

CLARK COUNTY SCHOOL DISTRICT REGULATION

5145.1

RELEASE OF STUDENTS DURING SCHOOL HOURS

I. Release to Authorized Officials

- A. Two classifications of public officials have authority to take students into custody. These are (1) law enforcement officers, and (2) child abuse investigators of the Nevada State Welfare Division.
- B. School officials shall release a student on demand of the above-identified officials provided the officer or investigator shows proper identification. The principal must request that the officer or investigator sign a "Release of Student" form. In the event such a request is refused, the principal must document the refusal and the reasons given for such a refusal, if any. The principal also must make reasonable efforts to notify the parent or legal guardian that the student has been released from school. If the principal is unable to contact the parent or legal guardian, the principal must document the attempts made to make contact and the reasons the attempts were unsuccessful.
- C. Whenever interviews are arranged between students and the above-identified officials, or when students are required to leave the school building or school grounds with these officials, the principal must request that steps be taken to minimize unnecessary embarrassment to the student. The principal must request that a school official be present when students are being interviewed. The principal also must request that students not be taken into custody in classrooms or in public. In the event that any request is refused, the principal must document the refusal and the reasons given for such refusal, if any.
- D. The principal must be notified of any attempt by an outside official, regardless of authority, to conduct interviews with students or remove students from the school building or school grounds.
- E. When the principal is not available and there is no assistant principal available to act on behalf of the principal, the appropriate assistant regional superintendent must be immediately notified. The area superintendent will ensure that the procedures set forth in this regulation are followed.

II. Release to Other Than Parents or Authorized Officials

- A. Students are not to be released from school at the request of any person other than the parent with whom they are living (custodial parent) or legal guardian as shown on the enrollment card.
- B. Never allow a student to leave the school with a person that is not the student's custodial parent or legal guardian without being sure that such departure has the approval of the custodial parent or legal guardian.
- C. Common sense must be used when non-custodial parents wish to talk to their children. Where there is evidence that the custodial parent will disapprove, no such interviews are to be arranged without the permission of the custodial parent.

Legal Reference:	NRS 199.270 and 199.280
Review Responsibility:	Instructional Division
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