

## CLARK COUNTY SCHOOL DISTRICT REGULATION

3911

### USE OF COMPUTER EQUIPMENT AND COMPUTER DATA SYSTEMS

- I. Computer equipment, including related peripheral items, is differentiated for purposes of responsibility and use into the designations of instructional computer equipment or administrative computer equipment.

- A. Instructional Computer Equipment

Instructional computer equipment includes all items purchased or leased for the support of current instructional programs and located in classrooms under the responsibility of a school principal. Such equipment may be operated by qualified operators and, as designated by the Deputy Superintendent, Instruction, when operated under the immediate supervision of a qualified instructor, by students:

1. Who are currently enrolled in a classroom training course for computer operators and programmers.
2. Who have had formal training, while performing computational portions of classroom assignments in mathematics or science courses or other similar activities.
3. Who are engaged in classroom activities employing computer assisted instruction.

All items defined as instructional computer equipment are available for administrative use when not scheduled for support of instructional programs.

- B. Administrative Computer Equipment

Administrative computer equipment includes all computer equipment located in non-instructional work areas used for administrative and operational data collection, processing, storing, and reporting.

Use of administrative computer equipment is restricted to authorized Clark County School District employees in the performance of their duties.

- II. Employees are prohibited from using District computer equipment or accessing computer data systems unless specifically authorized by the supervising administrator.

Legal Reference:	NRS Chapter 205, Crimes Against Property
Review Responsibility:	Technology and Information Systems Services
Adopted:	[3611:10/8/65]
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