

CLARK COUNTY SCHOOL DISTRICT REGULATION

R-5116

STUDENT ASSIGNMENT WITHIN SCHOOLS

- I. Placement of Students Transferring Within District
 - A. The placement of a student shall be accepted in any school in the Clark County School District on the basis of the student's grade placement on the date of transfer. A change of placement shall take place only after approval of the teacher and principal and after a conference with parents or guardians.
 - B. Transfers during the last three weeks of school are discouraged. Parents are encouraged to allow their children to finish the school year in the school of current enrollment.
- II. Placement of New Students
 - A. Initial assignment will be on the basis of the student's grade placement at the time of transfer. It may be found in some instances that the needs of the student warrant a change of grade assignment.
 - B. Change of student assignment will be made only after consultation with the student's parent or legal guardian and appropriate school staff.
 - C. In the placement of children, there are many factors other than achievement that should be considered. Some of these are special education status, health, social and emotional maturity, chronological age and physical size (District Policy 6164).
- III. Placement of Special Education Students
 - A. The placement of special education students will be on the basis of the Nevada Administrative Code (NAC) and the Individuals with Disabilities Education Act (IDEA).
- IV. Placement of Middle School or Junior High School Students
 - A. The principal of each middle school or junior high school with an enrollment of 500 students or more shall provide a program of small learning communities. The program of small learning communities will include:

1. Where practicable, the designation of a separate area geographically within the middle school or junior high school;
2. The collection and maintenance of information relating to students enrolled in middle school or junior high school, including, without limitation, credits earned, attendance, truancy, and indicators that a student may be at risk of dropping out of middle school or junior high school;
3. Based upon the information collected pursuant to Section V (A)(2) above, the timely identification of any special needs of a student enrolled in middle school or junior high school, including, without limitation, any need for programs of remedial study for a particular subject area and appropriate counseling;
4. Methods to increase the involvement of parents and legal guardians of enrolled students in the education of their children; and
5. The assignment of:
 - a. Guidance counselors;
 - b. At least one licensed school administrator; and
 - c. Appropriate adult mentors.
6. The submission of an annual report that sets forth the specific strategies, programs, and methods that are used to focus on the students enrolled at the school, including the program of mentoring provided to the students.
7. A program of peer mentoring, which may include a component of adult mentoring, for pupils enrolled in the grade level at which the middle school or junior high school initially enrolls pupils, which shall increase the ability of those pupils to successfully make the transition from elementary school to middle school or junior high school.

V. Placement of Ninth-Grade Students

- A. The principal of each high school with an enrollment of 1,200 students or more including students enrolled in the ninth grade shall provide a program of small learning communities for students enrolled in the ninth grade. The program of small learning communities will include:
 1. Where practicable, the designation of a separate area geographically within the high school where the students enrolled in ninth grade attend classes;

2. The collection and maintenance of information relating to students enrolled in ninth grade, including, without limitation, credits earned, attendance, truancy, and indicators that a student may be at risk of dropping out of high school;
3. Based upon the information collected pursuant to Section IV (A)(2) above, the timely identification of any special needs of a student enrolled in ninth grade, including, without limitation, any need for programs of remedial study for a particular subject area and appropriate counseling;
4. Methods to increase the involvement of parents and legal guardians of students enrolled in ninth grade in the education of their children; and
5. The assignment of:
 - a. Guidance counselors;
 - b. At least one licensed school administrator; and
 - c. Appropriate adult mentors, specifically for the pupils enrolled in ninth grade.
6. The submission of an annual report that sets forth the specific strategies, programs and methods that are used to focus on the students enrolled in ninth grade at the school.

Review Responsibility:	Instruction Unit
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