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July 2009

Dear Colleague:

Welcome to the Clark County School District. We are glad you have chosen to join our District!

The first contracted work day for new licensed employees who have received and accepted the 2009-2010 employment contract from the District, which is in addition to the conditional offer for employment, is Wednesday, August 12, 2009. If you have questions regarding your employment status, please contact Contracting Services at (702) 799-0051. During your first week of employment, you will attend a required orientation and other scheduled events for new licensed employees on August 12-13, 2009, from 8:00 a.m.-3:30 p.m. You will then report to your assigned work location on Friday, August 14, and on August 17 through August 21, 2009. This time is provided for you to meet with your supervisors, to organize your classroom, and to prepare for students who begin the school year on Monday, August 24, 2009. Please find a Schedule of Events for New Licensed Employees in the New Teacher Information 2009-2010 section of the CCSD Human Resources website that outlines your schedule during the first week of employment. (See www.ccsd.net/jobs, select New Teacher Information in the Quick Links section.) You are expected to dress professionally for all orientation events.

The New Teacher Welcome Center will be open from July 27 to August 7, 2009, Monday through Friday, between the hours of 9 a.m. and 3 p.m. The New Teacher Welcome Center is located at the Curriculum and Professional Development Center, 3950 South Pecos-McLeod, in the library on the first floor. The welcome center provides relocation information including housing, banking, community, and District resources.

Nevada law requires that you hold a valid teaching license, issued by the Nevada Department of Education, at the time you begin your assignment. Questions regarding your Nevada teaching license should be directed to the Nevada Department of Education, located at 9890 South Maryland Parkway, Suite 221, Las Vegas, NV 89183. The hours of operation are Monday through Friday, from 8 a.m. to 5 p.m., or you may call (702) 486-6458. The Nevada Department of Education requires you to pay your licensure fees with a cashier's check or money order in the amount of \$161.00 made payable to the Nevada Department of Education. When applying for your Nevada teaching license, you must submit your original transcripts. Please be aware that these transcripts are in addition to the original transcripts that you must provide to Contracting Services as a requirement of employment with the Clark County School District. If you have additional questions related to licensure, staff will also be available to answer your questions. Please contact Licensure Services at (702) 799-0052.

Again, we would like to welcome you, and we look forward to meeting you during the orientation events.

Sincerely,

Martha G. Tittle
Chief Human Resources Officer
Human Resources Division