

CLARK COUNTY SCHOOL DISTRICT REGULATION

R-5135.13

TRAVEL FOR EXTRACURRICULAR ACTIVITIES

- I. Extracurricular activity travel involving students of the Clark County School District (District) must meet one of the following established standards:
 - A. Obligation of interscholastic activity programs.
 - B. Achievement of District's educational goals.
 - C. Participation in community events.
- II. The scheduling of travel for all extracurricular activities should be carefully planned and coordinated and may not be disruptive to the educational program of nonparticipating students.

Middle/Junior and Senior High Schools

- A. Athletics – Each varsity athletic team may only travel on school time one day per season at the discretion of the principal.
 - B. Cheer – Each varsity cheerleading squad may only travel on school time one day per year in addition to traveling with any varsity Nevada Interscholastic Activity Association team that makes the state playoffs. Additional travel may be taken to a competition to qualify for a national competition if held outside of Clark County at the discretion of the principal.
 - C. Junior Reserve Officer Training Corps – Only one out-of-district travel will be allowed for each group when there is any loss of school time. Additional travel may be taken to a competition to qualify for a national competition if held outside of Clark County at the discretion of the principal.
 - D. Performing Arts – Only one out-of-district travel will be allowed for each group when there is any loss of school time. Additional travel may be taken to a competition to qualify for a national competition if held outside of Clark County at the discretion of the principal.
 - E. Speech and Debate – Only one out-of-district travel will be allowed for each school when there is any loss of school time. Additional travel may be taken to a competition to qualify for a national competition if held outside Clark County at the discretion of the principal.
- III. To gain approval for any student activity travel, the appropriate form must be completed and submitted to the appropriate supervising administrator following all applicable timelines. This form will identify the specifics of the activity and will show

the approval of the supervisor of the budget unit from which the activity is being funded. No activity is to be conducted until the appropriate supervising administrator has approved. Procedures of scheduling student activity travel are outlined in the following:

- A. All extracurricular out-of-district travel must have the approval of the principal.
 - B. All extracurricular overnight and out-of-state travel must have the approval of the principal, school associate superintendent, and the Region superintendent.
 - C. All extracurricular international travel must have the approval of the principal, Region superintendent, deputy superintendent, and Superintendent of Schools. The Travel Overseas information on the Department of Homeland Security must be reviewed prior to international travel. The Superintendent of Schools may cancel or postpone international travel based on worldwide events.
 - D. All extracurricular travel will require a minimum of one administrator or designee to accompany the students. The principal has the option to accompany the group or team when it is deemed necessary or to designate an authorized representative.
 - E. Transportation shall be by District vehicle, by approved commercial carrier, or by District vehicles driven by District employees with prior approval of the principal.
 - F. All groups will return the same day or night when on travel of less than 150 miles from Clark County except when, in the opinion of the principal or the principal's designated representative, hazardous travel conditions exist. When distance requires groups to stay overnight, room accommodations will be respectable middle-price range motels or hotels.
- IV. The following procedures are limited to secondary athletic teams traveling outside of Clark County:
- A. Only paid coaches or approved volunteer coaches who appear on the schools' coaching roster will accompany the athletic teams on any travel.
 - B. The District will provide per diem reimbursement rates aligned to the United States General Services Administration (GSA). In no case will the District provide more than three meals per day.
- V. The Superintendent of Schools or their designee has the authority to grant exceptions to this regulation in cases of emergency situations or events.

Review Responsibility: College, Career, Equity, and School Choice Unit
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