

CLARK COUNTY SCHOOL DISTRICT HUMAN RESOURCES DIVISION

BUS WASHER

Class Code: 6005

Job Family: Service/Transportation Worker

Classification: Support Staff

Terms of Employment: Pay Grade 41 on the Support Staff Salary Schedule

FLSA STATUS: NON-EXEMPT

POSITION SUMMARY:

Under immediate supervision, washes interior and exterior of vehicles.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Responsible for washing the interior and exterior of district vehicles and buses.
2. Wash interior and exterior of buses and vehicles.
3. Steam cleans engines.
4. Wash exterior windows.
5. Clean tires and rims.
6. Wash interior windows, dash area, seats, seatbelts, ceiling and walls.
7. Clean and check air conditioning vents, AC filters and evaporator coils.
8. Vacuum AC controls and other areas, as needed.
9. Mop floor of bus.
10. Remove trash and gum.
11. Identifies, inspects and replaces safety equipment on buses, including, but not limited to checking fire extinguisher inspection date, checking first aid kit for broken seals, and checking to be sure safety rules and regulation sheets are posted.
12. Monitors and records supplies used.
13. Inspects for and cleans graffiti from interior and exterior.
14. Report interior and exterior damage.
15. May check oil, radiator, windshield washer and fuel levels.
16. Conforms to safety standards as prescribed.
17. Performs other tasks related to the position as assigned.

DISTINGUISHING CHARACTERISTICS:

Involves washing and minor inspecting of school buses and other district vehicles.

POSITION EXPECTATIONS: (Knowledge, Skills and Abilities)

1. Ability to work with solvents, detergents and adhesives.
2. Ability to perform cleaning of motor vehicles.
3. Ability to interpret verbal and written communications.
4. Ability to learn and apply procedures.
5. Ability to write legibly, prepare, and maintain records.
6. Ability to work independently.
7. Ability to safely move and relocate heavy objects.
8. Ability to work flexible hours and shifts.
9. Ability to work in confined areas.

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Revised: (07/15/05; 06/12/07; 12/22/08)

10. Ability to withstand heights and perform work safely.
11. Ability to work cooperatively with employees.
12. Ability to recognize and report hazards and apply safe work methods.

POSITION REQUIREMENTS:

Education, Training, and Experience:

1. High school graduation or other equivalent, (i.e., GED, college, technical or trade school transcript, foreign equivalency, etc.).
2. Safe driving record.
3. Must be at least 21 years of age.
4. Currently serving as a Clark County School District Bus Driver.

Licenses and Certificates:

1. A valid driver's license (equal to a Nevada Class B Commercial Driver's License with Passenger and School Bus endorsement and proof of successful Air Brake test from the Department of Motor Vehicles) that allows the applicant/employee to legally operate a motor vehicle in Nevada. Must be maintained for the duration of the assignment.
2. Copy of driving history issued by the Department of Motor Vehicles at time of application or Qualified Selection Pool (Q.S.P) placement and at time of interview prior to final selection.

Note: Applicants/employees are subject to all areas of mandatory drug and/or alcohol tests as required by law and/or district regulations and procedures.

Preferred Qualifications:

1. Possess physical and mental stamina commensurate with the responsibilities of the position.
2. Possess personal characteristics, including but not limited to poise, perspective, integrity, flexibility, and personal appearance necessary for success in the Clark County School District.

DOCUMENT(S) REQUIRED AT TIME OF APPLICATION:

1. High school transcript or other equivalent, (i.e., GED, college, technical or trade school transcript, foreign equivalency, etc.).
2. A valid driver's license (equal to a Class B Commercial Driver's License with School Bus Endorsement and proof of successful air brake test from the Department of Motor Vehicles) that allows the applicant/employee to legally operate a motor vehicle in Nevada.
3. Current copy of driving history issued by the Department of Motor Vehicles.
4. Proof of physical examination.
5. Specific documented evidence of training and experience to satisfy qualifications.

EXAMPLES OF ASSIGNED WORK AREAS:

Clark County School District schools (health offices, playgrounds, cafeterias, classrooms, locker rooms), etc.

WORK ENVIRONMENT:

Strength: Medium/heavy - Exert force of 10-60 lbs., occasionally/ frequently/constantly. May involve negligible to significant stand/walk/push/pull/carry.

Physical Demands: May involve climbing, balancing, stooping, kneeling, crouching, talking and hearing, reaching, handling, and repetitive fine motor activities. Mobility to work in small areas. Vision: Frequent near acuity and depth perception; occasional far acuity. Vision to read printed materials, VDT screens, or other monitoring devices.

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Environmental Conditions: Exposure to outside weather with temperatures ranging from mild/moderate to extreme cold/heat. May involve exposure to noise levels ranging from moderate to very loud and occasional to frequent time periods.

Hazards: Furniture, playground/office equipment, communicable diseases, chemicals (as related to specific assignment), and power/hand operated equipment and machinery (as related to specific assignment).

EXAMPLES OF EQUIPMENT/SUPPLIES USED TO PERFORM TASKS:

Various bus washing equipment, steam cleaners, pressure washers, cleaning chemicals, ladders, hand tools, etc.

EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION

The Clark County School District is an equal opportunity employer and will not knowingly discriminate in any area of employment. Those include discriminatory recruiting and hiring practices against any United States citizen or legal alien on the basis of race, color, creed, religion, sex, age, marital status, national or ethnic origin, or disability and shall extend to working conditions, training, promotion, and terms and conditions of employment.

Individuals with a disability who require reasonable accommodation(s) during any step of the screening process or who have questions about qualifications should notify a representative in Support Staff Personnel Services. Notification may be made in person, in writing, or by calling: (702) 855-5444.