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The Clark County School District Board of Trustees is a group of seven elected community leaders dedicated to providing the leadership necessary for Clark County public school students to accomplish their educational goals. Each trustee brings a wealth of experience and concern for children and is committed to ensuring the success of every student.

BOARD RESPONSIBILITIES
The Board of Trustees is responsible for establishing policies and making decisions that direct the educational vision for the district, the fifth largest in the country. The board hires and directs the superintendent to execute its policies and decisions, which impact more than 316,000 students and their families, 357 schools and more than 39,000 employees. The trustees also oversee a general operating fund budget of more than $2.2 billion.

BOARD MEETINGS
The trustees hold regular meetings the second and fourth Thursdays of each month in the Board Room of the Edward A. Greer Education Center, 2832 E. Flamingo Road. Public notice of all board meetings, including special meetings, is posted at ccsd.net/trustees least three days in advance in accordance with the Nevada Open Meeting Law.

VISION STATEMENT
"All students progress in school and graduate prepared to succeed and contribute in a diverse global society."

DEANNA L. WRIGHT
District A
Term Expires: 2016
(702) 799-5841
dwright@interact.ccsd.net
facebook.com/TrusteeWright
twitter.com/Trustee_Wright

CHRIS GARVEY
District B
Term Expires: 2016
(702) 799-5842
cgarvey@interact.ccsd.net
twitter.com/TrusteeGarvey

DR. LINDA E. YOUNG
District C
Term Expires: 2016
(702) 799-5843
younge@interact.ccsd.net
twitter.com/linevon16

STAVAN CORBETT
District D
Term Expires: 2014
(702) 799-5844
scorbett@interact.ccsd.net
facebook.com/stavan.corbett
twitter.com/stavancorbett

PATRICE TEW
District E
Term Expires: 2016
(702) 799-5845
ptew@interact.ccsd.net
twitter.com/kidsachieve

CAROLYN EDWARDS
District F
Term Expires: 2014
(702) 799-5846
cedwards@interact.ccsd.net
twitter.com/TrusteeCCSD

ERIN E. CRANOR
District G
Term Expires: 2014
(702) 799-5847
eecranor@interact.ccsd.net
twitter.com/forNVstudents
Dear parents and students,

Welcome to an exciting new school year!

This is my second full year as superintendent of schools, and I am honored to work every day to prepare our students for success in college and career. If our students achieve excellence, so will our community. But we must all work together toward that goal. That's why the Clark County School District has created an action plan for the district called the "Pledge of Achievement." Together, we can ensure the success of every student in every classroom.

We have set specific goals to ensure we are on the right track, and we invite you to read more about our strategies and track our progress. We will:

* Increase reading proficiency of third graders because we know that's when students transition from "learning to read" to "reading to learn."
* Reduce the achievement gap in schools.
* Increase the graduation rate.
* Increase parent engagement.
* Increase the number of students who feel safe and happy at school.
* Increase the number of students who complete Advanced Placement and Career and Technical Education courses each year.

We will be open and transparent to the public as we move forward with this plan. You can find more details and specific strategies at www.pledgeofachievement.com.

I hope you and your child enjoy the coming school year!

Superintendent Pat Skorkowsky
Parents should register at their child’s zoned school. Visit ccsd.net/schools/zoning or call the Demographics & Zoning Office at (702) 799-6430 for information regarding which school your child is zoned to attend.

AGE & ENTRANCE REQUIREMENTS
Children must meet the following minimum age and entrance requirements on or before September 30, 2014, to be admitted to kindergarten, first, or second grade. (Nevada Revised Statutes - NRS 392.040)

✔ Kindergarten students must have attained the age of 5 years old by Sept. 30 to attend kindergarten.

✔ First-grade students must have attained the age of 6 years old and demonstrate proof of completing kindergarten at a public, state-licensed private, state-exempt private or approved home school program.

OR

✔ Demonstrate proof of completing kindergarten and promotion to first grade while being a resident of another state in compliance with the age and entrance requirements of that state. Proof must be verified through a report card issues by the last out-of-state public or private kindergarten.

✔ Second-grade students must have attained the age of 7 years old and demonstrate proof of completing kindergarten and first grade at a public, state licensed private, state exempt private or approved home school program.

Children who have attained the age of 6 who do not meet the entrance requirements will be placed in kindergarten.

Children who have attained the age of 7 who do not meet the entrance requirements will be assessed to determine if the student is developmentally ready for first or second grade.

REGISTRATION REQUIREMENTS

1. **Proof of Address**
   
   One form of proof of address is required. A recent utility bill (telephone and cable bills are not acceptable), current mortgage statement, rental receipt, residential lease agreement, or sales contract are acceptable forms of proof of address.

2. **Parent/Guardian Personal Identification**
   
   A driver’s license, picture identification and/or passport are acceptable forms of personal identification.

   Permanent and temporary guardians should be prepared to provide proof of guardianship at the time of registration.

3. **Proof of Child’s Identity**
   
   An original birth certificate, passport, or a certified birth card issued by a health district are acceptable documents for proof of child’s identity.

4. **Immunization Record**
   
   Proof of the following immunizations must be submitted prior to your child attending school.

   Medical and religious exemptions are accepted. Medical exemptions require a letter from a licensed health care provider. Religious exemptions require a letter from the parent stating religious objections.

   For assistance with obtaining immunizations, parents may contact the Southern Nevada Health District at (702) 759-0852.

<table>
<thead>
<tr>
<th>Immunization</th>
<th>Dosage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ALL STUDENTS</strong></td>
<td></td>
</tr>
<tr>
<td>DPT (diphtheria/pertussis/tetanus)</td>
<td>4 doses</td>
</tr>
<tr>
<td>Polio</td>
<td>3 doses</td>
</tr>
<tr>
<td>MMR (mumps/measles/rubella)</td>
<td>2 doses</td>
</tr>
<tr>
<td><strong>TDaP (Bordatella pertussis)</strong></td>
<td>1 dose</td>
</tr>
<tr>
<td><strong>7th grade entrance</strong></td>
<td></td>
</tr>
<tr>
<td><strong>FIRST-TIME ENROLLMENTS AND TRANSFERRING STUDENTS</strong></td>
<td></td>
</tr>
<tr>
<td>Hepatitis A</td>
<td>2 shots</td>
</tr>
<tr>
<td>Hepatitis B</td>
<td>3 shots</td>
</tr>
<tr>
<td>Chickenpox (varicella)</td>
<td>At least 2 doses</td>
</tr>
</tbody>
</table>

**TITLE I HOPE**

The Title I HOPE office provides assistance to families in transitional or temporary living situations such as living in a car, RV park, hotel/motel, shelter or multi-family residence. Families eligible for Title I HOPE services are given seven days to obtain the required immunizations and 30 days to obtain an original birth certificate. They may also access notary services for residential affidavits for proof of address. Eligible families may contact their Title I HOPE advocate by calling (702) 855-6682.
**FREQUENTLY ASKED QUESTIONS**

*How do I know which school my child should attend?*

Information about school attendance areas is available at [http://ccsd.net/schools/zoning/](http://ccsd.net/schools/zoning/) or by calling the district’s Zoning Office at (702) 799-6430.

*Am I required to send my child to the school where he or she is zoned?*

Students must attend their assigned school unless, under special circumstances, a zone variance is obtained. You have between March 1 and May 1 to make requests for zone variances for the upcoming school year. The Clark County School District can approve or deny the request at its discretion. Contact your child’s zoned school with any questions about zone variances (CCSD Regulation 5112).

*If my child is zoned for the same school as last year, is it necessary to register again?*

Generally, parents do not need to register their children if they are returning to the same school. However, parents are required to update their child’s information sheet each year.

*What school supplies will my child need?*

It is important for every child to have the necessary supplies for the new school year. Most schools and/or teachers provide a list of suggested supplies at the beginning of the year. Parents are advised to obtain this information from the school and/or teacher before purchasing school supplies to prevent the expense of buying unnecessary items.

*Who do I contact if I have a concern about my child’s school?*

The Educational Ombudsman Office provides parents and the public with a way to communicate education-related concerns. Parents and guardians should contact the office when a concern has not been resolved at the school level. Community members should contact the office for all questions or concerns. Parents or community members can call the office at (702) 799-1016. For those who would like to meet in person, contact the office for an appointment.

**INFINITE CAMPUS – A NEW PARENT MESSAGING SYSTEM**

Beginning in September, Infinite Campus will replace the district’s outdated Student Information System, Easy Grade Pro and ParentLink, providing one repository for all student information.

The “Campus Portal” provides students and parents/guardians with real-time access to information so they may better understand, monitor, and participate in the educational process.

A mobile app is also accessible for any Apple iOS or Android device.

For more information about Infinite Campus, visit [ccsd.net/parents/infinitecampus](http://ccsd.net/parents/infinitecampus).

**WHEN WILL THE NEW STUDENT DATA SYSTEM BE IMPLEMENTED?**

**AUGUST 4, 2014**

- ParentLink auto-dialer (outbound phone calls) available for 2014-2015 students

**SEPTEMBER 5, 2014**

- Student access enabled in the Campus Portal
- Schools distribute student login information

**SEPTEMBER 30, 2014**

- Parent access enabled in the Campus Portal
- Activation keys mailed to parents from CCSD

**WHAT DOES THE CAMPUS PORTAL DO FOR YOU?**

Once implemented, Infinite Campus will provide detailed real-time information including:

- Class Schedules
- Student Assignments
- Student Assessment Scores
- School Calendar
- Student Grades
- Student Attendance
- Student Graduation progress
- Tracking Credits
- District and School Notices
FOOD SERVICE / TRANSPORTATION

TRANSPORTATION

The Clark County School District provides bus transportation for general education students who live two miles or more from their zoned schools. Exceptions may apply for special needs students and also for students who may encounter hazard areas like construction zones on their way to school.

Parents can check eligibility for their students and get bus stop information by visiting transportation.ccsd.net four weeks prior to the start of each school year.

Bus stop locations for students attending a Magnet school can be up to two miles away from your residence. Magnet bus stop locations are limited to keep student ride times within 90 minutes in length. In accordance with District Regulation 3531: “The ultimate responsibility of safe student passage to and from school/pickup points rests with the parent or legal guardian.”

For information pertaining to transportation for students with disabilities, see page 14 in the Legal Notices section of this document.

To obtain information on school bus transportation, call the Transportation Department at (702) 799-8111 or online at transportation.ccsd.net beginning August 7, 2014.

Call Center Hours:
(August 7-25)

Weekdays – 6 a.m. to 5 p.m.

Saturdays – 8 a.m. to 4 p.m.

Parents/guardians must provide their student’s ID # and date of birth to register and/or obtain bus stop information.

FOOD SERVICE

There will be no change in Clark County School District (CCSD) meal prices for the 2014-15 school year.

Breakfast prices – $1.25 for elementary school
$1.50 for middle school and high school

Lunch prices – $2 for elementary school
$3.25 for middle school and high school

The Food Service website, ccsd.net/departments/food-service, provides pricing information, menus, nutrition details and other important information. It also includes a link to www.schoolpaymentsolutions.com, where it is possible to make online payments to a student’s meal account and, also, to view what items your child has purchased.

FREE AND REDUCED MEAL PROGRAM

Many students are eligible for free meals through the National School Lunch Program available in all CCSD schools. The program provides nutritious meals (breakfast and lunch) every school day and does not identify students who receive a free meal from those who pay for their meals. The income guideline eligibility chart is available at the CCSD website or at applyforlunch.com.

For prompt processing of applications, please apply online at www.applyforlunch.com. This website is user friendly and not only speeds up the approval process, it is more accurate. A new application must be submitted each new school year. Online applications will be available after August 8, 2014, through www.applyforlunch.com. Paper applications will be available at Back to School Fairs at local malls and in all schools. Please submit applications as soon as possible to allow time for processing. Parents are advised that benefits will not begin until the application is processed and approved by the Food Service Department. Applications for meal benefits may be submitted at any time throughout the school year.

Students who qualified for free or reduced meals at the end of the last school year may eat according to last year’s eligibility status while applications for the current year are processed. However, last year’s eligibility will expire on October 1, 2014. Students without an approved 2014-15 application after that date will be required to pay for meals.
NEW GRADUATION REQUIREMENTS

The approval of Assembly Bill 288 made significant changes to high school graduation requirements in Nevada. These changes will be phased in as the State Board of Education makes decisions related to the specific requirements of the bill. Below are the changes currently that are planned:

1. For students entering the ninth and tenth grade in the 2014-15 school year, the Nevada High School Proficiency Examinations will be replaced with four End of Course Exams, two in Math and two in English Language Arts.

2. The 2014-15 End of Course exams will be an operational field test, meaning students will take the tests, but do not have to pass it if they pass the correlating class. This will affect the Class of 2017 and the Class of 2018.

3. All students will also be required to take a college and career readiness assessment in grade 11 beginning with the 2014-15 school year. While participation will be required for graduation, the results of the assessment will not be used to determine a student’s eligibility for a diploma.

4. Students with disabilities may opt out of the college and career readiness assessment based on the decision of the Individualized Education Program (IEP) team. Appropriate assessments and accommodations for students with disabilities will be determined by the student’s IEP team.

5. AB 288 also changed the statutory reference to the General Educational Development test (GED) and required the State Board of Education to select (a) high school equivalency assessment. The following three high school equivalency exams have been approved by the State Board of Education starting with the 2014-15 school year: GED, HiSET and TASC.

The state will transition to these new requirements over the next few years and additional information will be provided as it becomes available. These changes are aligned with the Nevada Academic Content Standards and are designed to ensure all students are college and career ready.

Visit ccasd.net/gradrequirements for the latest information or contact the counseling department at your child’s high school.
SMarter Balanced ASSESSment SYSTEM

Beginning with the 2014-2015 school year, a new Criterion Referenced Test developed by the Smarter Balanced Assessment Consortium will be the Nevada system for assessing students in grades 3-8 in mathematics and English language arts, replacing the Criterion-Referenced Test. This assessment will cover the full range of college and career-ready knowledge and skills represented in the Nevada Academic Content Standards and will be administered to students during the spring of 2015. The Smarter Balanced Assessment System will include a variety of test items including performance tasks that measure a student’s ability to integrate knowledge and skills across multiple standards. In addition, grades 5 and 8 students will continue to participate in the Criterion-Referenced Test for Science.

For more information on the Smarter Balanced Assessment System, please visit www.smarterbalanced.org and ccsd.net/sbac.

neVADA reAdy!

The Clark County School District has joined with the Nevada Department of Education, the Nevada Board of Education and others to provide information about the Nevada Academic Content Standards, based on the Common Core State Standards.

Nevada has had state standards for many years, but the most recent revisions to the English language arts and mathematics standards have prompted many changes -- from the way we teach students to learn and think to the assessments we use in the classroom.

The Nevada Ready! Initiative combines resources statewide to provide parents, teachers and community leaders with the latest information about the implementation of the new English and math standards. The district will also provide information on how these standards will better help prepare students for success in college and career.

Learn more about the Nevada Academic Content Standards at www.nevadaready.gov.

LEARN MORE AT WWW.NEVADAREADY.GOV.
The start of the school year is a good time to review basic safety information with your child.

**BASIC SAFETY TIPS FOR ALL STUDENTS**

- Children should never walk or bicycle alone.
- Teach your child, regardless of age, his or her full name, address, and your full name and phone number.
- Let your child know that police officers are there to help them, and how to identify police.
- Teach your child to report violence, threats or any suspicious activity.
- Talk with your child about safety and violence prevention. Discuss incidents and how they might have been avoided.
- Teach your child that private parts of his or her body should not be touched by anyone and to immediately report to a responsible adult any attempted or actual violations.

**TIPS FOR CHILDREN WHO WALK OR BIKE TO SCHOOL**

- Parents should know whom their child is walking or bicycling with and his or her normal route to school.
- Parents should walk or ride with their younger children and occasionally accompany older children to school, or monitor the route.
- Remind your child not to take short cuts through or play alone in desert areas.
- Watch out for vehicles at every driveway and every intersection. Look for drivers in parked cars as they may be getting ready to move.
- Remember to cross streets only at crosswalks, and to always stop, look both ways and continue to look as you cross the street.
- Bicycles should be ridden only on the right side of the street, preferably in a bike lane, or on a multi-use pathway.
- Bicyclists always should wear a helmet, and walk their bike across busy streets, through the crosswalks.
- Respect crossing guards.

**BEING SMART AROUND STRANGERS**

- Instruct your child never to accept candy, money, gifts or any other items from strangers.
- Instruct your child never to get into a car or any enclosed or partially enclosed location, such as a garage or alley, with a stranger. Never hitchhike.
- Stress the importance of protesting and running away if a stranger tries to take your child away or entice your child into his or her car.
- Instruct your child not to use a public restroom while alone.
- Advise your child on safe places to go in the event of danger.

For more information, contact the Safe Routes to School program through the School-Community Partnership Program at (702) 799-6560 or saferoutes.ccsd.net.

**SCHOOL POLICE PROMOTE SAFETY**

The CCSD Police Department is dedicated to providing a safe and secure environment conducive to learning.

Approximately 150 certified officers patrol the district, including a minimum of one officer assigned to most traditional high schools. Officers also assist at elementary and middle schools and respond to calls for service as needed.

All officers are required to complete a certified Police Officer Standard of Training (P.O.S.T.) Academy with other local police agencies and have the authority to make arrests and issue traffic citations.

Call School Police dispatch at (702) 799-5411 in case of a school-related emergency or for incidents outside regular school hours.

The Operation Crime-Free Schools tip line, (702) 799-0228, allows anonymous reporting of information concerning unsafe or crime-related activity at a school.

For more information about CCSD police, visit ccsdpd.com.

**ALLERGIC REACTIONS**

Approximately 28 percent of severe allergic reactions (anaphylaxis) in schools occur in students not previously diagnosed with an allergy. Senate Bill 453, which requires Nevada schools to maintain a stock supply of injectable epinephrine, was signed into law in June, 2013. All CCSD schools will maintain at least two doses of injectable epinephrine on school premises during the regular school day, for use if a student exhibits signs/symptoms of anaphylaxis.

If your child has a known severe sensitivity to a food or other substance, please inform the school nurse as soon as possible. Please contact the school nurse or the CCSD Health Services Department at (702) 799-7443 if there are any questions regarding this procedure.
Concerns about student disability issues

Concerns regarding student disability issues that relate to the provision of “Free Appropriate Public Education” (FAPE) under the Individuals with Disabilities Education Act (IDEA) or Section 504 should be addressed with the principal of the school where the concern has arisen, the assistant chief student achievement officer or by contacting the Office of Compliance and Monitoring, Student Services Division, at (702) 799-1020. Concerns regarding student discrimination and/or retaliation that are not related to the FAPE provision under IDEA should be addressed through the complaint/grievance process outlined in CCSD Regulation 5141.2 or 1213.1 (public concern). Specific concerns relating to facility access should be addressed by contacting CCSD’s Diversity and Affirmative Action Office at (702) 799-5087 and/or CCSD’s Operational Services Division at (702) 799-8710.

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

School records of students are confidential, according to the Family Educational Rights and Privacy Act (FERPA). The educational records maintained by the district include a student’s academic permanent record, achievement and scholastic aptitude test results, attendance and discipline file, class record books, grade books, health inventory, and special education confidential folder if applicable. Directory information is information not generally considered harmful or an invasion of privacy if disclosed. This information is available without the consent of parents or eligible students.

Directory information includes the student’s name, address, grade level, date and place of birth, photographs, participation in officially recognized activities and sports, weight and height if a member of an athletic team, dates and schools of attendance, and degrees and awards received.

Photographs will be considered directory information only when used in printed school publications including the annual yearbook, playbills, honor roll or other recognition lists, graduation programs, newsletters, and sports activity programs/sheets. Parents who do not want directory information released must file a written statement with the principal of the child’s school annually at the start of each school year.

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**ACADEMIC SETTING AND SCHOOL DAY**

Students with disabilities are educated in general academic and nonacademic settings unless a student’s needs cannot be met in such a setting. Consistent with district policy and state law, all students are required to receive a full school day of instruction with educational programs, except in those cases where a special education IEP team or Section 504 team has determined that a student requires a shortened school day or an education-or disability-related accommodation in the education setting.

**aversive interventions and restraints**

State law (NRS 388.521, et seq. formerly known as AB 280) and Clark County School District (CCSD) Regulation 5141.3 prohibit the use of aversive interventions, physical or mechanical restraints on students with disabilities, except as provided within the law and regulation. A copy of the regulation is available on the CCSD website at ccsd.net or by calling the Office of Compliance and Monitoring, Student Services Division, at (702) 799-1020.

**CHILD FIND SERVICES**

The Student Services Division operates the Child Find Project, which identifies students, ages three to 21, who are not enrolled in public school and who may be eligible for special education services. Referrals for evaluations and/or assessments must be initiated by parents, guardians or surrogates. Recommendations to parents for assessments often come from community agencies, educational and medical personnel, and preschool or day care centers.

Parents or guardians must consent to an evaluation of their child prior to an appointment. A team of professionals will assess the child to determine if he or she is eligible for special education services. An Individual Education Program (IEP) is then developed for each child who qualifies, with the involvement of parents or guardians. The Child Find Project staff also can help families gain access to helpful community services. For more information, call (702) 799-7463.

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**CONTENT**

- Academic setting and school day
- Aversive interventions and restraints
- Child Find services
- Concerns about student disability issues
- Family Educational Rights and Privacy Act
- Protection of Pupil Rights Amendment
- Medicaid information
- No Child Left Behind: “Unsafe School Choice Option”
- Nondiscrimination and accessibility notice
- Protection and security of tests
- Safe and Respectful Learning Environment
- Student harassment prohibited
- Student wellness policy
- Transportation for students with disabilities
- Treatment of students and families outlined
- Career and Technical Education

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**CONTACT**

For more information, call (702) 799-7463.

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**ACCESSIBILITY NOTICE**

Families outlined with disabilities can contact the Office of Compliance and Monitoring, Student Services Division at (702) 799-8710. Concerns relating to facility access should be addressed by contacting CCSD’s Diversity and Affirmative Action Office at (702) 799-5087 and/or CCSD’s Operational Services Division at (702) 799-8710.

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**SCHOOL RECORDS**

School records of students are confidential, according to the Family Educational Rights and Privacy Act (FERPA). The educational records maintained by the district include a student’s academic permanent record, achievement and scholastic aptitude test results, attendance and discipline file, class record books, grade books, health inventory, and special education confidential folder if applicable. Directory information is information not generally considered harmful or an invasion of privacy if disclosed. This information is available without the consent of parents or eligible students.

Directory information includes the student’s name, address, grade level, date and place of birth, photographs, participation in officially recognized activities and sports, weight and height if a member of an athletic team, dates and schools of attendance, and degrees and awards received.

Photographs will be considered directory information only when used in printed school publications including the annual yearbook, playbills, honor roll or other recognition lists, graduation programs, newsletters, and sports activity programs/sheets. Parents who do not want directory information released must file a written statement with the principal of the child’s school annually at the start of each school year.
The following information is provided annually to all parents of CCSD students at the beginning of the school year.

In addition, two federal laws require local educational agencies to provide military recruiters, upon request, with three directory information categories – name, address and telephone listing – unless parents have advised the school in writing that they do not want their student’s information disclosed without their prior written consent.

Information other than directory information is inaccessible without the written consent of the parent or eligible student. Among those exempt from this ruling are “school officials” who have a “legitimate educational interest,” which may include the Board of School Trustees, administrators, certificated employees, classified support staff, and contractors, consultants, volunteers and other outside parties performing outsourced institutional services or functions.

To inspect educational records, parents or legal guardians should make a written request to the principal of the child’s school to schedule a records review. The school must comply within 10 days of the written request. The school is not required to make copies of the records. Parents or eligible students may request to amend student records. The procedure to challenge records is outlined in CCSD Regulation 5125.1, which is available online at ccsd.net, or at your child’s school. Parents or eligible students have a right to file a complaint regarding the district’s compliance with these requirements with the U.S. Department of Education.

The confidential records of students who have been enrolled in special education are automatically destroyed during the year of the student’s 25th birthday.

Upon request, CCSD discloses education records without consent to officials of other schools in which the student seeks or intends to enroll, or has already enrolled or transferred, if the disclosure is for purposes related to the student’s enrollment or transfer.

CCSD has identified the following FERPA liaisons to answer related questions. Contact numbers are as follows:

Educational Ombudsman Office (702) 799-1016
Education Services Division (702) 855-9775
Student Services Division (702) 799-1020

PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) applies to programs that receive funding from the U.S. Department of Education. PPRA affords parents and students who are 18 or emancipated minors ("eligible students") certain rights regarding the CCSD’s conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1) Political affiliations or beliefs of the student or student’s parent;
2) Mental or psychological problems of the student or student’s family;
3) Sex behavior or attitudes;
4) Illegal, anti-social, self-incriminating or demeaning behavior;
5) Critical appraisals of others with whom the student has close family relationships;
6) Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
7) Religious practices, affiliations or beliefs of the student or parents; or
8) Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

1) Any other protected information survey, regardless of funding;
2) Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision or scoliosis screenings, or any physical exam or screening permitted under state law; and
3) Activities involving collection, disclosure or use of personal information obtained from students for marketing purposes or to sell or otherwise distribute the information to others.

Inspect, upon request of the parent, and before the instrument is administered or used:

1) Protected information surveys of students;
2) Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes; and
3) Instructional material as part of the educational curriculum.

CCSD has developed and adopted polices, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes.

CCSD will also directly notify parents and eligible students through the U.S. mail or e-mail, at least annually at the start of each school year of the specific or approximate dates of the activities or surveys listed below and provide an opportunity for the parent to opt his or her child out of participation in that activity or survey. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification and be provided an opportunity to opt their child out of participation. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure or use of personal information for marketing, sales or other distribution;
- Administration of any protected information survey not funded in whole or in part by the U.S. Department of Education; and
- Any non-emergency, invasive physical examination or screening as described above.
- Parents/eligible students who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-8520.
In our school district, we are committed to providing the best education possible for every student. The Clark County School District (CCSD) offers school-based child health services (SBCHS) to children with Individualized Education Programs (IEPs) at no cost to our parents/guardians. Federal Medicaid funds are available to school districts to help recover the costs of providing these services. To access these funds, CCSD participates in the state of Nevada Department of Health and Human Services, Division of Health Care Financing and Policy (DHCFP) Medicaid SBCHS program.

School districts can request reimbursement for eligible school-based child health services, such as speech, occupational and physical therapy, and nursing services. The district must disclose information to DHCFP from those students’ education records for which reimbursement is sought. The information that must be disclosed includes the student’s name, date of birth, and information regarding the service that was provided, such as the date, type, and duration of service.

To ensure that our students have access to a free and appropriate public education, as required by federal law, CCSD:

- Must obtain written consent prior to disclosing students’ health information to DHCFP,
- May not require parents/guardians to sign up for or enroll in any public benefits or insurance programs,
- May not require parents/guardians to pay any out-of-pocket expenses such as a deductible or co-payment for the costs of the health services CCSD provides, and
- May not use students’ Medicaid or other public benefits if that use would:
  - Decrease available lifetime coverage or any other insured benefit,
  - Result in families paying for services that would otherwise be covered by Medicaid or other public insurance program and that are required for children outside of the time that they are in school,
- Increase insurance premiums or lead to the discontinuation of any public benefits or insurance, or
- Risk the loss of eligibility for home and community-based waivers, based on aggregate health-related costs.

Whether or not consent is given or if consent is withdrawn, the district will continue to provide services to our students at no cost to parents/guardians.

For any questions regarding the SBCHS Medicaid program, contact the Student Education Management Systems department at (702) 799-0295.

**NO CHILD LEFT BEHIND: “UNSAFE SCHOOL CHOICE OPTION”**

As a requirement of the No Child Left Behind Act, CCSD has established a school choice process requiring that students in unsafe schools be permitted to transfer to safer public schools. This process, known as the “Unsafe School Choice Option,” permits student transfers for two reasons: 1) when a school is determined by the state of Nevada to be “persistently dangerous,” and 2) when a student becomes the victim of a violent crime at a school.

If a school is identified as persistently dangerous, the district will inform parents of the designation within 10 days and offer students the option to transfer to safer public school within 20 days.

Students are allowed to transfer within 30 days. To the extent possible, the district will allow students attending a school identified as persistently dangerous to transfer to a school that is making adequate yearly progress and has not been identified as being in need of improvement, corrective action or restructuring. CCSD will take into account the needs and preferences of the affected students and parents to the extent possible.

It is important to note that transportation is the responsibility of the parent(s). If a student becomes the victim of a violent criminal offense at school, the student is allowed to transfer to another public school. The transfer is optional; the student is not required to transfer. This requirement does not supersede the district’s ability to discipline offenders in accordance with CCSD regulations.

**Nondiscrimination and Accessibility Notice**

CCSD does not knowingly discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, sex, disability, marital status or age, in admission or access to, treatment or employment in, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws including, but not limited to, Title VI and VII of the Civil Rights Act, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and the Individuals with Disabilities Education Improvement Act.

CCSD is an equal opportunity employer. Inquiries regarding employment-related issues may be referred to CCSD’s Diversity, Affirmative Action Compliance, and Title IX coordinator who is located at 5100 W. Sahara Ave. and may be contacted at (702) 799-5087.

Employees who feel discriminated against should contact their immediate supervisor and/or the Diversity, Affirmative Action Compliance, and Title IX coordinator as the first step in initiating the district’s established complaint procedure.

Students, parents, and other program participants who feel discriminated against may initiate a complaint by contacting the principal of the school in question. Concerns may also be addressed by completing the complaint/grievance process outlined in CCSD Regulation 1213.1 (public concern).

CCSD is committed to nondiscrimination in its programs, activities and services, and to providing facility accessibility. Parents, students, staff, or other members of the public, who are seeking information or have questions about the existence and location of accessible services, activities, and facilities in the district, should contact the building principal with their inquiry and the building principal will respond to the inquiry within a reasonable period of time.

The building principal may, if necessary, refer the person to one or more of the following individuals, who will respond to the inquiry within a reasonable period of time:
The following information is provided annually to all parents of CCSD students at the beginning of the school year.

Facility Accessibility:
Facilities Division, (702) 799-8710

Employee or Public Access/Services Issues:
Diversity/Affirmation Action Compliance/Title IX Coordinator, (702) 799-5087

Student Programs/Services Access:
Office of Compliance and Monitoring, Student Services Division Compliance Officer, (702) 799-1020

Student Athletics/Activities Access
Including Title IX Issues:
Instructional Support/Student Activities Executive Director of Athletics/Title IX Compliance Administrator, (702) 799-8493

If parents or members of the public have additional concerns or complaints regarding their accessibility inquiry, they also may initiate a formal review by completing a Public Concern Form and trigger the public concern process as outlined in CCSD Regulation 1213.1.

PROTECTION AND SECURITY OF TESTS

CCSD, in accordance with Nevada law, has implemented procedures to ensure the security of all state-mandated proficiency exams. The plan includes procedures for:

- Reporting irregularities in test administration and test security;
- Notifying the Nevada Department of Education of testing irregularities;
- Ensuring the security of test materials and consistency of test administration;
- Verifying the identity of secondary students taking an exam; and
- Responding to a report of an irregularity in test administration or security, including actions taken during an investigation and the person responsible for each action.

Because test security is a vital part of proficiency testing and the validity of the resulting data, the district under state law may invoke the following penalties for willful violation of test security or administration procedures:

- A teacher and/or administrator may be suspended, demoted, dismissed or not reemployed for breaches in test security or administration;
- All other district employees may be subject to suspension, dismissal or non-reemployment for breaches of security or confidentiality; and
- Students who willfully breach test procedures will be subject to administrative and disciplinary action consistent with state law and district regulations.

SAFE AND RESPECTFUL LEARNING ENVIRONMENT

Under CCSD Policy 5137, parents should be aware that CCSD is committed to providing a safe, secure, and respectful learning environment for all students and employees at all district facilities, school buildings, on school buses, on school grounds, and at school-sponsored activities. Bullying and cyberbullying have a harmful social, physical, psychological, and academic impact on the target, bystanders, and even the bullies themselves. CCSD strives to address bullying and cyberbullying so that there is no disruption to the learning environment and learning process. See ccsd.net (keyword search “Policy 5137”).

The Nevada Legislature has defined bullying and cyberbullying. Bullying and/or cyberbullying behavior are prohibited.

The following reporting mechanisms are applicable to bullying and cyberbullying:

1. **Students**: It is the policy of CCSD to encourage students who are targets of bullying and cyberbullying and students who have first-hand knowledge of such bullying and cyberbullying to report such claims. Students should report any incident(s) to a teacher, counselor, or a school administrator (following the reporting procedures in Regulation 5141.2). Students are also encouraged to report knowledge of such bullying and cyberbullying via the CCSD “Say No to Bullying” website that allows individuals to anonymously report unlawful activities. However, students should be aware that the CCSD “Say No to Bullying” website is not monitored after school hours, weekends and holidays.

2. **Employees**: Any CCSD employee who witnesses, overhears, or receives a report, formal or informal, written or oral, of bullying and cyberbullying at school, at any CCSD facility, at a school-sponsored event, or on a school bus, shall verbally report it to the principal or the principal’s designee on the day on which the teacher or other staff member witnessed the violation or received information regarding the occurrence of a violation.

The district will comply with the reporting, notice, and investigation requirements set forth in NRS 388.1351.

STUDENT HARASSMENT PROHIBITED

District policy requires that no member of the CCSD’s Board of Trustees, employee of the Board of Trustees, (including, without limitation, administrators, principals, teachers or other staff members), or student, shall engage in acts of harassment and/or intimidation on the premises of any public school, at a school-sponsored event, or on a school bus. Harassment is any verbal, visual or physical conduct that is sufficiently severe, persistent or pervasive that it adversely affects, or has the purpose or logical consequence of interfering with the student’s educational program or creates an intimidating, hostile or offensive school atmosphere. Harassment, whether it is by students, staff or third parties in the school community, is strictly prohibited, and will subject the perpetrator to disciplinary action. See ccsd.net (Keyword search “Regulation 5141.2”). It is the principal’s responsibility to take actions as necessary to protect students and district personnel from harassment by students or staff, using the grievance complaint procedure.

Any student, male or female, who feels that he/she is a victim of harassment should immediately contact his/her teacher and/or principal, unless the principal or teacher is believed to be part of the harassment, in which case contact should be made with the appropriate Performance Zone or Division.
Any CCSD employee who receives a harassment complaint from a student or observes harassing conduct shall notify the principal. The principal shall ensure that the complaint is promptly and appropriately investigated and will ensure that there is an opportunity to present witnesses and other evidence. If the investigation is not conducted promptly, the appropriate assistant chief student achievement officer or division should be contacted.

Retaliatory behavior against any complainant or any participant in the complaint process is prohibited.

Harassment in any form against students by either a student or a district employee is grounds for severe disciplinary action. For students, it may be the basis for suspension/expulsion in accordance with the existing disciplinary procedures. For staff, it may result in disciplinary action up to and including dismissal.

Concerns may also be addressed through the complaint/grievance process outlined in CCSD Regulation 1213.1, Public Concerns.

STUDENT WELLNESS POLICY

CCSD is committed to providing an environment in which students can make nutritious food choices that support academic success and lifelong health.

District policy outlines requirements for increasing physical activity and the availability of healthy foods and beverages while supporting students, staff and parents in making educated nutritional choices.

The regulation defines nutrient standards for food and beverages sold at all sites accessible to students from one-half hour before the school day starts until one-half hour after the school day ends. This includes, but is not limited to, student stores, vending machines, a la carte sales, school-sponsored fundraising activities, and the CCSD Food Service Department.

The nutrient standards limit fat, sugar and sodium; prohibit carbonated beverages and caffeine (except for that which naturally occurs in chocolate); and define acceptable portion sizes. More details about the student wellness policy are available online at ccsd.net (keyword search “Regulation 5157”).

TRANSPORTATION FOR STUDENTS WITH DISABILITIES

Students with disabilities participate in general education bus transportation unless they demonstrate a disability-related need for special education school bus transportation. Parents/guardians requesting student transportation for medical reasons should contact the school nurse to obtain the appropriate form(s). Anyone with concerns regarding transportation and bus schedules that impact a student’s school day should contact the principal of the school where the concern has arisen. If applicable, these concerns also may be addressed by contacting the office of the appropriate assistant chief student achievement officer, by using the district’s complaint resolution process outlined in CCSD Regulation 1213.1 or by calling the district’s Transportation Department at (702) 799-8560. If there are disability-related transportation compliance concerns, you may also contact the Office of Compliance and Monitoring, Student Services Division, at (702) 799-1020.

TREATMENT OF STUDENTS AND FAMILIES OUTLINED

Board Policy Governance EL-3 provides that with respect to interactions with students and their families or those enrolling to be students, the superintendent will not cause or allow conditions, procedures, or decisions, which interfere with student achievement or which are unsafe, undignified, inequitable, discriminatory, or unnecessarily intrusive in his interactions. See ccsd.net (keyword search “EL-3”).

CAREER AND TECHNICAL EDUCATION

More than 280 Career and Technical Education courses, from agriculture science to web design, are available to Clark County School District (CCSD) high school students. These courses provide students with the academic and technical knowledge they need to pursue post-secondary opportunities or to enter the workplace upon graduation.

Career and Technical Education (CTE) courses are available at all high schools with in-depth programs of study in the seven Career and Technical Academies and Magnet schools.

CCSD offers programs of study in the following areas: agriculture and natural resources, business and marketing education, education, hospitality and human services, health science and public safety, information and media technologies and skilled and technical sciences. In addition, approximately 80 courses are articulated with the College of Southern Nevada. This allows students to earn college credits while in high school.

An option for every high school student, career and technical courses provide hands-on training and real-life experiences along with development of leadership skills through participation in career and technical student organizations. Additionally, the governor’s office has approved the awarding of a Skill of Technical Attainment certificate to every CTE student who passes both Workplace Readiness Skills, end-of-program assessments and maintains a 3.0 average in their CTE classes throughout high school. This award has been validated by employers across the State of Nevada.

Career and Technical Education is a very important element of college and career readiness. For more information about Career and Technical Education course offerings, programs of study and admission criteria visit http://cpd.ccsd.net/cte/cte.html, or talk with your student’s CTE teachers or high school counselor. Parents may also refer to your school’s course registration guide.

CCSD does not knowingly discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, sex, disability, marital status or age, in admission or access to, treatment or employment in, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws. Inquiries regarding compliance with Title IX issues should be directed to the executive director, Instructional Support/Student Activities, (702) 799-8493. Inquiries regarding Section 504 compliance should be directed to the compliance officer, Office of Compliance and Monitoring, (702) 799-1020.
USEFUL PHONE NUMBERS

(Area code 702)

Adult Education ............................................................ 799-8650
Alternative Education / Behavior Schools ..................... 855-9775
Board of School Trustees ............................................... 799-1072
Career and Technical Education ................................... 799-8462
CCSD Switchboard (general information) ..................... 799-5000
Communications Office ................................................ 799-5304
Community and Government Relations (Public Concern Forms) .................................................. 799-1080
Early Childhood/Pre-K ................................................... 799-7479
English Language Learner Program .............................. 799-2137
Food Service .................................................................. 799-8123
Health Services ............................................................. 799-7443
Homeschool ......................................................... 799-8630 x316
Instruction Unit (K-12) ................................................... 799-5475
Job Hotline (in-district) .................................................. 799-5200
Job Hotline (out-of-district) .......................................... 799-1000
Magnet School Office ................................................... 799-8492
Open Enrollment (procedures) ..................................... 799-8492
Safekey – Boulder City Parks and Recreation............... 293-9256
Safekey – Henderson Parks and Recreation ................. 267-4100
Safekey – city of Las Vegas .......................................... 229-3399
Safekey – city of North Las Vegas ................................. 633-1608
Safekey – Clark County Parks and Recreation .............. 455-8251
School Police Dispatch (crime reporting) .................... 799-5411
The Public Education Foundation ............................... 799-1042
Transcripts .................................................................... 799-2487
Special Education ......................................................... 799-5471
Superintendent’s Office .................................................. 799-5311
Testing .......................................................................... 799-5402
Title I Services HOPE (homeless) ............................... 855-6682
Transportation ............................................................... 799-8110
Zoning .......................................................................... 799-6430

Visit www.ccsd.net for a variety of news and information about the Clark County School District.

Call (702) 799-5111 or (toll free) 1-866-799-8997
for homework assistance in all subjects.

Monday - Thursday, 3:30 - 5:30 p.m.
Sept. 8, 2014, to May 21, 2015

(math teachers live on air on cable channels 96 and 111, 4 - 5 p.m. Monday-Thursday)
The Clark County School District (CCSD) is committed to providing a safe, secure and respectful learning environment for all students and employees in all district facilities and school-sponsored events. Clark County School District responds promptly and takes a strong stance against bullying and cyberbullying.

“Bullying” means a willful act which is written, verbal or physical, or a course of conduct on the part of one or more persons which is not authorized by law and which exposes a person repeatedly and over time to one or more negative actions which is highly offensive to a reasonable person and:

1. Is intended to cause or actually causes the person to suffer harm or serious emotional distress;
2. Exploits an imbalance in power between the person engaging in the act or conduct and the person who is the subject of the act or conduct;
3. Poses a threat of immediate harm or actually inflicts harm to another person or to the property of another person;
4. Places the person in reasonable fear of harm or serious emotional distress; or
5. Creates an environment which is hostile to a pupil by interfering with the education of the pupil.

To report a case of bullying, or to learn more about bullying, please go to ccsd.net/bullying. If you would like to discuss bullying at your child’s school, please contact your school principal or administrator.

The level of collaboration between families and educators is an important predictor of student academic achievement. Parents and family members who establish strong, positive relationships with school staff have more opportunities to learn about the education system and become better education advocates.

Successful school-family partnerships are built on mutual respect, trust, equality and a joint vision for student achievement.

If there is a breakdown in communication, contact the principal of the school to request an opportunity to address your concern and listen to the school’s side of the issue.

Concerns that cannot be addressed at the school level may be addressed by the Educational Ombudsman Office at (702) 799-1016. An ombudsman serves as a mediator for parents and the public to communicate education-related concerns.