offer outstanding Career and Technical Education programs of study as well as many Advanced Placement and other specialized programs. Students that live within the transportation zone for the school will receive transportation. The application season runs from March to April. For information, visit Itsyourchoice.ccsd.net.

OPEN ENROLLMENT
Open Enrollment Schools advertise available seats to allow parents/guardians of students who do not reside in the attendance zones to express interest in enrolling their child(ren) at that school. However, transportation is not provided. The application season runs from April to August. For information, visit ccsd.net/schools/open-enrollment.

NEVADA LEARNING ACADEMY
Nevada Learning Academy at CCSD is an online public secondary school which offers courses for students in grades 6-12. As part of the district’s Innovative Teaching and Learning Unit, NVLA provides personalized and rigorous learning opportunities to students who want, or desire, an alternative educational environment. The best time to enroll is at the start of the fall or spring semesters, however enrollment is open throughout the year. For information, visit nlacademy.net.

FOR MORE INFORMATION ABOUT SCHOOL CHOICE, VISIT ITSYOURCHOICE.CCSD.NET

SMARTER BALANCED ASSESSMENT SYSTEM
The Smarter Balanced Assessment Consortium (SBAC) is the Nevada system for assessing students in grades 3-8 in mathematics and English language arts. This assessment will cover the full range of college and career-ready knowledge and skills represented in the Nevada Academic Content Standards and will be administered to students during the spring of 2016. The Smarter Balanced Assessment System will include a variety of test items including performance tasks that measure a student’s ability to integrate knowledge and skills across multiple standards. In addition, students in grades 5 and 8 will continue to participate in the Criterion-Referenced Test for Science.

For more information on the Smarter Balanced Assessment System, please visit smarterbalanced.org and ccsd.net/sbac.

NEVADA READY!
The Clark County School District has partnered with the Nevada Department of Education for the past two years to provide information about the Nevada Academic Content Standards, based on the Common Core State Standards.

Nevada has had state standards for many years, but the most recent revisions to the English language arts and mathematics standards have prompted many changes - from the way we teach students to learn and think to the assessments we use in the classroom.

The Nevada Ready! Initiative combines resources statewide to provide parents, teachers and community leaders with the latest information about the implementation of the new English and math standards. The district will also provide information on how these standards will better help prepare students for success in college and career.

Learn more about the Nevada Academic Content Standards at nevadaprep.gov.
PARENT RESOURCES

The Office of Family and Community Engagement Services (FACES) is responsible for developing, coordinating and implementing programs that focus on increasing family engagement to promote student academic achievement. The goal of FACES is to increase engagement through identifying, creating, and fostering opportunities for two-way meaningful communication with families, schools and the community.

UNIVERSITY OF FAMILY LEARNING

University of Family Learning provides families with educational resources and support through classes, courses, and workshops focused on parents becoming teaching partners, navigating the school system, parent leadership, and family wellness and development. Beginning in October 2015, classes will be offered at 16 campuses districtwide.

FAMILY RESOURCE CENTERS

Family Engagement Resource Centers (FERCs) are located at four high schools. Title I Family Engagement Centers (FECs) are located in 12 elementary schools throughout the district. In collaboration with community partners, these centers provide valuable learning opportunities and resources to both students and families.

LEARNING ACADEMICS

FACES hosts three Family Learning Resource Academies during the school year, providing an opportunity for parents to engage in hands-on activities and gain valuable strategies to support student learning at home. Through a partnership with UNLV, the annual Family Enrichment Day, traditionally held in May, allows families to visit a college campus and provides opportunities for participation in college planning and family focused workshops in the areas of reading, writing, math and science.

For more information about family activities in support of student achievement, contact the FACES Department at (702) 799-0303.

STUDENT SAFETY

The start of the school year is a good time to review basic safety information with your child.

BASIC SAFETY TIPS FOR ALL STUDENTS

- Teach your child, regardless of age, his or her full name, address, and your full name and phone number.
- Let your child know that police officers are there to help them, and how to identify police.
- Teach your child to report violence, threats or any suspicious activity.
- Teach your child that private parts of his or her body should not be touched by anyone and to immediately report to a responsible adult any attempted or actual violations.

TIPS FOR CHILDREN WHO WALK OR BICYCLE TO SCHOOL

- Parents should know whom their child is walking or bicycling with and his or her normal route to school.
- Parents should walk or ride with their younger children and occasionally accompany older children to school, or monitor the route.
- Remind your child not to take short cuts through or play alone in desert areas.
- Watch out for vehicles at every driveway and every intersection. Look for drivers in parked cars as they may be getting ready to move.
- Remember to cross streets only at crosswalks, and to always stop, look both ways and continue to look as you cross the street.
- Bicycles should be ridden only on the right side of the street, preferably in a bike lane, or on a multi-use pathway.

BEING SMART AROUND STRANGERS

- Instruct your child never to accept candy, money, gifts or any other items from strangers.
- Instruct your child never to get into a car or any enclosed or partially enclosed location, such as a garage or alley, with a stranger. Never hitchhike.
- Stress the importance of protesting and running away if a stranger tries to take your child away or entice your child into his or her car.
- Instruct your child not to use a public restroom while alone.
- Advise your child on safe places to go in the event of danger.

For more information, visit the Safe Routes to School program at saferoutes.ccsd.net or by calling the School-Community Partnership Program at (702) 799-6560.

SCHOOL POLICE PROMOTE SAFETY

The CCSD Police Department is dedicated to providing a safe and secure environment conducive to learning.

All officers are required to complete a certified Police Officer Standard of Training (P.O.S.T) Academy with other local police agencies and have the authority to make arrests and issue traffic citations.

Call School Police dispatch at (702) 799-5411 in case of a school-related emergency or for incidents outside regular school hours.

The Operation Crime-Free Schools tip line, (702) 799-0228, allows anonymous reporting of information concerning unsafe or crime-related activity at a school.

For more information about CCSD police, visit ccsdpd.com.
LEGAL NOTICES

- **Academic Setting and School Day**
- **Aversive Interventions and Restraints**
- **Career and Technical Education**
- **Child Find**
- **Concerns About Student Disability Issues**
- **Family Educational Rights and Privacy Act**
- **Medicaid Information**
- **No Child Left Behind: “Unsafe School Choice Option”**
- **Nondiscrimination and Accessibility Notice**
- **Protection and Security of Tests**
- **Protection of Pupil Rights Amendment**
- **Safe and Respectful Learning Environment**
- **Student Harassment Prohibited**
- **Student Wellness Regulation**
- **Transportation for Students with Disabilities**
- **Treatment of Students and Families Outlined**

ACADEMIC SETTING AND SCHOOL DAY

Students with disabilities are educated in general academic and nonacademic settings unless a student’s needs cannot be met in such a setting. Consistent with district policy and state law, all students are required to receive a full school day of instruction, except in those cases where a special education IEP team or Section 504 team has determined that a student requires a shortened school day or an education or disability-related accommodation in the education setting.

AVERSIVE INTERVENTIONS AND RESTRAINTS

State law (NRS 388.521, et seq, formerly known as AB 280) and Clark County School District (CCSD) Regulation 5141.3 prohibit the use of aversive interventions, physical or mechanical restraints on students with disabilities, except as provided within the law and regulation. A copy of the regulation is available on the CCSD website at ccsd.net or by calling the Office of Compliance and Monitoring, Student Services Division, at (702) 799-1020.

CAREER AND TECHNICAL EDUCATION

More than 280 Career and Technical Education courses, from agriculture science to web design, are available to Clark County School District (CCSD) high school students. These courses provide students with the academic and technical knowledge they need to pursue post-secondary opportunities or to enter the workplace upon graduation.

Career and Technical Education (CTE) courses are available at all high schools with in-depth programs of study in the seven Career and Technical Academies and Magnet schools.

CCSD offers programs of study in the following areas: agriculture and natural resources, business and marketing education, education, hospitality and human services, health science and public safety, information and media technologies and skilled and technical sciences. In addition, approximately 80 courses are articulated with the College of Southern Nevada. This allows students to earn college credits while in high school.

An option for every high school student, career and technical courses provide hands-on training and real-life experiences along with development of leadership skills through participation in career and technical student organizations. Additionally, the governor’s office has approved the awarding of a Skill of Technical Attainment certificate to every CTE student who passes both Workplace Readiness Skills, end-of-program assessments and maintains a 3.0 average in their CTE classes throughout high school. This award has been validated by employers across the State of Nevada.

Career and Technical Education is a very important element of college and career readiness. For more information about Career and Technical Education course offerings, programs of study and admission criteria visit cpd.ccsd.net/cte/cte.html, or talk with your student’s CTE teachers or high school counselor. Parents may also refer to your school’s course registration guide.

CCSD does not knowingly discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, sex, gender identity or expression, sexual orientation, disability, marital status or age, in admission or access to, treatment or employment in, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws. Inquiries regarding compliance with Title IX issues should be directed to Educational Opportunity Unit, Chief Educational Opportunity Officer (702) 799-2668 or the Executive Director, Instructional Support/Student Activities/Title IX Athletics Compliance Administrator, (702) 799-8493. Inquiries regarding Section 504 compliance should be directed to the Chief Compliance Officer, Student Services Division, Office of Compliance and Monitoring, (702) 799-1020.

CHILD FIND

Pursuant to the provisions of Section 504 of the Rehabilitation Act of 1973, the Clark County School District is ready, willing and able to identify every qualified disabled student residing in the district who is not receiving a public education and will provide a free appropriate public education to those qualified disabled students. If you have questions regarding this notification, please contact the Chief Compliance Officer, Student Services Division at (702) 799-1020.

The Student Services Division also operates the Child Find Project, which seeks to identify students, residing in and/or attending private school in the district, ages three to 21, who are not enrolled in public school and who may be eligible for special education services. Recommendations to parents for assessments often come from community agencies, educational and medical personnel, and preschool or...
daycare centers. Parents, guardians or surrogates are encouraged to initiate requests for evaluations and/or assessments.

Parents or guardians must consent to an evaluation of their child prior to an appointment. A team of professionals will assess the child to determine if he or she is eligible for special education services. The team including the parent(s) or guardian develops an Individual Education Program (IEP) for each child that qualifies. The Child Find Project staff also can help families gain access to helpful community services. For more information, call (702) 799-7463.

CONCERNS ABOUT STUDENT DISABILITY ISSUES

Concerns regarding student disability issues that relate to the provision of “Free Appropriate Public Education” (FAPE) under the Individuals with Disabilities Education Act (IDEA) or Section 504 should be addressed with the principal of the school where the concern has arisen, the Performance Zone Special Education Director, the Assistant Chief Student Achievement Officer or by contacting the Chief Compliance Officer, Student Services Division, at (702) 799-1020. Specific concerns relating to facility access for disabled students should be addressed by contacting the Chief Compliance Officer, Student Services Division, at (702) 799-1020 and the CCSD’s Facilities Division, Building Department Director (702) 799-7605.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

School records of students are confidential, according to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). The educational records maintained by the district include a student’s academic permanent record, achievement and scholastic aptitude test results, attendance and discipline file, class record books, grade books, health inventory, and special education confidential folder if applicable. Directory information is information not generally considered harmful or an invasion of privacy if disclosed. This information is available without the consent of parents or eligible students.

Directory information includes the student’s name, address, grade level, date and place of birth, photographs, participation in officially recognized activities and sports, weight and height if a member of an athletic team, dates and schools of attendance, and degrees and awards received.

Photographs will be considered directory information only when used in printed school publications including the annual yearbook, playbills, honor roll or other recognition lists, graduation programs, newsletters, and sports activity programs/sheets. Parents who do not want directory information released must file a written statement with the principal of the child’s school annually at the start of each school year.

In addition, two federal laws require local educational agencies to provide military recruiters, upon request, with three directory information categories – name, address and telephone listing – unless parents have advised the school in writing that they do not want their student’s information disclosed without their prior written consent.

Information other than directory information is inaccessible without the written consent of the parent or eligible student. Among those exempt from this ruling are “school officials” who have a “legitimate educational interest,” which may include the Board of School Trustees, administrators, certificated employees, classified support staff, and contractors, consultants, volunteers and other outside parties performing outsourced institutional services or functions. Legitimate educational interest is defined as any activity having a direct effect on advancing a student’s educational level, coupled with a concern for the student’s social, emotional, and/or physical welfare.

To inspect educational records, parents or legal guardians should make a written request to the principal of the child’s school to schedule a records review. The school must comply within 10 days of the written request. The school is not required to make copies of the records. Parents or eligible students may request to amend student records. The procedure to challenge records is outlined in CCSD Regulation 5125.1, which is available online at ccsd.net, or at your child’s school. Parents/eligible students who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202.

The confidential records of students who have been enrolled in special education are automatically destroyed during the year of the student’s 25th birthday.

Upon request, CCSD discloses education records without consent to officials of other schools in which the student seeks or intends to enroll, or has already enrolled or transferred, if the disclosure is for purposes related to the student’s enrollment or transfer.

CCSD has identified the following FERPA liaisons to answer related questions. Contact numbers are as follows:

- Instruction Unit (702) 799-5475
- Education Services Division (702) 855-9775
- Student Services Division (702) 799-1020
- Constituent Services Office (702) 799-1016

MEDICAID INFORMATION

The Clark County School District provides school-based child health services (SBCHS) to children with an Individualized Education Program (IEP) at no cost to our parents/guardians. Federal Medicaid funds are available to school districts to help recover the costs of providing these necessary services. To access these funds, CCSD participates in the state of Nevada Department of Health and Human Services, Division of Health Care Financing and Policy (DHCFP) Medicaid SBCHS program.

School districts can request reimbursement for eligible school-based child health services, such as speech, occupational and physical therapy, and nursing services. The district must disclose information to DHCFP from those students’ education records for which reimbursement is sought. The information that must be disclosed includes the student’s name, date of birth, and information regarding the service that was provided, such as the date, type, and duration of service.

To ensure that our students have access to a free and appropriate public education, as required by federal law, CCSD:

- Must obtain written consent prior to disclosing students’ health information to DHCFP;
- May not require parents/guardians to sign up for or enroll in any public benefits or insurance programs;
- May not require parents/guardians to pay any out-of-pocket expenses such as a deductible or co-payment for the costs of the health services CCSD provides, and
- May not use students’ Medicaid or other public benefits if that use would:
• Decrease available lifetime coverage or any other insured benefit,
• Result in families paying for services that would otherwise be covered by Medicaid or other public insurance program and that are required for children outside of the time that they are in school,
• Increase insurance premiums or lead to the discontinuation of any public benefits or insurance, or
• Risk the loss of eligibility for home and community-based waivers, based on aggregate health-related costs.

Whether or not consent is given or if consent is withdrawn, the district will continue to provide services to our students at no cost to parents/guardians.

For any questions regarding the SBCHS Medicaid program, contact the Student Education Management Systems department at (702) 799-0295.

NO CHILD LEFT BEHIND: “UNSAFE SCHOOL CHOICE OPTION”

As a requirement of the No Child Left Behind Act, CCSD has established a school choice process requiring that students in unsafe schools be permitted to transfer to safer public schools. This process, known as the “Unsafe School Choice Option,” permits student transfers for two reasons: 1) when a school is determined by the state of Nevada to be “persistently dangerous;” and 2) when a student becomes the victim of a violent crime at a school.

If a school is identified as persistently dangerous, the district will inform parents of the designation within 10 days and offer students the option to transfer to a safe public school within 20 days.

Students are allowed to transfer within 30 days. To the extent possible, the district will allow students attending a school identified as persistently dangerous to transfer to a school that is making adequate yearly progress and has not been identified as being in need of improvement, corrective action or restructuring. CCSD will take into account the needs and preferences of the affected students and parents to the extent possible. It is important to note that transportation is the responsibility of the parent(s). If a student becomes the victim of a violent criminal offense at school, the student is allowed to transfer to another public school. The transfer is optional; the student is not required to transfer. This requirement does not supersede the district’s ability to discipline offenders in accordance with CCSD regulations.

NONDISCRIMINATION AND ACCESSIBILITY NOTICE

CCSD does not knowingly discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, sex, gender identity or expression, sexual orientation, disability, marital status or age, in admission or access to, treatment or employment in, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws including, but not limited to, Title VI and VII of the Civil Rights Act, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and the Individuals with Disabilities Education Improvement Act.

CCSD is an equal opportunity employer. Inquiries regarding employment-related issues may be referred to CCSD’s Executive Manager, Diversity, Affirmative Action Programs/ADA Coordinator, who is located at 5100 W. Sahara Ave. and may be contacted at (702) 799-5087.

Employees who feel discriminated against should contact their immediate supervisor and/or the Executive Manager, Diversity, Affirmative Action Programs/ADA Coordinator, as the first step in initiating the district’s established complaint procedure.

Students, parents, and other program participants who feel discriminated against may initiate a complaint by contacting the principal of the school in question. The building principal will work with the designated employee and respond to the inquiry within a reasonable period of time. The designated school employee who is responsible to work with the school principal in resolving complaints concerning:

(1) discrimination, not related to disability, is the Chief Educational Opportunity Officer, Educational Opportunity Unit (who is the acting Title IX coordinator);
(2) disability discrimination concerns, including disability harassment, that arise at the school and on the school bus, is the Chief Compliance Officer, Student Services Division; and
(3) school bus transportation is the Director of Transportation.

Concerns may also be addressed by completing the complaint/grievance process outlined in CCSD Regulation 1213.1 (public concern). This process allows one who believes they have been subjected to discrimination, including disability discrimination, to put their concerns in writing to the building principal for review and resolution. The procedures also allow for an appeal of the determination.

CCSD is committed to nondiscrimination in its programs, activities and services, and to providing facility accessibility. Parents, students, staff, or other members of the public, who are seeking information or have questions about the existence and location of accessible services, activities, and facilities in the district, should contact the building principal with their inquiry. The building principal may, if necessary, refer the person to one or more of the following individuals, who will respond to the inquiry within a reasonable period of time:

Facility Accessibility:
Facilities Division, Building Department Director (702) 799-7605

Employee or Public Access/Services Issues:
Executive Manager, Diversity, Affirmative Action Programs/ADA Coordinator (702) 799-5087

Transportation:
Department of Transportation Director (702) 799-8100

Student Programs/Services Access:
Student Services Division, Chief Compliance Officer (702) 799-1020 (Disability Related)
Educational Opportunity Unit, Chief Educational Opportunity Officer (702) 799-2668 (Title IX and Title VI)

Student Athletics/Activities Access Including Title IX Issues:
Instructional Support/Student Activities Executive Director of Athletics/Title IX Compliance Administrator (702) 799-8493

If parents or members of the public have additional concerns or complaints regarding their accessibility inquiry, they also may initiate a formal review by completing a Public Concern Form and trigger the public concern process as outlined in CCSD Regulation 1213.1, as described above.

PROTECTION AND SECURITY OF TESTS

CCSD, in accordance with Nevada law, has implemented procedures to ensure the security of all
state-mandated proficiency exams. The plan includes procedures for:

- Reporting irregularities in test administration and test security;
- Notifying the Nevada Department of Education of testing irregularities;
- Ensuring the security of test materials and consistency of test administration;
- Verifying the identity of secondary students taking an exam; and
- Responding to a report of an irregularity in test administration or security, including actions taken during an investigation and the person responsible for each action.

Because test security is a vital part of proficiency testing and the validity of the resulting data, the district invokes the following penalties:

- If a teacher or administrator is found, through an investigation of a testing irregularity, to have willfully breached the security or confidentiality of the questions and answers of the examinations that are administered pursuant to NRS 389.550 or 389.805 or the college and career readiness assessment administered pursuant to NRS 389.807, the district must: (1) suspend, dismiss or fail to reemploy the teacher; or (2) demote, suspend, dismiss or fail to reemploy the administrator.
- A teacher and/or administrator may be suspended, demoted, dismissed or not reemployed for any other type of breach in test security or administration;
- All other district employees may be subject to suspension, dismissal or non-reemployment for breaches of security or confidentiality; and
- Students who willfully breach test procedures will be subject to administrative and disciplinary action consistent with state law and district regulations.

PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) affords parents and students who are 18 or emancipated minors (“eligible students”) certain rights regarding the CCSD’s conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1) Political affiliations or beliefs of the student or student’s parent;
2) Mental or psychological problems of the student or student’s family;
3) Sex behavior or attitudes;
4) Illegal, anti-social, self-incriminating or demeaning behavior;
5) Critical appraisals of others with whom the respondents have close family relationships;
6) Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
7) Religious practices, affiliations or beliefs of the student or parents; or
8) Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

1) Any other protected information survey, regardless of funding;
2) Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision or scoliosis screenings, or any physical exam or screening permitted under state law; and
3) Activities involving collection, disclosure or use of personal information obtained from students for marketing purposes or to sell or otherwise distribute the information to others.

Inspect, upon request of the parent, and before the instrument is administered or used:

1) Protected information surveys of students and surveys created by a third party;
2) Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes; and
3) Instructional material as part of the educational curriculum.

CCSD has developed and adopted polices, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes.

CCSD will also directly notify parents and eligible students through the U.S. mail or email, at least annually at the start of each school year of the specific or approximate dates of the activities or surveys listed below and provide an opportunity for the parent to opt his or her child out of participation in that activity or survey. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification and be provided an opportunity to opt their child out of participation. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure or use of personal information for marketing, sales or other distribution;
- Administration of any protected information survey not funded in whole or in part by the U.S. Department of Education; and
- Any non-emergency, invasive physical examination or screening as described above.
- Parents/eligible students who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202.

SAFE AND RESPECTFUL LEARNING ENVIRONMENT

Under CCSD Policy 5137, parents should be aware that CCSD is committed to providing a safe, secure, and respectful learning environment for all students and employees at all district facilities, school buildings, on school buses, on school grounds, and at school-sponsored activities. CCSD strives to address bullying and cyberbullying so that there is no disruption to the learning environment and learning process. See ccsd.net (keyword search “Policy 5137”).

The Nevada Legislature has defined bullying and cyberbullying. Bullying and/or cyberbullying behavior are prohibited.
The following reporting mechanisms are applicable to bullying and cyberbullying:

1. **Students:** It is the policy of CCSD to encourage students who are subjected to, witness, or overhear incidents of bullying and cyberbullying to report such incidents. Students should report any incident(s) of bullying and cyberbullying to a teacher, counselor, or a school administrator. Students are also encouraged to report knowledge of bullying and cyberbullying via the CCSD “Say No to Bullying” website that allows individuals to anonymously report unlawful activities. However, students should be aware that the CCSD “Say No to Bullying” website is not monitored after school hours, weekends and holidays.

2. **Employees:** Any CCSD teacher, administrator, principal, coach, or other staff member who witnesses, overhears, or receives information about an incident of bullying and/or cyberbullying at any CCSD facility, on school grounds, in school buildings, on school buses, or at school-sponsored activities, shall report it to the principal or the principal’s designee as soon as practicable, but not later than a time during the same day on which the teacher, administrator, principal, coach, or other staff member witnesses or receives information about the incident.

The district will comply with the reporting, notice, and investigation requirements set forth in NRS 388.1351.

**STUDENT HARASSMENT PROHIBITED**

Harassment is any verbal, visual or physical conduct that is sufficiently severe, persistent or pervasive that it adversely affects, or has the purpose or logical consequence of interfering with the student’s educational program or creates an intimidating, hostile or offensive school atmosphere. Harassment, whether it is by students, staff or third parties in the school community, is strictly prohibited, and will subject the perpetrator to disciplinary action. See ccsd.net (Keyword search “Regulation 5141.2”). It is the principal’s responsibility to take actions as necessary to protect students and district personnel from harassment by students or staff, using the grievance complaint procedure.

Any student, male or female, who feels that he/she is a victim of harassment should immediately contact his/her teacher and/or principal, unless the principal or teacher is believed to be part of the harassment, in which case contact should be made with the appropriate Performance Zone, Division, or the Chief Educational Opportunity Officer, Educational Opportunity Unit, (702) 799-2668, Acting Title IX coordinator.

Any CCSD employee who receives a harassment complaint from a student or observes harassing conduct shall notify the principal. The principal shall ensure that the complaint is promptly and appropriately investigated and will ensure that there is an opportunity to present witnesses and other evidence. If the investigation is not conducted promptly, the appropriate assistant chief student achievement officer, division or the Chief Educational Opportunity Officer, Educational Opportunity Unit should be contacted.

Retaliatory behavior against any complainant or any participant in the complaint process is prohibited.

Harassment in any form against students by either a student or a district employee is grounds for severe disciplinary action. For students, it may be the basis for suspension/expulsion in accordance with the existing disciplinary procedures. For staff, it may result in disciplinary action up to and including dismissal. Concerns may also be addressed through the complaint/grievance process outlined in CCSD Regulation 1213.1, Public Concerns.

If there is a concern that the behavior constitutes bullying it should also be reported under the bullying procedures set forth in CCSD Policy 5137.

**STUDENT WELLNESS REGULATION**

CCSD is committed to providing an environment in which students can make healthy food choices and have opportunities to be physically active. Regulation 5157 defines nutrient standards for food and beverages sold or given away to students in all school venues during the period from midnight before, to 30 minutes after, the end of the official school day. This includes, but is not limited to, student stores, vending machines, cafeteria a-la-carte lines, fundraising and all activities sponsored by school organizations (clubs, sports, PTA, etc.) conducted on school property during the school day, and the CCSD Food Service Department. The nutrient standards limit calories, fat, sugar and sodium; prohibit carbonated beverages and caffeine with the exception of trace amounts of naturally-occurring caffeine substances such as chocolate milk (although caffeine is permitted at the high school level if approved by administration) and define acceptable portion sizes. More details about the student wellness regulation are available online at ccsd.net (keyword search “Regulation 5157”).

**TRANSPORTATION FOR STUDENTS WITH DISABILITIES**

Students with disabilities participate in general education bus transportation unless they demonstrate a disability-related need for special education school bus transportation. School-based facilitators assist by forwarding requests for service through appropriate case managers per Individualized Education Programs and 504 plans. Parents/guardians requesting student transportation for medical reasons should contact the school nurse to obtain the appropriate form(s). Anyone with concerns regarding transportation and bus schedules that impact a student’s school day should contact the principal of the school where the concern has arisen. The designated school employee who is responsible to work with the school principal in resolving complaints about school bus transportation is the Director of Transportation who can be contacted at (702) 799-8100. The building principal (or designee) is also the primary contact person for concerns that arise at the school and on the school bus regarding concerns of disability discrimination, including disability harassment. The designated school employee who is responsible to work with the school principal in resolving complaints concerning disability discrimination, including disability harassment relating to transportation is the Chief Compliance Officer, Student Services Division, who can be contacted at (702) 799-1020. The building principal will work with the designated employee and respond to the inquiry within a reasonable period of time. If applicable, these concerns also may be addressed by contacting the office of the appropriate assistant chief student achievement officer for the particular school or by using the district’s complaint resolution process outlined in CCSD Regulation 1213.1.

**TREATMENT OF STUDENTS AND FAMILIES OUTLINED**

Board Policy Governance EL-3 provides that with respect to interactions with students and their families or those enrolling to be students, the superintendent will not cause or allow conditions, procedures, or decisions, which interfere with student achievement or which are unsafe, undignified, inequitable, discriminatory, or unnecessarily intrusive in his interactions. See ccsd.net (keyword search “EL-3”).
FREQUENTLY ASKED QUESTIONS

How do I know which school my child should attend?
Information about school attendance areas is available at ccsd.net/schools/zoning or by calling the district’s Zoning Office at (702) 799-6430.

Am I required to send my child to the school where he or she is zoned?
CCSD has several choice options available for students who do not wish to attend their assigned school. For a brief description of CCSD’s choice options, see page eight of this document or visit itsyourchoice.ccsd.net.

What type of vaccinations are required to enroll my child in school?
For immunization requirements, see page four of this document. CCSD does not administer vaccinations so parents who would like to have their child vaccinated should contact the Southern Nevada Health District at (702) 759-0852 for vaccination dates and times.

Is my child eligible for bus service?
Transportation guidelines vary by home school or school choice. See page six of this document for more information or visit transportation.ccsd.net.

How do I know if my child is eligible for the free lunch program?
Information pertaining to CCSD’s Food Service Department and the Federal Free and Reduced Lunch program is contained on page six of this document or by visiting applyforlunch.com.

What school supplies will my child need?
It is important for every child to have the necessary supplies for the new school year. Most schools and/or teachers provide a list of suggested supplies at the beginning of the year. Parents are advised to obtain this information from the school and/or teacher before purchasing school supplies to prevent the expense of buying unnecessary items.

SCHOOL–COMMUNITY PARTNERSHIP PROGRAM
The Clark County School District School–Community Partnership Program works to enrich student experiences by connecting business and community with school resources to promote academic achievement.

The office works with business and community organizations to promote programs such as the Focus School Project and curriculum-based programs.

For more information about the School–Community Partnership Program, visit ccsd.net/community/partnership or call (702) 799-6560.

INSIDE EDUCATION
Inside Education is the only half-hour weekly TV show that focuses on CCSD and public education in southern Nevada. It airs every other Tuesday at 7:30 p.m. on Vegas PBS, channel 10, starting Aug. 18.
## USEFUL PHONE NUMBERS

**USEFUL PHONE NUMBERS**

(Area code 702)

<table>
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<tr>
<th>Service</th>
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<tbody>
<tr>
<td>Adult Education</td>
<td>799-8650</td>
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<tr>
<td>Alternative Education / Behavior Schools</td>
<td>855-9775</td>
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<tr>
<td>Board of School Trustees</td>
<td>799-1072</td>
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<tr>
<td>Career and Technical Education</td>
<td>799-8462</td>
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<td>CCSD Switchboard (general information)</td>
<td>799-5000</td>
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<td>Chief of Staff</td>
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<td>Community and Government Relations</td>
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<td>Constituent Services (formerly Ombudsman)</td>
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<td>Equity and Diversity Education</td>
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<td>Magnet School Office</td>
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<td>Open Enrollment (procedures)</td>
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<td>Parent Resources (FACeS)</td>
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<td>Public Concerns</td>
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<td>*Safekey – Clark County Parks and Recreation</td>
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<td>School-Community Partnership</td>
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<td>School Police Dispatch (crime reporting)</td>
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<td>Special Education</td>
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<td>Superintendent's Office</td>
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<td>Testing</td>
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<td>The Public Education Foundation</td>
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<td>Title I Services HOPE (homeless)</td>
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<td>Transcripts</td>
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<td>Transportation</td>
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<td>Zoning</td>
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*Note: Safekey programs are not CCSD programs. These programs are sponsored by and offered under the control of the respective municipalities. For questions, please contact the appropriate municipality in your area.*

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Visit [ccsd.net](http://ccsd.net) for a variety of news and information about the Clark County School District.

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**HOMEWORK HOTLINE**

Call (702) 799-5111 or (toll free) 1-866-799-8997 for homework assistance in all subjects.

**Monday - Thursday, 3:30 - 5:30 p.m.**


(math teachers live on air on cable channels 96 and 111, 4 - 5 p.m. Monday-Thursday)